



Questions and Answers
Request for Proposals
**For Operation of the City's Special
Waste Collection Center**

Date: February 21, 2024

Question 1 Will there be either a pre-proposal meeting or job walk? If so, have they been scheduled?

Answer: Yes. Please see Addendum No. 2 for more information. Additionally, click [here](#) for a brief overview of the facility.

Question 2 Please provide the current pricing contract.

Answer: Please see Addendum No. 1.

Question 3 What is the name of the current contract holder?

Answer: Please see Addendum No. 1.

Question 4 What is the annual spend for the current contract?

Answer: Please see Addendum No. 1.

Question 5 Will the City provide a copy of all waste profiles shipped within the last two years?

Answer: No. Please see Attachment B of the RFP- Transportation and Disposal table.

Question 6 Does the City have an approved Treatment Storage and Disposal Facility (TSDF) list they can provide?

Answer: No. For this contract, the City does not have an approved TSDF list. The current contractor uses their own network for TSDF routing.

However, the Contractor will be required to operate in adherence with preexisting City contracts. The City has contracts with vendors for recycling specific materials including but not limited to electronics, batteries, techno trash, etc.

Question 7 To confirm – we can email a copy of our proposal in lieu of submitting hard copies, correct?

Answer: Yes. As an alternative to hard copy proposals, proposals may be submitted electronically in pdf form, and emailed to City Clerk Jason Lindgren at jlindgren@elkgrovecity.org , with a copy to Kimberly Taylor, Recycling and Waste Manager, ktaylor@elkgrovecity.org), prior to the deadline of 9AM PST March 5, 2024. Submittals in pdf format must be fully ADA compliant. Large files may be sent using a cloud-based system such as Dropbox. Consultants shall be responsible for ensuring that proposals submitted electronically are received by the City Clerk prior to the deadline.

Question 8 Does prevailing wage apply to this contract?

Answer: No.

Question 9 Do you have an anticipated annual contract value?

Answer: No.

Question 10 Has your company filed a PWC100 form and can they please provide the number for the same?

Answer: No. PWC100 Form is not required for this RFP because it is not a Public Works project per California Labor Code §1720.

Question 11 Can we add additional line items/charges regarding the HHW bid?

Answer: Yes. Please clearly differentiate between the RFP template requirements and additional line items/charges proposed.

Questions 12 If we choose to do electronic submissions, what is the maximum size per file allowed to be attached to the submittal email?

Answer: There is no maximum file size. Large files may be sent using a cloud-based system such as Dropbox.

Question 13 Do the Reuse Room and the Recycling Area each need to have a dedicated Contractor staff member present during all SWCC operating hours?

Answer: The staffing should align with City standard of providing excellent service. Based on the traffic flow at the Recycling Area, City staff encourage proposers to consider a staff present during SWCC operating hours. This is also recommended for the Reuse Room.

Question 14 How often are Tire Events anticipated at the Recycling Area and what are contractor responsibilities related to the tire events?

Answer: Tire collection events occur monthly for a duration of one week or less depending on grant funding. The contractor's responsibilities include tracking, receiving, offloading, loading, shipping the container, and coordinating with the vendor contracted by the City for transportation. Staffing for tire collection events may be augmented on weekdays and for limited hours through a current City contract with a third-party vendor.

Question 15 With the SWCC being listed DTSC's List of Universal Waste Handlers that Accept PV Modules (Solar Panels) are large volumes of solar panels received at the SWCC? Can you provide historic volumes received specifically for solar panels?

Answer: Currently, there are not large volumes of solar panels received at the SWCC. The SWCC received 242 lbs of solar panels from July 1, 2022 through June 30, 2023.

The City forecasts an influx in solar panels and related materials received in the coming years and Contractor selected shall manage those accordingly.
