



ELK GROVE DIVERSITY AND INCLUSION COMMISSION COMMISSION FACT SHEET PART I

Please read the following carefully before completing Part II of this form.

Specific Task or Objective:

Education / Promotion

- Serve as a resource for City government and the community by providing information, education, and communication that facilitates a better understanding and celebrates our differences
- Provide education regarding the community's overall diversity
- Periodically work with City departments to assist with existing events and activities

Ambassadors

- Engage the community as Diversity and Inclusion Ambassadors to solicit feedback and information, which in turn, will be provided back to the City
- Assist the City in supporting and working with all areas of government and the community to eliminate and prevent all forms of discrimination, hate or bias

Council Feedback

- Provide recommendations and information to the City Council that would identify opportunities to address issues of diversity, promote diversity programs, and/or provide guidance to create a more equitable, accessible, safe, welcoming and inclusive government and community
- Advise the City Council on best practices for conducting outreach to a diverse community
- Make recommendations to the City Council on new events and activities that are appropriate and relevant for the community
- Evaluate and provide recommendations to the City Council regarding Sister City applications
- Provide recommendations to the City Council on other matters within the Commission's jurisdiction

Committee Type: Standing. *Note: This is a non-paid, volunteer position.*

Composition: The Commission shall consist of ten voting members. Each voting member of the Commission shall be at least 18 years of age, reside in the City of Elk Grove, and be registered to vote. A member may not be an officer or employee of the City. Up to two Youth Liaisons from the Youth Commission, or through an alternative selection process, will be invited to attend and participate. Their involvement will be advisory only and non-voting.

The appointing authority will consider the following selection criteria in appointing Commission members:

- Consideration should be given to whether a proposed Commission member brings lived experiences and/or professional backgrounds that help ensure a broad and diverse representation of members through race, ethnicity, sexual orientation and gender spectrums, socio-economic status/history, national origin, veterans title, age, and other identities.
- Consideration should be given as to whether a proposed Commission member will think broadly in terms of how issues of diversity, equity, inclusion, and social justice are important to the Elk Grove community.

The above criteria are advisory only and shall not limit the discretion of the appointing authority in making appointments to the Commission.

Term: Member appointments will be reviewed by the Mayor and City Council annually.

Appointing Authority: The Mayor, with the approval of the City Council, shall make all appointments to the Diversity and Inclusion Commission.

Meetings: Held the third Tuesday of each month at 6:00 p.m. Location: Elk Grove City Hall, 8400 Laguna Palms Way.

Attendance Requirement: Each Commission member will be required to attend at least 70% of all regular meetings and participate in at least 70% of all Commission-hosted activities.

Reporting: Minutes of Diversity and Inclusion Commission meetings shall be prepared by an individual designated by the Commission and shall be a public record, filed with the Office of the City Clerk.

For more information about the Diversity and Inclusion Commission contact: Kristyn Laurence or Jason Jimenez at (916) 683-7111 or via email at klaurence@elkgrovecity.org or jjimenez@elkgrovepd.org.

Please return the completed, originally signed application to the Office of the City Clerk at 8401 Laguna Palms Way, Elk Grove, CA 95758

APPLICATION DEADLINE: December 7, 2022 by 5:00 p.m.