



Information on this report will not be disclosed except as required under the law.

**WASTE MANAGEMENT PLAN**  
 (Pre-Demolition / Pre-Construction)

**Intake Person:** \_\_\_\_\_

This **Waste Management Plan** must be submitted and approved before your building permit will be issued. The accompanying **Waste Log** must be submitted after your final inspection, or probationary measures may be imposed. See Section D.

Project #1 _____ Street Address	Permit No. _____	Residential <input type="checkbox"/> or Commercial <input type="checkbox"/>	Parcel No. _____ Lot No. _____
Project #2 _____ Street Address	Permit No. _____	Residential <input type="checkbox"/> or Commercial <input type="checkbox"/>	Parcel No. _____ Lot No. _____
Project #3 _____ Street Address	Permit No. _____	Residential <input type="checkbox"/> or Commercial <input type="checkbox"/>	Parcel No. _____ Lot No. _____
Project #4 _____ Street Address	Permit No. _____	Residential <input type="checkbox"/> or Commercial <input type="checkbox"/>	Parcel No. _____ Lot No. _____
Project #5 _____ Street Address	Permit No. _____	Residential <input type="checkbox"/> or Commercial <input type="checkbox"/>	Parcel No. _____ Lot No. _____
Project #6 _____ Street Address	Permit No. _____	Residential <input type="checkbox"/> or Commercial <input type="checkbox"/>	Parcel No. _____ Lot No. _____
Project #7 _____ Street Address	Permit No. _____	Residential <input type="checkbox"/> or Commercial <input type="checkbox"/>	Parcel No. _____ Lot No. _____
Project #8 _____ Street Address	Permit No. _____	Residential <input type="checkbox"/> or Commercial <input type="checkbox"/>	Parcel No. _____ Lot No. _____
Project #9 _____ Street Address	Permit No. _____	Residential <input type="checkbox"/> or Commercial <input type="checkbox"/>	Parcel No. _____ Lot No. _____
Project #10 _____ Street Address	Permit No. _____	Residential <input type="checkbox"/> or Commercial <input type="checkbox"/>	Parcel No. _____ Lot No. _____

FILL AND SIGN BACK OF FORM

**A. Project Information**

Contractor : \_\_\_\_\_

Contractor’s Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Contractor’s E-mail: \_\_\_\_\_

Property Owner: \_\_\_\_\_

Owner’s Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Owner’s E-mail: \_\_\_\_\_

**B. Materials Required To Be Recycled** The five (5) material types that are required to be recycled are listed below. You can either **Separate** the material types, or **Mix** them and send the load to a Certified **Construction & Demolition Sorting Facility**. (see list at [www.sacramentoswa.com](http://www.sacramentoswa.com) )

*Please check all the recyclable materials you anticipate will be generated during the project:*

- \_\_\_\_\_ **Scrap Metal** (structural steel, ductwork, gutters, pipes, appliances, fixtures, fencing, sinks, tubs, etc.)
- \_\_\_\_\_ **Inert Materials** (dirt, soil, rocks, concrete, asphalt paving, brick, block, etc.)
- \_\_\_\_\_ **Corrugated Cardboard** (mostly from packaging)
- \_\_\_\_\_ **Wooden Pallets** (whole or broken)
- \_\_\_\_\_ **Clean Wood Waste** (unpainted or untreated dimensional lumber and plywood; fasteners okay)

**C. Material Management.**

1. Registered Commercial Hauler (see list at [www.elkgrovecity.org/recycle](http://www.elkgrovecity.org/recycle) ): \_\_\_\_\_
2. Will you be mixing recyclable C&D debris and trash/unrecyclable C&D debris, and achieve your compliance by sending them mixed to a Certified C&D sorting facility? \_\_\_\_\_ YES \_\_\_\_\_ NO

**D. Terms And Conditions**

- Your approved Waste Management Plan must be kept on the jobsite in the permit folder for the duration of the project.
- The City’s Recycling & Waste staff may enter the job site to inspect waste collection areas.
- Clean Wood Waste (unpainted, untreated lumber, plywood and OSB), Inert Materials (concrete, asphalt paving, brick, block, and dirt) Wooden Pallets, Scrap Metal, and Corrugated Cardboard must be recycled.
- Only SWA-Certified C&D Sorting Facilities may be used to recycle these materials if mixed with other materials.
- Registered commercial haulers must be hired to collect or transfer trash or mixed C&D material off the jobsite.
- Construction and demolition debris may not be burned or dumped illegally.
- Your attached Waste Log must be completed and submitted within 30 days of your final inspection. All waste hauling and disposal or recycling activity must be entered on the Waste Log, including information from any subcontractors that self-hauled their own debris off site.
- You must keep all receipts or weight tickets from your project for a period of one year from the submittal of your Waste Log.
- Failure to comply with these terms and conditions may result in a “Corrections Needed” notation on your jobsite, civil penalties, or probationary measures. Probationary measures imposed on your next project may include any of the following:
  1. Recycling Performance Deposits required before issuance of your building permit,
  2. More detailed reporting requirements (i.e. submittal of all receipts from waste facilities),
  3. Requiring your Waste Management Plan to be approved directly to the Integrated Waste Division.

I have read, understand, and take responsibility for this project’s compliance with the Terms and Conditions of this Waste Management Plan.

X \_\_\_\_\_ **Date** \_\_\_\_\_