



Questions and Answers Request for Qualifications for City of Elk Grove Library Public Art Project

Updated: April 8, 2024

Q: I am considering emailing my proposal for the above call. Can I send as a group with all the documents and images in a single PDF file or do you wish to have the images sent as single jpegs or their own PDF file.

A: You are welcome to submit the required documents in one PDF. Please make sure to review the checklist on the application to ensure you have included all of the necessary information.

New Questions since last posting:

Q: I am considering applying for the public sculpture at the Elk Grove Library. I'm reading through the RFQ now and it says the qualifications may be emailed to this address. By qualifications, does this mean the entire application? As part of the submission requirement, we need to include 10 images. It says they can be in JPEG or PowerPoint format, but if we're emailing this, will a PDF with the images included be acceptable?

A: Yes, the entire application including images should be submitted by email or by mail. We ask that you choose one method or the other to avoid confusion. We will not review an incomplete application nor compile it.

Images can be in JPEG format, in a single PowerPoint Presentation, or a single PDF. Please be sure images are clearly labeled and correspond with the image list.

Q: Can I send as a group with all the documents and images in a single PDF file or do you wish to have the images sent as single jpegs or their own PDF file.

A: Images can be in JPEG format, in a single PowerPoint Presentation, or a single PDF. Please be sure images are clearly labeled and correspond with the image list.

Q: How much is the stipend for finalists to do a site visit and prepare a proposal?

A: The Review Panel will select up to three finalists to move forward in the process. Finalists will be paid a stipend of \$1,500 to create their proposals.