



8401 Laguna Palms Way • Elk Grove, California 95758
Tel: 916.683.7111 • Fax: 916.691.2001 • www.elkgrovecity.org

Development Services
Building Safety & Inspection (916) 478-2235
Community Enhancement (916) 687-3023
Economic Development (916) 478-2254
Planning (916) 478-2265
Public Works (916) 478-2263

Non-Occupied Utility Request

I, _____,
Property Owner Name (Please Print)

As owner, do hereby request permission to be granted a utilities permit for the tenant space located at:

(Street Address) (Unit #) (City) (State) (Zip)

Previous Occupancy _____

Proposed Occupancy _____

I understand that this permit is **ONLY** for utility approval. Once a tenant has been determined, the tenant will be required to obtain a full building permit along with all other approvals (i.e.; Elk Grove Fire, Planning, etc.)

This permit is valid for 90 days from the date it is issued, and will expire on the 91st day. This permit requires two inspections; one for meter approval and one for final inspection. A separate permit may be necessary to make required repairs.

Prior to occupancy, please contact Building Inspection Services to determine whether the tenant improvement permit has been finalized. A certificate of occupancy is required prior to the unit/space being occupied.

The Cost of this Non-Occupied Utility Request Permit is \$224.00

Date

Permit Number

Property Owner Signature

Elk Grove Building & Safety Approval