



# 2016-17 ACTION PLAN CITY OF ELK GROVE

*ADOPTED*  
May 11, 2016



## **AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)**

### **1. Introduction**

The 2016-17 Action Plan is a one-year plan to address the community development and low-income housing needs in the City of Elk Grove. It covers the fourth year of implementation of the five-year Consolidated Plan. Both the Consolidated Plan and the Action Plan are implemented by City housing staff.

The City anticipates receiving \$820,031 in 2016-17 funds from the federal Community Development Block Grant (CDBG) program. In addition, the City plans to reallocate about \$303,119 in prior-year funds. The City also plans to meet its community development and housing needs using the City's Affordable Housing Fund, Neighborhood Stabilization Program, and Community Service Grant program.

City staff encouraged citizen participation throughout the Action Plan process. This included consulting local organizations, holding public meetings, and encouraging public comment during the public review period. Using research and input from the public, City staff formulated the objectives and outcomes that are briefly described below.

### **2. Summarize the objectives and outcomes identified in the Plan**

#### **Objectives**

The City's key objectives for the 2016-17 funding period include the following:

- Expand the City's stock of permanent affordable housing for very low-income households, particularly those exiting transitional housing, by acquiring and rehabbing one or more properties for use as shared housing.
- Provide a housing repair program that addresses the quality and affordability of ownership housing stock for target-income households.
- Remove barriers to accessibility throughout the City, especially those barriers identified as a priority by the Disability Advisory Committee.
- Assist community-based organizations with financing that allows them to provide new or expanded services to target-income residents, especially seniors, youth, and the homeless.

#### **Outcomes**

The City's housing outcomes for this planning period include acquiring one or more single-family or duplex units to provide permanent affordable housing, and offering a minor housing repair program for low-income homeowners. The City will also meet housing goals through funding provided by the Neighborhood Stabilization Program and/or the Affordable Housing Fund. The City will continue to offer a Homebuyer Assistance Program funded by a state CalHome grant and by the Affordable Housing Fund.

The City will also fund public improvements, including an ADA-compliant curb ramp installation project to assist disabled residents. Improvements at the Chicks in Crisis "The Ranch" facility, which serves primarily low-income pregnant and parenting teens, will improve the organization's ability to successfully serve its clientele.

The City received applications from nine eligible organizations for public service programs, and plans to fund the following:

- Big Brothers/Big Sisters of Greater Sacramento, which will offer a youth mentoring program.
- Support Works, a case management and education program run by the Elk Grove Food Bank.
- Hope for Healthy Families, a low-cost mental health counseling service.
- Meals on Wheels by ACC, which offers daily hot or frozen meals to homebound seniors.
- Sacramento Self-Help Housing, which offers housing counseling to homeless residents and those at risk of homelessness and provides case management for clients at the City's two transitional housing projects.
- Tenants' rights and fair housing advice, mediation, and investigation through a partnership with Sacramento Self-Help Housing and Project Sentinel.

### **3. Evaluation of past performance**

The City evaluated its past performance as a part of determining which activities to fund in the 2016-17 year.

The City has had a great deal of success creating new affordable housing. Since 2002, the City has invested nearly \$64 million in the creation of over 1,500 new rental units affordable to low-income and very low-income households. This Action Plan includes activities that continue to expand affordable housing resources, including homebuyer assistance and consideration of new affordable rental units.

In the last several years, the City has also taken steps to identify and address needs related to homelessness. The City opened its first transitional housing project in 2013, and added a second transitional house focused on families that opened in October 2015. As clients are exiting transitional housing, it has become apparent that additional permanent affordable housing is needed, particularly at the lowest income levels.

In the area of accessibility, the City has completed dozens of ADA curb ramps and several sidewalk infill projects in recent years. The need for these activities remains high. The City's Disability Advisory Committee continues to weigh in on priority projects and locations.

The City has typically devoted the full 15% allowed to public services, serving thousands of households with a range of services, from meals to transportation to housing counseling. Many households have come to depend on these services, and new households are accessing them. The City plans to continue to devote the maximum allowable funding to public services, and also to supplement it with around \$360,000 in General Fund monies.

### **4. Summary of Citizen Participation Process and consultation process**

The City offered several opportunities for participation and comment throughout the Action Plan process:

- A public meeting to solicit feedback on needs was held on February 4, 2016. The meeting was noticed in the Elk Grove Citizen (a newspaper of general circulation), and staff also sent emails to interested persons and organizations. The meeting was attended by 15-20 people.
- The City offered an opportunity for comment at its March 23, 2016 City Council meeting, when priority needs and 2016-17 funding allocations were discussed. The City also offered an

opportunity for comment at the May 11, 2016 City Council meeting, when the Action Plan is expected to be adopted.

- Staff attended regularly scheduled meetings of the Disability Advisory Committee and Homeless Solutions Committee to solicit feedback on needs and potential projects. All meetings were open to members of the public.
- The City held an interdepartmental meeting to discuss potential projects.

In addition to the participation opportunities held in coordination with the Action Plan, the Consolidated Plan process offered more extensive outreach efforts, including interviewing Food Bank clients and attendees at free meals, and a survey of nonprofits. Based on conversations with nonprofit representatives, the needs expressed at that time remain relevant.

This Action Plan was made available for public review during a public comment period from April 11 to May 11, 2016. A public notice announcing its availability was published in the Elk Grove Citizen on March 9 and April 27, 2016. The first public hearing on the Action Plan was held in front of the Elk Grove City Council on March 23 and a second public hearing was held on May 11, 2016.

## **5. Summary of public comments**

The City received a number of public comments at the City Council meeting on March 23, 2016. Most of the comments were in support of various organizations, only some of which were eligible for CDBG funding.

- Patricia Beal with the Senior Center of Elk Grove thanked the City for its continued support and noted the Senior Center's role in encouraging the physical and mental well-being of Elk Grove's seniors. She also noted the good work of Chicks in Crisis.
- Ken Bennett of Sacramento Self Help Housing spoke about the importance of case management in helping the residents of the Grace House and Meadow House (transitional housing) to move forward with their lives. He also spoke on the Renters Helpline and housing counseling's role in preventing homelessness, and noted the Sacramento County Department of Human Assistance will be joining his agency's staff in Elk Grove one day a week.
- Lindy Beatie of Big Brothers Big Sisters thanks the City for its continued support and noted that the organization has made many successful matches locally.

Video of the meeting is available on the City's website and includes full comments from each speaker.

The City received no public comments at the May 11, 2016 public hearing in front of the City Council. Additionally, no written or oral comment on the Action Plan was received during the 30-day public review period.

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

To date, the City has not received any public comments that were not accepted. The City attempted to incorporate feedback received throughout the Action Plan outreach efforts into the Plan in some fashion.

Comments received during the public comment period from April 11 to May 11, 2016 will be included in the Plan, including any reasoning for not accepting certain comments, if applicable.

## **7. Summary**

As a part of the Consolidated Plan effort, the City selected two key priorities:

- Build healthy communities; and
- Expand economic opportunities.

Those goals align closely with two of the City Council's four goals, which include "grow and support safe, livable, and attractive neighborhoods" and "create a vibrant, diversified economy."

Within those priorities, the City identified seven main goals:

- Foster affordable housing;
- Expand homeless housing and services;
- Create local jobs;
- Provide social services;
- Improve accessibility;
- Construct or upgrade public facilities; and
- Maintain community standards.

To address those goals in 2016-17, the City plans to fund the construction of new affordable housing, provide homebuyer assistance loans to first-time homebuyers, provide forgivable loans to homeowners needing health and safety repairs, support nonprofits offering a wide range of social services, and assist with several accessibility projects.

## PR-05 Lead & Responsible Agencies – 91.200(b)

### 1. Agency/entity responsible for preparing/administering the Consolidated Plan

*Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.*

**Table 1 – Responsible Agencies**

<b>Agency Role</b>	<b>Name</b>	<b>Department/Agency</b>
Lead Agency	ELK GROVE	Development Services
CDBG Administrator	ELK GROVE	Development Services

### **Narrative**

The Development Services Department - Planning Division is responsible for overseeing the administration of the City's CDBG funding, including the preparation of the Consolidated Plan and Action Plan. Within the Planning Division, the Housing and Public Services Manager oversees the day-to-day administration of the CDBG program.

### **Consolidated Plan Public Contact Information**

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## **AP-10 Consultation – 91.100, 91.200(b), 91.215(I)**

### **1. Introduction**

In preparing the Consolidated Plan, the City consulted with a variety of agencies, including local and regional nonprofits, Legal Services of Northern California, the Sacramento Housing Alliance, Sacramento Steps Forward, and many others. The City also attended several meetings of specialized City committees and spoke with Food Bank and weekend meal program clients.

The goal of the consultation process was to gather data to help determine the priority needs of Elk Grove citizens and opportunities for coordination to improve availability and accessibility to services.

The 2016-17 Action Plan consultations built off of the robust consultation done as a part of the Consolidated Plan preparation last year, and was focused on working with Elk Grove nonprofits and committees to evaluate whether the needs identified remained relevant.

**Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I)).**

The City's public housing agency is the Sacramento Housing and Redevelopment Agency (SHRA), which noted that it consulted with several agencies in an attempt to determine the level of coordination needed.

At the local level, the Elk Grove Food Bank provides case management services, including referrals to private and governmental health, mental health, and service agencies. The Food Bank holds several health-related events each year, and also provides referrals to free or low-cost (\$5/session) mental health counseling offered by Hope for Healthy Families. The Food Bank serves many clients of affordable housing, and provides on-site services at all four of the City’s senior affordable housing complexes.

Several other affordable housing complexes have on-site services provision through a nonprofit partnership, but the hours maintained by staff are often limited.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The City hopes to become more involved in the Continuum of Care, which is currently administered by Sacramento Steps Forward, over the next few years. Staff met twice with representatives of Sacramento Steps Forward during the Action Plan preparation to identify potential opportunities for collaboration.

The City's efforts to address the needs of homeless persons have included the formation of the Homeless Solutions Committee, a group of social service providers and faith-based organizations that meets roughly monthly to discuss homeless issues and meaningful ways to address them. The City's has funded two transitional housing projects in the last five years, and continues to work on increasing the supply of permanent affordable housing available to those exiting transitional housing. Additionally, the City funds Sacramento Self-Help Housing, which provides housing counseling to homeless persons or those at risk of homelessness. The City also continues to work with the Elk Grove Homeless Assistance Resource Team (HART), which provides mentoring and other services to the homeless, including EG

WINS, a winter sanctuary program for homeless offered in Elk Grove during the coldest winter months. EG WINS served 58 people in the 2015-16 season.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS.**

Sacramento Steps Forward, the lead agency for the Sacramento County Continuum of Care, receives funding through SHRA. Elk Grove does not have sufficient population to receive Emergency Shelter Grant (ESG) funds directly. The City is eligible to receive competitive funding through the California Department of Housing and Community Development (HCD), but previous nonprofit requests have been unsuccessful. HCD plans to move to an "entitlement" allocation strategy in future years, but current projections do not show funding being allocated to Elk Grove. Given the increasing number of homeless in Elk Grove and new awareness of the problem, the City looks forward to being more involved in the Continuum of Care and ESG funding decisions in the future.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities.**

**Table 2 – Agencies, Groups, and Organizations Who Participated**

1	<b>Agency/Group/Organization</b>	Disability Advisory Committee
	<b>Agency/Group/Organization Type</b>	Housing Services-Persons with Disabilities Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Disability Advisory Committee identified priorities for sidewalks, curb ramps, and accessible parks and recreation areas.
2	<b>Agency/Group/Organization</b>	Homeless Solutions Committee
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Staff attended several meetings of the Homeless Solutions Committee. Committee members noted the high level of need of chronically homeless and homeless families. They noted that many homeless have mental health issues, and finding housing in Elk Grove is particularly difficult due to the relatively high rental rates. Future homeless needs include employment training, supportive services (such as mentoring), and permanent housing for those exiting transitional housing. Staff will continue to work with the Homeless Solutions Committee in identifying projects for potential funding with CDBG.

3	<b>Agency/Group/Organization</b>	Elk Grove Adult Community Training
	<b>Agency/Group/Organization Type</b>	Services-Persons with Disabilities
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Noted continued need for services for persons with disabilities and improvements to facilities serving severely disabled.
4	<b>Agency/Group/Organization</b>	Elk Grove Food Bank Services
	<b>Agency/Group/Organization Type</b>	Housing Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-homeless Services-Education Services-Employment
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Noted high and increasing level of need for their services and for affordable housing, especially for seniors and the homeless.
5	<b>Agency/Group/Organization</b>	Sacramento Self Help Housing
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-homeless Regional organization

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Noted lack of housing options in Elk Grove for homeless and extremely low-income; also noted transit is a problem.
6	<b>Agency/Group/Organization</b>	Development Services - City of Elk Grove
	<b>Agency/Group/Organization Type</b>	Other government - Local Grantee Department
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Met with Department representatives. Noted continued need for affordable housing and accessibility improvements.
7	<b>Agency/Group/Organization</b>	Economic Development - City of Elk Grove
	<b>Agency/Group/Organization Type</b>	Other government - Local Grantee Department
	<b>What section of the Plan was addressed by Consultation?</b>	Economic Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Met with Department representatives. Noted other funding sources are a better fit for accomplishing objectives of job creation and business development.

**Identify any agency types not consulted and provide rationale for not consulting.**

The City consulted a variety of agencies serving Elk Grove residents and the region. No agency types were specifically left out of the consultation process.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

**Table 3 – Other Local / Regional / Federal Planning Efforts**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Sacramento Steps Forward	Both include the goal of addressing homelessness.
2013-2021 Housing Element	City of Elk Grove	Both include the goal of fostering affordable housing.

**AP-12 Participation – 91.105, 91.200(c)**

**1. Summary of citizen participation process/Efforts made to broaden citizen participation**

*Summarize citizen participation process and how it impacted goal-setting.*

The City offered several opportunities for participation and comment throughout the Action Plan process, as indicated below. In addition to these opportunities, several committees (including the Disability Advisory Committee and the Homeless Solutions Committee) provided feedback on priorities at their regularly scheduled and publicly noticed meetings.

The comments received through the citizen participation process were incorporated into the analysis on projects to fund in the 2016-17 year.

**Citizen Participation Outreach**

**Table 4 – Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Newspaper Ad	Non-targeted/broad community	The City published newspaper ads to publicize meetings on January 8, March 9, and April 27. Those meetings were attended by several people, but it is unclear which attendees found out about the meetings through the newspaper ads.	Summarized under public meetings.	Summarized under public meetings.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Internet Outreach	Non-targeted/broad community	The City published newspaper ads to publicize meetings on January 8, March 9, and April 27. Those meetings were attended by several people, but it is unclear which attendees found out about the meetings through the newspaper ads.	Summarized under public meetings.	Summarized under public meetings.	
3	Public Meeting	Non-targeted/broad community	About 15-20 people attended the February 4 meeting. Most represented a nonprofit organization.	There is still an underserved population in Elk Grove. Many organizations would like to expand services, but funding is limited and office/facility space costs are a concern.	All comments were accepted.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Public Hearing	Non-targeted/broad community	Around 60 people are estimated to have attended the March 23 City Council meeting, but some in attendance were most likely there for unrelated matters.	See summary of public comments in Executive Summary.	All comments were accepted. Some comments were on activities that are not eligible for or did not request CDBG funding.	
5	Public Hearing	Non-targeted/broad community	More than 100 people attended the May 11 City Council meeting, but many were in attendance for unrelated matters.	See summary of public comments in Executive Summary.	No comments received.	



## AP-15 Expected Resources – 91.220(c) (1, 2)

### Introduction

The City anticipates continuing to receive CDBG funding throughout the Consolidated Plan period. In addition, the City expects to generate funding for affordable housing through impact fees on new residential and nonresidential development, as well as through grant applications to the California Department of Housing and Community Development.

### Priority Table

**Table 5 - Expected Resources – Priority Table**

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 4				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	820,031	0	303,119	1,123,150	820,000	
General Fund	public - local	Public Improvements Public Services	360,000	0	0	360,000	340,000	The City allocates General Fund monies to support nonprofits. Many nonprofits serve low-income residents, but that is not a requirement of the funding source.
Housing Trust Fund	public - local	Acquisition Housing	1,900,000	0	6,700,000	8,600,000	1,900,000	The City collects an affordable housing impact fee on new residential and nonresidential development.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 4				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
Other	public - state	Housing	300,000	0	0	300,000	0	The CalHome program provides down payment assistance loans to low-income first-time homebuyers.

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied.**

The CDBG program does not have a matching requirement. However, in evaluating the proposals for CDBG funding each year, the City uses match funds as a factor in determining recommended allocations. The City does add local funds to further support many of the organizations receiving CDBG funding.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan.**

As of the writing of this Action Plan, there was not anticipated to be any publicly-owned land or property within the City that would be used to address identified needs. The City may use some CDBG funding to acquire such land over the course of the planning period.

**Discussion**

The City attempts to maximize the use of all of its available funding sources by encouraging projects that access private financing (grants, loans, and donations) or other federal or state funding resources, including tax credits. The City actively pursues available grants for housing and community development programs.

**AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)**

**Goals Summary Information**

**Table 6 – Goals Summary**

Sort Order	Goal Name	Start Year	End Year	Category	Needs Addressed	Funding	Goal Outcome Indicator
1	Foster Affordable Housing	2013	2017	Affordable Housing		Housing Trust Fund: \$6,000,000 CalHome: \$300,000	Rental units constructed: 97 Household Housing Unit Direct Financial Assistance to Homebuyers: 20 Households Assisted
2	Expand Homeless Housing and Services	2013	2017	Homeless	Build Healthy Communities	CDBG: \$523,130	Housing units acquired: 2 Housing Unit Homelessness Prevention: 155 Persons Assisted
3	Provide Social Services	2013	2017	Non-Homeless Special Needs		CDBG: \$99,870 General Fund: \$360,000	Public service activities other than Low/Moderate Income Housing Benefit: 14,000 Persons Assisted
4	Improve Accessibility	2013	2017	Non-Housing Community Development		CDBG: \$295,150	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 2000 Persons Assisted

**Goal Descriptions**

**Table 7 – Goal Descriptions**

1	<b>Goal Name</b>	Foster Affordable Housing
	<b>Goal Description</b>	
2	<b>Goal Name</b>	Expand Homeless Housing and Services
	<b>Goal Description</b>	

3	<b>Goal Name</b>	Provide Social Services
	<b>Goal Description</b>	Beneficiaries include those estimated for CDBG public service activities only, except for Sacramento Self Help Housing’s homeless activities. The number of beneficiaries for non-CDBG-funded activities exceeds 5,000. The number of beneficiaries for CDBG-funded activities is 1,119.
4	<b>Goal Name</b>	Improve Accessibility
	<b>Goal Description</b>	Number of persons assisted is an estimate. Exact location of curb ramps is to be determined.
5	<b>Goal Name</b>	Construct or Upgrade Public Facilities
	<b>Goal Description</b>	

**Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b).**

The City estimates that 97 new affordable rental housing units will be constructed in 2016-17. The City will likely make \$5 million in funding available to finance such units, but due to requirements to obtain multiple funding sources to construct projects, it is unlikely that construction on any new units would be completed during the 2016-17 fiscal year. Current construction estimates show these units will likely not be completed until 2018.

The City currently has 1,588 affordable housing units that were supported by City funding sources.

## AP-35 Projects – 91.220(d)

### Introduction

The activities to be undertaken during 2016-17 are summarized below. All activities identified are expected to be completed no later than June 30, 2017.

**Table 8 – Project Information**

#	Project Name
1	Administration
2	Minor Home Repair Program
3	Scattered Site Very Low Income Housing
4	Curb Ramp Accessibility Upgrades
5	Teen Center Flooring Replacement
6	Chicks in Crisis Facility Improvements
7	Big Brothers/Big Sisters of Greater Sacramento
8	Food Bank - Support Works
9	Hope for Healthy Families
10	Meals on Wheels
11	SSHH - Housing Counseling
12	SSHH - Renters Helpline
13	SSHH - Transitional Housing Case Management
14	Fair Housing

### **Describe the reasons for allocation priorities and any obstacles to addressing underserved needs.**

In making project recommendations, consideration was given to a variety of thresholds that projects must meet to comply with CDBG objectives, including meeting one of the national objectives and addressing one of the community priorities set out in the Consolidated Plan. Staff also took into account activity need and justification, cost reasonableness and effectiveness, activity management and implementation, experience with similar activities, past performance, leveraged funds, and completeness of the application. Project recommendations are for those projects determined most likely to be successful and maintain compliance with CDBG regulations.

While there are several constraints to meeting the needs of low-income residents, the primary obstacle is that there is a lack of funding to fully address all needs. The economic challenges of recent years forced many nonprofits to cut services. In response to the level of need, the City has maintained its commitment to providing local funding to nonprofits; for 2016-17, the City's Community Service Grant program funding is expected to grow to \$360,000 per year. The City also supports nonprofits' efforts to raise private funds, in part through providing direct funding and in-kind services to special events, including fundraisers.

A second obstacle to meeting underserved needs is that the location of many available services is in the City of Sacramento. Elk Grove works closely with the regional transit agencies to improve access, and there are several daily public transportation linkages between Elk Grove and downtown Sacramento. The City has also encouraged nonprofit agencies to operate satellite offices within Elk Grove. In 2016-17,

Sacramento Self Help Housing and the Sacramento County Department of Human Assistance will operate out of offices at the Elk Grove United Methodist Church one day per week.

Another obstacle is the number of nonprofits that need assistance with basic management and fiscal policies. Many new nonprofits have formed in Elk Grove and throughout the region, and they have small but passionate staffs and volunteers devoted to a variety of issues. Unfortunately, most new nonprofits do not have the capacity to meet the financial and reporting requirements of CDBG and other grant programs, and may need basic assistance securing tax-exempt status, setting up bookkeeping systems, and applying for grants.

## AP-38 Projects Summary

### Project Summary Information

**Table 9 – Project Summary**

Project Name	Goals Supported	Needs Addressed	Funding
Administration	N/A	N/A	CDBG: \$80,000
Minor Home Repair Program	Foster Affordable Housing	Build Healthy Communities	CDBG: \$40,000
Scattered Site Very Low Income Housing	Foster Affordable Housing	Build Healthy Communities	CDBG: \$500,000
Curb Ramp Accessibility Upgrades	Improve Accessibility	Build Healthy Communities	CDBG: \$295,150
Teen Center Flooring Replacement	Construct or Upgrade Public Facilities	Build Healthy Communities	CDBG: \$45,000
Chicks in Crisis Facility Improvements	Construct or Upgrade Public Facilities	Build Healthy Communities	CDBG: \$10,000
Big Brothers/Big Sisters of Greater Sacramento	Provide Social Services	Build Healthy Communities	CDBG: \$10,000
Food Bank - Support Works	Provide Social Services	Build Healthy Communities	CDBG: \$32,000
Hope for Healthy Families	Provide Social Services	Build Healthy Communities	CDBG: \$16,600
Meals on Wheels	Provide Social Services	Build Healthy Communities	CDBG: \$26,770
SSHH - Housing Counseling	Expand Homeless Housing and Services	Build Healthy Communities	CDBG: \$10,500
SSHH - Renters Helpline	Provide Social Services	Build Healthy Communities	CDBG: \$14,500
SSHH - Transitional Housing Case Management	Expand Homeless Housing and Services	Build Healthy Communities	CDBG: \$12,630
Fair Housing	N/A	N/A	CDBG: \$30,000

## **AP-50 Geographic Distribution – 91.220(f)**

**Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed.**

Elk Grove used a need-based strategy, as opposed to a place-based strategy, to select projects. The majority of the activities the City plans to conduct will be offered to residents Citywide. Projects with specific locations, such as curb ramp improvements, will have locations chosen in coordination with the Disability Advisory Committee or other stakeholder groups.

### **Rationale for the priorities for allocating investments geographically**

The City did not allocate investments geographically. In consultation with City staff, service providers, and community groups, no particular areas were identified as needing a high level of investment. Additionally, based on the most recent data available, the City does not have any areas where more than 51% of the residents are low-income, a common test for geographic targeting.

### **Discussion**

No geographic priorities are proposed.

## AP-55 Affordable Housing – 91.220(g)

### Introduction

Although the Action Plan focuses on affordable housing, the City's only HUD funding source is CDBG, which limits the amount of funding that can be spent on affordable housing by prohibiting new construction of housing. (Other HUD programs, such as HOME, are specifically targeted to affordable housing.) The City's strategies related to CDBG-funded affordable housing efforts focus on maintaining affordability for homeowners or creating a limited number of new rental opportunities. Other funding sources are provided to support affordable housing as available.

**Table 10 - One Year Goals for Affordable Housing by Support Requirement**

<b>One Year Goals for the Number of Households to be Supported</b>	
Homeless	2
Non-Homeless	0
Special-Needs	0
Total	2

**Table 11 - One Year Goals for Affordable Housing by Support Type**

<b>One Year Goals for the Number of Households Supported Through</b>	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	0
Acquisition of Existing Units	2
Total	2

### Discussion

In 2016-17, the City will offer several programs to foster and maintain affordable housing:

- The City will acquire one or more single-family homes or duplexes to provide permanent affordable housing to those exiting transitional housing.
- The Minor Home Repair Program will offer forgivable loans to homeowners making health and safety repairs to their homes.
- The City's CalHome grants and Affordable Housing Fund will offer first-time homebuyer assistance in the form of downpayment loans.
- The City will likely fund a new 97-unit affordable housing project, supported by a loan from the City's Affordable Housing Fund.
- The City will maintain its investment in affordable rental housing, in which it has loaned \$64 million and created 1,588 affordable housing units in roughly the last decade.

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

SHRA is the public housing agency serving the City of Elk Grove. SHRA is independent of the City of Elk Grove, and the City retains no control over their funding or implementation of programs.

### **Actions planned during the next year to address the needs to public housing**

Please refer to the SHRA Public Housing Authority Annual Plan for information on the ways that SHRA plans to address public housing needs.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

SHRA encourages public housing residents to participate in policy, procedure, and program implementation and development through its Resident Advisory Board. In addition, the Housing Authority recognizes Resident Committees throughout the Sacramento region, which are resident-elected bodies representing residents in their respective complexes. SHRA also distributes a quarterly newsletter to all residents, which contains relevant news, information on training and employment opportunities, and other community resources available to public housing residents. Public housing residents also participate in the development of the SHRA's five-year and annual plans. The Resident Services Division distributes a survey to prioritize resident needs and schedule short- and long-term improvements.

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

SHRA is not designated as "troubled."

### **Discussion**

A wealth of information on SHRA and their programs, housing resources, budgets, and financial planning and reporting is available on their website at [www.shra.org](http://www.shra.org).

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

The City's strategy related to the needs of the homeless, those at risk of homelessness, and other special needs populations is focused primarily on funding supportive services in Elk Grove. A secondary strategy is the acquisition of new housing for use as transitional housing or permanent housing for the formerly homeless.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including:**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs.**

For several years, the City has provided housing counseling to homeless persons and those at risk of becoming homelessness through a partnership with Sacramento Self Help Housing. Sacramento Self Help Housing provides housing counseling, including access to a database of low-cost housing resources in the region. In 2016-17, Sacramento Self Help Housing will provide services from the Elk Grove United Methodist Church, and the Sacramento County Department of Human Assistance (which includes welfare programs) will operate from the same location one day per week. Also in 2016-17, Sacramento Self Help Housing will provide a part-time "homeless navigator," who will proactively seek to connect with the homeless who have not yet sought help directly.

#### **Addressing the emergency shelter and transitional housing needs of homeless persons.**

In the past five years, the City completed the acquisition and rehabilitation of two transitional housing facilities, including one focused on families. Currently, there are five single individuals and three families in the two houses.

Elk Grove HART operates EG WINS, a "winter sanctuary" that provides overnight shelter to homeless persons at various churches during the coldest months. The shelter continued operations in 2015-16 winter months, serving 58 people, and expects to offer shelter at least 14 weeks in 2016-17. The City will provide \$10,000 to HART in 2016-17 (local funding) in order to assist with their client tracking and management.

City staff also works with the Homeless Solutions Committee, an informal committee of social service nonprofits and faith-based organizations.

#### **Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again.**

The City's transitional housing helps clients move from homelessness to permanent housing over a period of three to twelve months. The facilities have generally been successful at helping residents to obtain more secure housing.

In 2016-17, the City expects to acquire new housing that will be used as permanent housing for persons exiting transitional housing, possibly in a shared housing arrangement. Additionally, the City will fund housing counseling through Sacramento Self Help Housing and case management for residents of the two transitional housing projects.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

In 2016-17, the City will fund two activities aimed at preventing homelessness:

- The Elk Grove Food Bank will offer case management, benefits navigation assistance, life skills training, and other opportunities to low-income households.
- Sacramento Self-Help Housing will provide housing counseling, with the goal of helping people who are currently homeless or in imminent danger of becoming homeless to secure new housing.

## **Discussion**

In addition to services for homeless persons or those at risk of homelessness, the City's special needs populations include seniors, disabled persons, foster children, and victims of domestic violence, among others. The City will fund several programs and services assisting these special needs populations in 2016-17. These include the following:

- Senior services, including home-delivered meals and meals served at the Senior Center;
- Accessibility improvements, which will primarily benefit mobility-impaired individuals; and
- Social services, including the Food Bank programs.

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction**

The City identified several barriers to affordable housing in the process of drafting its 2013-2021 Housing Element update. Notable barriers to developing affordable housing include:

- Land availability, particularly the availability of land zoned at densities appropriate for multi-family housing.
- Environmental factors, such as floodplain and native oak trees.
- Cost of land. Land costs are rising, and a recent survey showed the price of land varied from \$53,000 per acre up to \$550,000 per acre. A financially feasible multi-family project generally requires several acres, and parcels with appropriate zoning may be more expensive.
- Construction costs. Recently estimated affordable housing projects have had per-unit costs of \$238,000 and \$273,000, although the majority of that amount is financed through private funding and federal or state tax credits.
- Availability of financing.
- Land use controls. Zoning designations affect the availability of land suitable for multi-family development.
- Residential development standards, which control the type, location, and density of residential development in Elk Grove. Parking requirements, building setbacks, height limits, and open space requirements are essential to ensuring that Elk Grove remains a safe and enjoyable place to live, but may constrain the density at which land is developed.
- Design guidelines, which control the appearance of new development. The requirements of design guidelines may slightly increase the cost of building new housing.
- Site improvement, development impact, and processing fees. These fees can add significant cost to developing new housing. Developers must often pay for new roadway, sewer, water, and park facilities, along with miscellaneous other fees. There are also costs associated with getting projects approved by the City and other agencies.
- Permit and approval process. In addition to the cost of fees on new projects, the amount of time required to process them varies by project, and the developer generally must pay holding costs, such as property taxes, during this time.

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

The City is undertaking a number of actions to reduce potential barriers and constraints to affordable housing, as well as promote housing for special needs populations. These include funds in support of affordable housing development, fee reductions and waivers, regulatory incentives, density bonuses, and rezoning of sites to higher densities. These are described in more detail in the City's 2013-2021 Housing Element.

### **Discussion**

More information is available in the City's 2013-2021 Housing Element.

## **AP-85 Other Actions – 91.220(k)**

### **Actions planned to address obstacles to meeting underserved needs**

While there are several constraints to meeting the needs of target-income residents, the primary obstacle is that there is a lack of funding to fully address all needs. Economic challenges in recent years forced many nonprofits to cut services. In response to the level of need, the City has maintained its commitment to providing local funding to nonprofits; in 2016-17, the City's Community Service Grant program funding will increase to \$360,000. The City also supports nonprofits' efforts to raise private funds, in part through providing direct funding and in-kind services to special events, including fundraisers.

Another obstacle to meeting underserved needs is that the location of many available services is in the City of Sacramento. Elk Grove works closely with the regional transit agencies to improve access, and there are several daily public transportation linkages between Elk Grove and downtown Sacramento. The City has also encouraged nonprofit agencies to operate satellite offices within Elk Grove.

Another obstacle is the number of nonprofits that need assistance with basic management and fiscal policies. Many new nonprofits have formed in Elk Grove and throughout the region, and they have small but passionate staffs and volunteers devoted to a variety of issues. Unfortunately, most new nonprofits do not have the capacity to meet the financial and reporting requirements of CDBG and other grant programs, and may need basic assistance securing tax-exempt status, setting up bookkeeping systems, and applying for grants. City staff is willing to meet with potential applicants throughout the year to provide assistance with preparing for an application or to administer a grant in accordance with federal requirements.

### **Actions planned to foster and maintain affordable housing**

In 2016-17, the City will offer several programs to foster and maintain affordable housing:

- The City will acquire one or more single-family homes or duplexes to provide permanent affordable housing to those exiting transitional housing.
- The Minor Home Repair Program will offer forgivable loans to homeowners making health and safety repairs to their homes.
- The City's CalHome grants and Affordable Housing Fund will offer first-time homebuyer assistance in the form of downpayment loans.
- The City will likely fund a new 97-unit affordable housing project, supported by a loan from the City's Affordable Housing Fund.
- The City will maintain its investment in affordable rental housing, in which it has loaned \$64 million and created 1,588 affordable housing units in roughly the last decade.

### **Actions planned to reduce lead-based paint hazards**

While most housing units were built after 1978 in Elk Grove, the City will work together with the Sacramento County Health and Human Services Department to monitor incidences of elevated blood levels.

The City will also provide lead-abatement assistance for residential units through its minor home repair program. The program will comply with the Residential Lead Based Paint Hazard Reduction Act of 1992

(Title X) and subsequent changes in September 1999. The procedures regarding lead-based paint in both rehabilitation programs will include notification, identification, and treatment (if necessary).

### **Actions planned to reduce the number of poverty-level families**

The City's anti-poverty strategy is based on providing a range of employment opportunities and supportive services aimed at enabling those in poverty to move into the workforce or obtain benefits to which they are entitled (e.g., Social Security, disability). During the 2016-17 program year, these activities will include the Support Works and housing counseling. The Support Works program offered by the Elk Grove Food Bank will provide case management, employment training, life skills coaching, and some educational opportunities. A component of the housing counseling services provided by Sacramento Self-Help Housing is benefits counseling and social service referrals. The City will also continue to support activities that preserve and expand the supply of housing that is affordable to low-income households.

### **Actions planned to develop institutional structure**

The City's Development Services Department is responsible for the management, implementation, and monitoring of the Consolidated Plan documents, including the Action Plan. The Planning Division within the department is specifically charged with these tasks.

The City also has a designated staff position (Housing and Public Services Manager) to administer the programs and activities funded with CDBG funds. Staff works with the individual City divisions, such as Public Works, Economic Development, and Code Enforcement, and the City's advisory committees to develop procedures and coordination for administering programs that will be carried out by these divisions.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The City will continue its work with neighboring jurisdictions, such as the County and the City of Sacramento and the Sacramento Housing and Redevelopment Agency, to address the regional issues that affect the needs of low-income persons as well as special needs populations. The City will also continue to work with many of the local nonprofits that provide a range of services to low-income Elk Grove residents. In addition, the City plans to work with Rancho Cordova and Citrus Heights, the two other small entitlement jurisdictions in Sacramento County, to research issues of interest to all jurisdictions and to coordinate on shared subrecipient monitoring.

In 2016-17, the City plans to work with SHRA, Citrus Heights, and Rancho Cordova to complete an Assessment of Fair Housing that covers all of Sacramento County. The City also continues to work with those entities, plus Sacramento County, on a long-term solution to providing quality fair housing information and investigation services.

## AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

### Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

### Discussion

The City calculates its low-income benefit on a one-year timeframe.



# Non-State Grantee Certifications

**Many elements of this document may be completed electronically, however a signature must be manually applied and the document must be submitted in paper form to the Field Office.**

- This certification does not apply.  
 This certification is applicable.

## NON-STATE GOVERNMENT CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

**Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

**Drug Free Workplace** -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about –
  - a. The dangers of drug abuse in the workplace;
  - b. The grantee's policy of maintaining a drug-free workplace;
  - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
  - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will –
  - a. Abide by the terms of the statement; and
  - b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted –
  - a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
  - b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

**Anti-Lobbying** -- To the best of the jurisdiction's knowledge and belief:

8. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
9. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
10. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

*Laura S. Gill*

5/12/16

Signature/Authorized Official

Date

Laura S. Gill

Name

City Manager

Title

8401 Laguna Palms Way

Address

Elk Grove, CA 95758

City/State/Zip

916-683-7111

Telephone Number

- This certification does not apply.  
 This certification is applicable.

### Specific CDBG Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

**Following a Plan** -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

11. Maximum Feasible Priority - With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
12. Overall Benefit - The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2016, 2\_\_\_, 2\_\_\_, (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
13. Special Assessments - It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

14. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
15. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

**Compliance With Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R, of title 24;

**Compliance with Laws** -- It will comply with applicable laws.

*Laura S. Gill*

5/12/16

Signature/Authorized Official

Date

Laura S. Gill

Name

City Manager

Title

8401 Laguna Palms Way

Address

Elk Grove, CA 95758

City/State/Zip

916-478-2201

Telephone Number

- This certification does not apply.  
 This certification is applicable.

**OPTIONAL CERTIFICATION  
CDBG**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities, which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

*Lana S. Hill*

5/12/16

Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number

- This certification does not apply.**  
 **This certification is applicable.**

### Specific HOME Certifications

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

**Eligible Activities and Costs** -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

**Appropriate Financial Assistance** -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

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Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number

- This certification does not apply.**  
 **This certification is applicable.**

### HOPWA Certifications

The HOPWA grantee certifies that:

**Activities** -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

**Building** -- Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

1. For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

---

Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number

- This certification does not apply.**  
 **This certification is applicable.**

### ESG Certifications

I certify that the local government will ensure the provision of the matching supplemental funds required by the regulation at 24 *CFR* 576.51. I have attached to this certification a description of the sources and amounts of such supplemental funds.

I further certify that the local government will comply with:

1. The requirements of 24 *CFR* 576.53 concerning the continued use of buildings for which Emergency Shelter Grants are used for rehabilitation or conversion of buildings for use as emergency shelters for the homeless; or when funds are used solely for operating costs or essential services.
2. The building standards requirement of 24 *CFR* 576.55.
3. The requirements of 24 *CFR* 576.56, concerning assurances on services and other assistance to the homeless.
4. The requirements of 24 *CFR* 576.57, other appropriate provisions of 24 *CFR* Part 576, and other applicable federal laws concerning nondiscrimination and equal opportunity.
5. The requirements of 24 *CFR* 576.59(b) concerning the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970.
6. The requirement of 24 *CFR* 576.59 concerning minimizing the displacement of persons as a result of a project assisted with these funds.
7. The requirements of 24 *CFR* Part 24 concerning the Drug Free Workplace Act of 1988.
8. The requirements of 24 *CFR* 576.56(a) and 576.65(b) that grantees develop and implement procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted with ESG funds and that the address or location of any family violence shelter project will not be made public, except with written authorization of the person or persons responsible for the operation of such shelter.
9. The requirement that recipients involve themselves, to the maximum extent practicable and where appropriate, homeless individuals and families in policymaking, renovating, maintaining, and operating facilities assisted under the ESG program, and in providing services for occupants of these facilities as provided by 24 *CFR* 76.56.
10. The requirements of 24 *CFR* 576.57(e) dealing with the provisions of, and regulations and procedures applicable with respect to the environmental review responsibilities under the National Environmental Policy Act of 1969 and related

authorities as specified in 24 *CFR* Part 58.

11. The requirements of 24 *CFR* 576.21(a)(4) providing that the funding of homeless prevention activities for families that have received eviction notices or notices of termination of utility services will meet the requirements that: (A) the inability of the family to make the required payments must be the result of a sudden reduction in income; (B) the assistance must be necessary to avoid eviction of the family or termination of the services to the family; (C) there must be a reasonable prospect that the family will be able to resume payments within a reasonable period of time; and (D) the assistance must not supplant funding for preexisting homeless prevention activities from any other source.
12. The new requirement of the McKinney-Vento Act (42 *USC* 11362) to develop and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent such discharge from immediately resulting in homelessness for such persons. I further understand that state and local governments are primarily responsible for the care of these individuals, and that ESG funds are not to be used to assist such persons in place of state and local resources.
13. HUD's standards for participation in a local Homeless Management Information System (HMIS) and the collection and reporting of client-level information.

I further certify that the submission of a completed and approved Consolidated Plan with its certifications, which act as the application for an Emergency Shelter Grant, is authorized under state and/or local law, and that the local government possesses legal authority to carry out grant activities in accordance with the applicable laws and regulations of the U. S. Department of Housing and Urban Development.

---

Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number

- This certification does not apply.  
 This certification is applicable.

**APPENDIX TO CERTIFICATIONS**

Instructions Concerning Lobbying and Drug-Free Workplace Requirements

**Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

**Drug-Free Workplace Certification**

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant: Place of Performance (Street address, city, county, state, zip code) Check if there are workplaces on file that are not identified here. The certification with regard to the drug-free workplace is required by 24 CFR part 21.

Place Name	Street	City	County	State	Zip
City of Elk Grove City Hall	8401 Laguna Palms Way	Elk Grove	Sacramento	CA	95758

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules: "Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15); "Conviction" means a finding of guilt (including a plea of *nolo contendere*) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes; "Criminal drug statute" means a Federal or non-Federal

criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance; "Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including:

- All "direct charge" employees;
- all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and
- a. temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Note that by signing these certifications, certain documents must be completed, in use, and on file for verification. These documents include:

1. Analysis of Impediments to Fair Housing
2. Citizen Participation Plan
3. Anti-displacement and Relocation Plan

*Laura S. Gill*

5/12/16

Signature/Authorized Official

Date

Laura S. Gill

Name

City Manager

Title

8401 Laguna Palms Way

Address

Elk Grove, CA 95758

City/State/Zip

916-478-2201

Telephone Number

**APPLICATION FOR  
FEDERAL ASSISTANCE**

OMB Approved No. 3076-0006

Version 7/03

<b>1. TYPE OF SUBMISSION:</b> Application <input type="checkbox"/> Construction <input checked="" type="checkbox"/> Non-Construction		<input type="checkbox"/> Pre-application <input type="checkbox"/> Construction <input type="checkbox"/> Non-Construction	<b>2. DATE SUBMITTED</b> May 15, 2015	Applicant Identifier	
			<b>3. DATE RECEIVED BY STATE</b>	State Application Identifier	
			<b>4. DATE RECEIVED BY FEDERAL AGENCY</b>	Federal Identifier	
<b>5. APPLICANT INFORMATION</b>					
Legal Name: City of Elk Grove			<b>Organizational Unit:</b> Department: Development Services		
Organizational DUNS: 130410389			Division: Planning		
<b>Address:</b> Street: 8401 Laguna Palms Way			<b>Name and telephone number of person to be contacted on matters involving this application (give area code)</b>		
City: Elk Grove			Prefix: Ms.	First Name: Sarah	
County: Sacramento			Middle Name		
State: CA			Last Name Bontrager		
Zip Code 95758			Suffix:		
Country: USA			Email: sbontrager@elkgrovecity.org		
<b>6. EMPLOYER IDENTIFICATION NUMBER (EIN):</b> <input type="text" value="9"/> <input type="text" value="4"/> <input type="text" value="-"/> <input type="text" value="3"/> <input type="text" value="6"/> <input type="text" value="6"/> <input type="text" value="8"/> <input type="text" value="5"/> <input type="text" value="4"/>			Phone Number (give area code) 916-627-3209		Fax Number (give area code) 916-627-4800
<b>8. TYPE OF APPLICATION:</b> <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision If Revision, enter appropriate letter(s) in box(es) (See back of form for description of letters.) <input type="checkbox"/> <input type="checkbox"/> Other (specify)			<b>7. TYPE OF APPLICANT:</b> (See back of form for Application Types) C. Municipal Other (specify)		
<b>10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER:</b> <input type="text" value="1"/> <input type="text" value="4"/> <input type="text" value="-"/> <input type="text" value="2"/> <input type="text" value="1"/> <input type="text" value="8"/> TITLE (Name of Program): Labor Management Cooperation Program			<b>9. NAME OF FEDERAL AGENCY:</b>		
<b>12. AREAS AFFECTED BY PROJECT (Cities, Counties, States, etc.):</b> City of Elk Grove			<b>11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT:</b> Housing and community development projects/programs, including facility improvements, accessibility improvements, public services, and administration.		
<b>13. PROPOSED PROJECT</b> Start Date: July 1, 2016			<b>14. CONGRESSIONAL DISTRICTS OF:</b> a. Applicant 7		
Ending Date: June 30, 2017			b. Project 7		
<b>15. ESTIMATED FUNDING:</b>			<b>16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?</b>		
a. Federal	\$	820,031 <sup>00</sup>	a. Yes. <input type="checkbox"/> THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON		
b. Applicant	\$	<sup>00</sup>	DATE:		
c. State	\$	<sup>00</sup>	b. No. <input type="checkbox"/> PROGRAM IS NOT COVERED BY E. O. 12372		
d. Local	\$	<sup>00</sup>	<input checked="" type="checkbox"/> OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW		
e. Other	\$	<sup>00</sup>	<b>17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?</b>		
f. Program Income	\$	<sup>00</sup>	<input type="checkbox"/> Yes If "Yes" attach an explanation. <input checked="" type="checkbox"/> No		
g. TOTAL	\$	820,031 <sup>00</sup>			
<b>18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.</b>					
<b>a. Authorized Representative</b>					
Prefix Ms.		First Name Laura		Middle Name S.	
Last Name Gill			Suffix		
b. Title City Manager			c. Telephone Number (give area code) 916-683-7111		
d. Signature of Authorized Representative <i>Laura S. Gill</i>			e. Date Signed 5/12/16		

I, **JASON LINDGREN**, City Clerk of the City of Elk Grove, do hereby certify as follows:

I am the duly appointed, qualified City Clerk of the City of Elk Grove, a California municipal corporation; as such City Clerk, I am the custodian of the official records of the City Council of said City. The attached resolution, is a full, true, and correct copy of **Resolution No. 2016-083**, on file in the Office of the City Clerk.

**IN WITNESS WHEREOF**, I have hereto affixed my hand and the seal of the City of Elk Grove on May 12, 2016.

  
\_\_\_\_\_  
**JASON LINDGREN, CITY CLERK**  
**CITY OF ELK GROVE**



**RESOLUTION NO. 2016-083**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELK GROVE  
ADOPTING THE 2016-17 ACTION PLAN AND AUTHORIZING THE CITY MANAGER  
TO EXECUTE AND FILE ALL DOCUMENTS REQUIRED TO RECEIVE U.S.  
DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) COMMUNITY  
DEVELOPMENT BLOCK GRANT (CDBG) FUNDING (CEQA EXEMPT)**

**WHEREAS**, the Community Development Block Grant Program, authorized pursuant to Title 1 of the Housing and Community Development Act of 1974, as amended (Act), requires that jurisdictions provide for the issuance of grants in order to attain the objective of providing decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low- and moderate-income; and

**WHEREAS**, there has been presented to, and reviewed by this City Council, the 2016-17 Action Plan (Action Plan), which describes the specific programs to be funded for the 2016-17 program year; and

**WHEREAS**, the City Council held a public hearing on March 23, 2016, to provide an opportunity for the public to comment on Elk Grove's need in relation to low-income and special-needs populations and on proposed activities for funding in Fiscal Year 2016-17; and

**WHEREAS**, the City of Elk Grove has held, with proper notification and after a mandatory 30-day public comment period, a public hearing on May 11, 2016, to receive comments and proposals from the public regarding the Action Plan and use of CDBG funds; and

**WHEREAS**, there has been presented to, and reviewed by this City Council, certifications to the U.S. Department of Housing and Urban Development (HUD), including those regarding affirmatively furthering fair housing, anti-displacement and relocation plan, drug free workplace, anti-lobbying, authority of jurisdiction, consistency with strategic plan, citizen participation, community development plan, following Consolidated Plan, use of funds, prohibition of excessive force, compliance with anti-discrimination laws, and lead-based paint (Certifications); and

**WHEREAS**, there has been presented to, and reviewed by this City Council an application on Standard Form 424 (Application) to HUD for a Community Development Block Grant in the amount of \$820,031, for the period of July 1, 2016 through June 30, 2017.

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Elk Grove hereby finds the 2016-2017 Action Plan exempt from CEQA pursuant to the following finding:

Finding: The 2016-17 Action Plan is exempt from the California Environmental Quality Act.

Evidence: The adoption of the Action Plan is a project under CEQA; however, it qualifies for several exemptions as follows:

- 1) The Capital Projects are exempt under CEQA Guidelines Section 15378 specifically exempts “the creation of government funding mechanisms or other fiscal activities which do not involve any commitment to any specific project.” The adoption of the Action Plan allocates funding for these projects but does not fully commit these funds. Commitment of the funds does not occur until award of a construction contract. Therefore, no further review is required at this time.
- 2) The Public Service Programs funded under the Action Plan are exempt from CEQA under CEQA Guidelines Section 15061(b)(3), which exempts activities under the general rule that CEQA only applies to projects that have the potential for causing a significant effect on the environment. The proposed programs provide services to the public within existing facilities. No new development or construction which would alter the built form of the community is proposed. Therefore, the Action Plan qualifies for this exemption and no further review is required for these programs.
- 3) The Teen Center facility improvements, Minor Home Repair Program, and acquisition of housing qualify for an exemption under CEQA Guidelines Section 15301, which applies to maintenance, operation, or minor alteration of existing public or private structures. The proposed improvements under each program involve minor alteration of the building interior and/or exterior, including completion of deferred maintenance. No new building square footage is anticipated to be created. Therefore, the projects qualify for this exemption and no further review is required.

**AND, BE IT RESOLVED** that the City Council of the City of Elk Grove hereby:

- 1) Approves the adoption of the City of Elk Grove 2016-17 Action Plan certifying that the City of Elk Grove has and will continue to conduct its activities in accordance with applicable statutes and regulations governing the CDBG Program; and
- 2) Authorizes the City Manager, or designee, to execute and file the Consolidated Plan and Action Plan, along with the required Certifications and the SF-424, that are required to receive CDBG funding for and on behalf of the City of Elk Grove, and to make minor changes to those documents where necessary.

**PASSED AND ADOPTED** by the City Council of the City of Elk Grove this 11<sup>th</sup> day of May 2016.



---

GARY DAVIS, MAYOR of the  
CITY OF ELK GROVE

ATTEST:



---

JASON LINDGREN, CITY CLERK

APPROVED AS TO FORM:



---

JONATHAN P. HOBBS,  
CITY ATTORNEY

**CERTIFICATION**  
**ELK GROVE CITY COUNCIL RESOLUTION NO. 2016-083**

STATE OF CALIFORNIA        )  
COUNTY OF SACRAMENTO    )     ss  
CITY OF ELK GROVE         )

*I, Jason Lindgren, City Clerk of the City of Elk Grove, California, do hereby certify that the foregoing resolution was duly introduced, approved, and adopted by the City Council of the City of Elk Grove at a regular meeting of said Council held on May 11, 2016 by the following vote:*

**AYES :**        **COUNCILMEMBERS:**     Davis, Ly, Detrick, Hume, Suen

**NOES:**       **COUNCILMEMBERS:**     None

**ABSTAIN :**   **COUNCILMEMBERS:**     None

**ABSENT:**     **COUNCILMEMBERS:**     None

  
\_\_\_\_\_  
Jason Lindgren, City Clerk  
City of Elk Grove, California

# In the Superior Court of the State of California

IN AND FOR THE

COUNTY OF Sacramento

## Certificate of Publication of PUBLIC NOTICE

State of California

ss.

County of SACRAMENTO

I, DAVID R. HERBURGER, certify on penalty of perjury:

That affiant is and at all times hereinafter mentioned was a citizen of the United States, over the age of eighteen years and was at and during all said times the printer and publisher of THE ELK GROVE CITIZEN, a newspaper published in Elk Grove, County of Sacramento, State of California; that said newspaper is and was at all times herein mentioned, a newspaper of general circulation as that term is defined by Sections 6000 and 6001 of the Government Code of the State of California, and as provided by said sections is and was at all times herein mentioned published for the dissemination of local and telegraphic news and intelligence of a general character, having a bona fide subscription list of paying subscribers, and is not and was not during all said times devoted to the interests or published for the entertainment or instruction of a particular class, profession, trade, calling, race or denomination, or for the entertainment and instruction of any number of such classes, professions, trades, callings, races or denominations; that at all said times said newspaper has been established, printed and published in said Sacramento County and State, at regular intervals for more than one year preceding the first publication of the NOTICE herein mentioned; that said NOTICE was set in type not smaller than nonpareil and was preceded with words printed in black face type not smaller than nonpareil describing and expressing in general terms the purport and character of the notice intended to be given; that the NOTICE in the above entitled matter, of which the annexed is a true printed copy, was published in said newspaper on the following dates, to wit:

JANUARY 8, 2016

that the date of the first publication of said

**PUBLIC NOTICE**

in said newspaper is JANUARY 8, 2016

DAVID R. HERBURGER

THE ELK GROVE CITIZEN

Dated: JANUARY 8, 2016

<b>PUBLIC NOTICE</b>
<b>CITY OF ELK GROVE PLANNING PROCESS AND GRANT OPPORTUNITIES FY 2016-17 Community Development Block Grant and Community Service Grant</b>
Dated: January 8, 2016
The City of Elk Grove is beginning its grant planning and application process for the Community Development Block Grant (CDBG) and Community Service Grant (CSG) programs in the 2016-17 fiscal year, which covers the period from July 1, 2016 to June 30, 2017.
<b>Grant Opportunities.</b> Beginning no later than January 11, 2016, the City of Elk Grove will be accepting applications for the CDBG and CSG programs for FY 2016-17. Nonprofit organizations and local governmental entities serving Elk Grove residents may apply for funding for service, provision and/or facility acquisition or improvements. If you are interested in submitting an application, you must complete the application form and submit it electronically with all the required documentation by <b>February 19, 2016 at 5:00pm</b> in order to be considered for a grant.
The application is available on the City's website at <a href="http://www.elkgrovecity.org/cms/One.aspx?portalId=1096698&amp;pageId=125248">http://www.elkgrovecity.org/cms/One.aspx?portalId=1096698&amp;pageId=125248</a> .
<b>Public Meeting and Technical Assistance Workshop</b> The City will hold a public meeting and technical assistance workshop and to assist applicants and provide members of the public an opportunity to share what types of activities they feel are most needed in Elk Grove. Relevant feedback from the public meeting will be incorporated into the Action Plan. The public meeting will be held:  <b>Thursday, February 4, 2016   2:30pm</b> Elk Grove City Hall - Council Chambers 8400 Laguna Palms Way Elk Grove, CA 95758
Public comment on the City's CDBG and CSG programs is welcome and may be submitted by mail to Sarah Bontrager, Housing and Public Services Manager, 8401 Laguna Palms Way, Elk Grove, CA 95758 or by phone/email: (916) 627-3209 or <a href="mailto:sbontrager@elkgrovecity.org">sbontrager@elkgrovecity.org</a> . Thank you for your interest in the CDBG and CSG programs.
January 8, 2016
EGF 3047

# In the Superior Court of the State of California

IN AND FOR THE

Sacramento

COUNTY OF

## Certificate of Publication of NOTICE OF PUBLIC HEARING

State of California

SS.

County of SACRAMENTO

I, DAVID R. HERBURGER, certify on penalty of perjury:

That affiant is and at all times hereinafter mentioned was a citizen of the United States, over the age of eighteen years and was at and during all said times the printer and publisher of THE ELK GROVE CITIZEN, a newspaper published in Elk Grove, County of Sacramento, State of California; that said newspaper is and was at all times herein mentioned, a newspaper of general circulation as that term is defined by Sections 6000 and 6001 of the Government Code of the State of California, and as provided by said sections is and was at all times herein mentioned published for the dissemination of local and telegraphic news and intelligence of a general character, having a bona fide subscription list of paying subscribers, and is not and was not during all said times devoted to the interests or published for the entertainment or instruction of a particular class, profession, trade, calling, race or denomination, or for the entertainment and instruction of any number of such classes, professions, trades, callings, races or denominations; that at all said times said newspaper has been established, printed and published in said Sacramento County and State, at regular intervals for more than one year preceding the first publication of the NOTICE herein mentioned; that said NOTICE was set in type not smaller than nonpareil and was preceded with words printed in black face type not smaller than nonpareil describing and expressing in general terms the purport and character of the notice intended to be given; that the NOTICE in the above entitled matter, of which the annexed is a true printed copy, was published in said newspaper on the following dates, to wit:

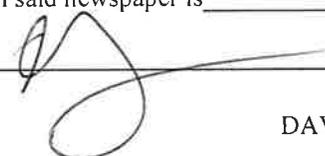
MARCH 9, 2016

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

that the date of the first publication of said

**NOTICE OF PUBLIC HEARING**

in said newspaper is MARCH 9, 2016

\_\_\_\_\_  
  
DAVID R. HERBURGER

THE ELK GROVE CITIZEN

Dated: MARCH 9, 2016

**PUBLIC NOTICE**

**CITY OF ELK GROVE - CITY COUNCIL  
NOTICE OF PUBLIC HEARING**

Dated: March 9, 2016

**NOTICE** is hereby given that on **March 23, 2016, at 6:00 p.m.**, or as soon thereafter as the matter may be heard, the City Council of the City of Elk Grove will hold a Public Hearing at the **Elk Grove City Hall, located at 8400 Laguna Palms Way, Elk Grove**, to consider the following actions:

**2016-17 COMMUNITY DEVELOPMENT BLOCK GRANT AND COMMUNITY SERVICE GRANT ACTIVITIES**

The purpose of this public hearing is to consider priorities and activities for the Community Development Block Grant (CDBG) and Community Service Grant (CSG) programs. The 2016-17 Action Plan will describe the CDBG programs and activities the City expects to undertake in the 2016-17 fiscal year. The City anticipates receiving approximately \$800,000 in new CDBG funding and reallocating about \$300,000 in prior-year funding. The City plans to use these funds for housing programs, public improvements, public services, and planning and administration.

The release of this notice is one of the City's activities to fulfill citizen participation requirements. Federal regulations require localities to provide the public with reasonable access to the documents.

The draft Action Plan will be available for public review on April 11 at the Elk Grove City Hall, 8401 Laguna Palms Way, the Elk Grove Public Library, 8900 Elk Grove Boulevard; and the Elk Grove Senior Center, 8830 Sharkey Avenue. It will also be available for public review on April 11 on the City's website at <http://www.elkgrovecity.org/cms/One.aspx?portalId=109669&pageId=125243>. Copies of the Action Plan will be made available upon request and are free of charge.

The public review and comment period will begin April 11 and will end May 11, 2016. The City of Elk Grove City Council will consider adoption of the Action Plan and provide an additional opportunity for public comment at their May 11, 2016 meeting.

The City of Elk Grove encourages interested parties to attend public meetings and comment on the issues being discussed. If you wish to provide testimony and are unable to attend the meeting, written comments that are delivered to the City Clerk's office prior to the time of the hearing will be made a part of the public record.

Public comment on all aspects of the City's CDBG and CSG programs is welcome and may be submitted by mail to Sarah Bontrager, Housing and Public Services Manager, 8401 Laguna Palms Way, Elk Grove, CA 95758 or by phone/email: (916) 627-3209 or [sbontrager@elkgrovecity.org](mailto:sbontrager@elkgrovecity.org).

**NOTICE REGARDING CHALLENGES TO DECISIONS**

Pursuant to all applicable laws and regulations, if you wish to challenge in court any of the above decisions (including planning, zoning and/or environmental decisions), you may be limited to raising only those issues you or someone else raised at the public hearing(s) described in this notice/agenda, or in written correspondence delivered to the city at, or prior to, this public hearing.

**ADA COMPLIANCE STATEMENT**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Office of the City Clerk at (916) 478-3635. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

March 9, 2016

EGW 3070

# In the Superior Court of the State of California

IN AND FOR THE

Sacramento

COUNTY OF

## Certificate of Publication of NOTICE OF PUBLIC HEARING

State of California

SS.

County of SACRAMENTO

I, DAVID R. HERBURGER, certify on penalty of perjury:

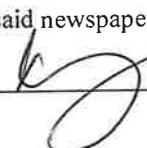
That affiant is and at all times hereinafter mentioned was a citizen of the United States, over the age of eighteen years and was at and during all said times the printer and publisher of THE ELK GROVE CITIZEN, a newspaper published in Elk Grove, County of Sacramento, State of California; that said newspaper is and was at all times herein mentioned, a newspaper of general circulation as that term is defined by Sections 6000 and 6001 of the Government Code of the State of California, and as provided by said sections is and was at all times herein mentioned published for the dissemination of local and telegraphic news and intelligence of a general character, having a bona fide subscription list of paying subscribers, and is not and was not during all said times devoted to the interests or published for the entertainment or instruction of a particular class, profession, trade, calling, race or denomination, or for the entertainment and instruction of any number of such classes, professions, trades, callings, races or denominations; that at all said times said newspaper has been established, printed and published in said Sacramento County and State, at regular intervals for more than one year preceding the first publication of the NOTICE herein mentioned; that said NOTICE was set in type not smaller than nonpareil and was preceded with words printed in black face type not smaller than nonpareil describing and expressing in general terms the purport and character of the notice intended to be given; that the NOTICE in the above entitled matter, of which the annexed is a true printed copy, was published in said newspaper on the following dates, to wit:

APRIL 27, 2016

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

that the date of the first publication of said  
**NOTICE OF PUBLIC HEARING**

in said newspaper is APRIL 27, 2016

\_\_\_\_\_  


DAVID R. HERBURGER

THE ELK GROVE CITIZEN

Dated: APRIL 27, 2016

**PUBLIC NOTICE**

**CITY OF ELK GROVE - CITY COUNCIL  
NOTICE OF PUBLIC HEARING**

Dated: April 27, 2016

NOTICE is hereby given that on **May 11, 2016, at 6:00 p.m.**, or as soon thereafter as the matter may be heard, the City Council of the City of Elk Grove will hold a Public Hearing at the **Elk Grove City Hall, located at 8400 Laguna Palms Way, Elk Grove**, to consider the following actions:

**2016-17 COMMUNITY DEVELOPMENT BLOCK GRANT AND COMMUNITY SERVICE GRANT ACTIVITIES**

The purpose of this public hearing is to consider adoption of the Community Development Block Grant (CDBG) 2016-17 Action Plan. The Action Plan describes the CDBG programs and activities the City expects to undertake in the 2016-17 fiscal year. The City anticipates receiving \$820,031 in new CDBG funding and reallocating about \$303,119 in prior-year funding. The City plans to use these funds for housing programs, public improvements, public services, and planning and administration.

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April 27, 2016

EGW 3091