

**MINUTES OF THE CITY COUNCIL
REGULAR MEETING
Wednesday, November 10, 2010**

CALL TO ORDER/ROLL CALL

Mayor Scherman called the regular City Council meeting of November 10, 2010 to order at 6:05 p.m.

Present: Mayor Scherman, Council Members Cooper, Davis and Hume.

Absent: Vice Mayor Detrick.

Representatives from the United States Marine Corps posted the colors, and with Cub Scout Pack 118, led the Pledge of Allegiance.

Mayor Scherman asked that a moment of silence be observed.

Cheryl Tolson sang *America the Beautiful*.

Mayor Scherman noted the opening ceremonies were held in observation of the 235th birthday of the Marine Corps.

APPROVAL OF AGENDA

Motion: M/S Cooper/Davis to approve the agenda as presented. The motion passed by the following vote: Ayes: 4; Noes: 0; Absent: 1 (Detrick).

CLOSED SESSION

None.

PRESENTATIONS/ANNOUNCEMENTS

NOTE: Item 4.2 was heard out of order as the first presentation of the evening.

4.2 Mayor Scherman presented a proclamation to Melissa Tobin, volunteer and Sacramento Affiliate Coordinator of the Pancreatic Cancer Action Network, declaring November 2010 as Pancreatic Cancer Awareness Month.

4.1 Jim Miller gave a presentation recognizing the City of Elk Grove, through America's Promise Alliance, as 1 out of 100 best communities in the United States for young people.

4.3 Bill Davis, Chair of the Grassroots Working Group (“GWG”), gave a presentation, with the aid of an overhead presentation (filed) and brochure (filed), regarding GWG’s efforts to identify alternate funding and governance to maintain regional parks and open space systems.

Mr. Davis identified that GWG was independent of Sacramento County, triggered to action after a County workshop in May 2010. Mr. Davis displayed park revenues and expenditures over the last 12 years, noting that the Sacramento County General Fund has contributed to the regional park system an average of \$4.5 million a year, but expenditures have continued to rise. GWG identified that the issue of sustaining a regional park system should be placed before the voters to select an appropriate form of governance and methods to generate revenue. GWG identified governance options of creating an independent regional parks and open space district, creating an open space district through the Sacramento County Board of Supervisors, or utilizing a nonprofit conservancy. GWG believed alternate governance will keep revenues out of an agency General Fund and ensure funds remain dedicated to maintaining parks and open spaces. Mr. Davis reviewed revenue options considered by GWG, including presenting a tax measure or exploring use of a charter amendment to guarantee funding for parks. GWG was funded with private donations, and currently utilized contract work to study data and options devising initial budget estimates for a proposed agency operating from a standard to provide a system that returns to Fiscal Year 2008-09 service levels. Mr. Davis noted GWG would continue to work with regional agencies and communities, and a community summit meeting was targeted for February 2011.

Council Member Davis viewed the approach as very collaborative, and believed attempting to emulate the East Bay Regional Parks District was a step in the right direction as that agency has been successful and was well respected.

PUBLIC COMMENT

Lynn Wheat appreciated having the forum of public comment to speak in regards to what she believed was the best course for planning and development in the City. She believed that the messages she has attempted to parlay have not been heard by the Council, but through the process she has expanded her education on government involvement and community planning, and has made connections in the community with like-minded individuals.

GENERAL ADMINISTRATION INFORMATION

City Manager Laura Gill reviewed the November 10, 2010 Administrative Report (filed). Ms. Gill clarified from the Administrative Report regarding the Civic Center that the project team did meet with representatives of the architect firms and made plans to conduct two community workshops to discuss layout design concepts in

December and February, with a target to present a facilities layout design concepts at the regular meeting of March 23, 2011.

Ms. Gill announced that Taro Echiburú would be the City's new Planning Director effective November 22, 2010.

In reply to Council Member Hume, Economic Development Coordinator Heather Ross responded that the Market Study update was anticipated to be presented for Council review in January 2011.

COUNCIL COMMENTS/FUTURE AGENDA ITEMS

Council Member Cooper attended the Sacramento Regional County Sanitation Board (SAN Board) of Directors which addressed that, with a new governor taking office, new agency officials would likely be appointed that would rule on the National Pollutant Discharge Elimination System (NPDES) permit process the SAN Board is currently addressing. Mr. Cooper requested staff to identify parties responsible for trimming trees that currently cover traffic signage in the vicinity east of Harbour Point Road on Renwick Drive.

Council Member Hume noted the Capital SouthEast Connector Joint Powers Authority Board would meet November 12. He attended the Sacramento Regional Transit District (RT) Board meeting which discussed the light rail Green Line project which would extend service to the Sacramento International Airport and potentially destinations beyond. RT discussed timelines, range of service, preliminary design, and financing options of the \$900 million project, including consideration of a future half cent sales tax increase to be dedicated to transit services. Mr. Hume observed that in examining RT's regional project priorities, the new Green Line project was being discussed while the Blue Line, South Line Phase 2 project, that would serve points further south of Elk Grove beyond the destination of Cosumnes River College of the Phase 1 project, had been postponed.

Mr. Hume requested a future agenda item to address the definitional term of *structure* in regards to construction of swimming pools, and setback requirements to property lines for the eastern part of the City. He requested staff consider expanding the number of voting members on the Youth Commission, and creating Youth Commission Advisory Councils as on-campus clubs at all schools within the City that would report to the Youth Commission to increase participation and sources of input.

Council Member Davis announced the Sacramento Area Council of Governments will hold a regional forum on a Rural Urban Connection Strategy on December 10. The forum would explore the challenges, conditions, and market opportunities for agriculture in the region, and Mr. Davis encouraged citizens to register for the forum and participate in the discussions.

Mayor Scherman attended meetings of the Youth Commission, Elk Grove Historical Society, Sacramento Employment and Training Agency, and the Sacramento Public Library Authority. She attended ribbon cutting ceremonies for the Mike Daugherty Auto Center and the vegan restaurant *Loving Hut*. She attended events for the Citizen of the Year dinner honoring Mary Lewis, a fundraiser event for Project R.I.D.E., and a retirement reception for Pat Sandefur, Branch Supervisor of the Elk Grove Library.

Public Works Director Richard Shepard responded to Mayor Scherman that the Highway 99 Interchange monuments at Grant Line and Sheldon Roads were under contract, work would commence within the next month, and by this time next year the landscaping and monument signs would be installed.

Mayor Scherman announced the Veterans Day Parade would commence at 11:00 a.m. on November 11, starting with presentation of the colors, the playing of "Taps", and then a reading of the 388 names of the veterans that live within the Elk Grove area. Mayor Scherman announced the City would be hosting an Incident Command System emergency response training on November 16 designed to provide an overview of the role of elected officials in case of an emergency or disaster event.

CONSENT CALENDAR ITEMS

In relation to Item 8.15 Council Member Hume raised concern of the grant requirement to retain officers starting on the fourth year, asking whether the \$800,000 listed as a recurring annual cost was realized as a future budget obligation.

Police Chief Robert Lehner stated staff was comfortable that within a three year timeframe the City anticipated adding such positions, and the grant presents the opportunity to take advantage of a federal program to provide initial funding and placement of officers immediately for what were projected needs within three years.

Council Member Cooper emphasized the new officer positions would go to patrol, and leveraging federal funds to advance availability of placing officers was a unique opportunity for a community to receive.

Council Member Davis emphasized the grant was designed as a bridge during difficult economic times to provide for placing officers on the street. Mr. Davis believed such future funds need to be budgeted from that point forward and included in all assumptions as the City would continue to need additional officers.

Motion: M/S Hume/Davis to approve the Consent Calendar as presented. The motion passed by the following vote: Ayes: 4; Noes: 0; Absent: 1 (Detrick).

Agenda Item No. 8.1: Received Automatic Clearing House Nos. 2273 through 2465 dated October 1, 2010 through October 31, 2010, General Warrant Nos. 55689 through 56229, and Electronic Fund Transfer Nos. 2011052 through 2011069

Agenda Item No. 8.2: Approved October 27, 2010 Special City Council Meeting Minutes

Agenda Item No. 8.3: Received report on City Manager approved purchases and contracts authorized by Elk Grove Municipal Code Chapter 3.42 Contracts and Purchasing, filed through November 3, 2010

Agenda Item No. 8.4: Received report on Requests for Proposals, Qualifications, and Bids

Agenda Item No. 8.5: **Resolution No. 2010-229** declaring intention to annex territory to Community Facilities District No. 2006-1 (Maintenance Services) and to levy a special tax to pay for certain maintenance services (Annexation No. 17); **Resolution No. 2010-230** declaring intention to annex territory to Community Facilities District No. 2003-2 (Police Services) and to levy a special tax to pay for infrastructure and certain police services (Annexation No. 17); and **Resolution No. 2010-231** declaring intention to levy Street Maintenance Assessments District No. 1 Zone 3B – Eastern Area (Annexation No. 13) **Resolution No. 2010-232** amending the Fiscal Year 2010-11 Budget for Annexation Expenses and Revenue for Various Financing Districts

Agenda Item No. 8.6: **Resolution No. 2010-233** accepting the Poppy Ridge Street Light Replacement / Retrofit Project as complete and authorizing the City Engineer to prepare, and the City Clerk to file, the Notice of Completion with the Sacramento County Recorder

Agenda Item No. 8.7: **Resolution No. 2010-234** accepting the Franklin Boulevard, Wilton Road, and Kammerer Road Pavement Rehabilitation Project as complete and authorizing the City Engineer to prepare, and the City Clerk to file, the Notice of Completion with the Sacramento County Recorder

Agenda Item No. 8.8: **Resolution No. 2010-235** accepting the Elk Grove-Florin Road Pavement Rehabilitation Project as complete and authorizing the City Engineer to prepare, and the City Clerk to file, the Notice of Completion with the Sacramento County Recorder

Agenda Item No. 8.9: **Resolution No. 2010-236** authorizing the City Manager to execute a construction contract with JM Slover, Inc. for the Whitelock Parkway Landscape and Pedestrian Improvements Project in the amount of \$160,252.05 and authorizing the City Engineer to approve change orders not to exceed \$25,000

Agenda Item No. 8.10: Resolution No. 2010-237 approving the abandonment of a portion of an easement for the transportation and distribution of electrical energy and incidental purposes as reserved from the abandonment of a portion of West Stockton Boulevard per Resolution No. 2008-237

Agenda Item No. 8.11: Resolution No. 2010-238 approving Parcel Map No. 09-043, Lands of Eskanos Family

Agenda Item No. 8.12: Resolution No. 2010-239 authorizing the City Manager to execute an agreement with the County of Sacramento Municipal Services Agency for the preparation of the environmental documents for the Kammerer Road Extension Project in an amount not to exceed \$645,847

Agenda Item No. 8.13: Resolution No. 2010-240 authorizing the City Manager to execute a contract amendment with AppleOne for a seven month extension for temporary staffing services and increase the contract amount by \$63,000 *[for a total compensation amount not to exceed \$213,000]*

Agenda Item No. 8.14: Resolution No. 2010-241 recognizing the Elk Grove Police Managers' Association as the exclusive representative for designated employees within the Police Department

Agenda Item No. 8.15: Resolution No. 2010-242 authorizing the City Manager to accept a grant award from the U.S. Department of Justice in the amount of \$2,036,016 and amending the Fiscal Year 2010-11 Community Oriented Policing Services (COPS) grant fund budget to increase revenues and expenses by the same amount

Agenda Item No. 8.16: Resolution No. 2010-243 supporting a traffic safety poster contest and approving the purchase of three U.S. Savings Bonds that will be awarded to the top three contestants

PUBLIC HEARINGS

Agenda Item No. 9.1: Request for continuance to December 8, 2010 of a public hearing to consider adoption of a resolution to adjust Solid Waste Service Rates for Fiscal Years 2011-12, 2012-13, and 2013-14 for a not-to-exceed monthly increase of \$1.69 for each year

RECOMMENDATION

Continue the public hearing to December 8, 2010, to allow for further legal review of the proposed rate adjustment.

Mayor Scherman declared the public hearing open.

PUBLIC COMMENT:

Paul Philleo, Director of the Sacramento County Department of Waste Management and Recycling, expressed his support for the project as it would enhance the region's solid waste infrastructure. He noted as an operator, such facilities were not revenue generators, but rather cost money to maintain. He suggested mitigating proposed rate increases by considering engaging with the County to arrange for local disposal of Elk Grove solid waste.

Liz Stefanik opposed a rate increase, and believed that poor negotiation was conducted in the initial contract. She believed that households that were conservative garbage users should not be penalized, citing that rates for customers utilizing a 32-gallon bin faced greater increases compared to users with a 96-gallon bin. She believed rate increases should be evenly staggered at reasonably low percentages on a programmed, long term, annual basis.

Keith Hester, General Manager of Allied Waste Services ("Allied"), supported the Household Hazardous Waste facility. In addressing comments made earlier by Mr. Philleo, Mr. Hester replied that Allied compared using the County landfill versus the current practice of transporting solid waste out of the area, and in costs (transport to landfill, loading, and disposal rates) and greenhouse gas effects, he believed the County landfill was not a cost effective alternative, nor would it reduce the number of vehicle trips in the area.

James Zimmerman opposed the solid waste increase. He believed the project should be postponed until the economy improves, and that Elk Grove residents should utilize County or City of Sacramento facilities. He stated that in 2009 roughly 1,600 people used such facilities, with a City cost of approximately \$75 per person, equating to just over \$100,000 annually. Mr. Zimmerman questioned the need for a \$12 million, 30,000 square foot facility when over ten years the City would only expend \$1 million utilizing current facilities.

Steven Bruce, Managing Partner and Vice President of Atlas Disposal, supported the construction of the facility. He stated it would be to the benefit of his customers, and the facility would have the capacity to address such items as pesticides and car batteries, and overall would also protect Elk Grove water systems.

Council Member Hume requested that when the item was brought back to provide a feasibility analysis of providing local hazardous waste collection events, such as is currently done with e-waste, which may provide for hazardous waste collection without necessarily needing to build a specialized facility.

Motion: **M/S Cooper/Hume** to continue to the regular meeting of December 8, 2010 the public hearing to consider adoption of a resolution to adjust Solid Waste

Service Rates for Fiscal Years 2011-12, 2012-13, and 2013-14 for a not-to-exceed monthly increase of \$1.69 for each year. ***The motion passed by the following vote: Ayes: 4; Noes: 0; Absent: 1 (Detrick).***

Agenda Item No. 9.2: A public hearing to consider adopting a resolution finding the NJ Wilson Estates – Rezone and Tentative Subdivision Map Project (EG-10-016) exempt from California Environmental Quality Act review, introducing an ordinance amending the City of Elk Grove Zoning Map from AR-5 to AR-2, and adopting a resolution approving a Tentative Subdivision Map for the project located at 9530 and 9540 Sandage Avenue (EG-10-016; APNs 127-0030-063 and 127-0030-064)

PLANNING COMMISSION RECOMMENDATION

- 1) Adopt resolution finding the NJ Wilson Estates – Rezone and Tentative Subdivision Map Project (EG-10-016), exempt from the California Environmental Quality Act (CEQA), subject to the findings contained in the project’s resolution;
- 2) Introduce and waive the full reading, by substitution of title only, an Ordinance amending the City of Elk Grove Zoning Map from AR-5 to AR-2 for the NJ Wilson Estates – Rezone and Tentative Subdivision Map Project (EG-10-016), subject to the findings contained in the project’s ordinance; and
- 3) Adopt resolution approving a Tentative Subdivision Map for the NJ Wilson Estates – Rezone and Tentative Subdivision Map Project (EG-10-016), subject to the findings and conditions of approval contained in the project’s resolution.

With the aid of an overhead presentation (filed), Christopher Jordan, Planning Manager, provided an overview of the staff report and recommendation.

Mayor Scherman declared the public hearing open.

PUBLIC COMMENT:

None.

Mayor Scherman declared the public hearing closed.

Motion #1: **M/S Davis/Hume** to adopt **Resolution No. 2010-244** finding the NJ Wilson Estates – Rezone and Tentative Subdivision Map Project (EG-10-016), exempt from the California Environmental Quality Act (CEQA), subject to the findings contained in the project’s resolution. ***The motion passed by the following vote: Ayes: 4; Noes: 0; Absent: 1 (Detrick).***

Motion #2: **M/S Davis/Hume** to introduce and waive the full reading, by substitution of title only, **Ordinance No. 26-2010** amending the City of Elk Grove Zoning Map from AR-5 to AR-2 for the NJ Wilson Estates – Rezone and Tentative Subdivision Map Project (EG-10-016), subject to the findings contained in the

project's ordinance. ***The motion passed by the following vote: Ayes: 4; Noes: 0; Absent: 1 (Detrick).***

Motion #3: M/S Davis/Hume to adopt **Resolution No. 2010-245** approving a Tentative Subdivision Map for the NJ Wilson Estates – Rezone and Tentative Subdivision Map Project (EG-10-016), subject to the findings and conditions of approval contained in the project's resolution. ***The motion passed by the following vote: Ayes: 4; Noes: 0; Absent: 1 (Detrick).***

Agenda Item No. 9.3: Request for continuance to off-calendar a public hearing to consider adoption of a Supplemental Park Fee for the Laguna Ridge Specific Plan Area

RECOMMENDATION

Continue the public hearing off-calendar to allow for additional public noticing.

Heather Ross, Economic Development Coordinator, provided an overview of the staff report and recommendation.

Mayor Scherman declared the public hearing open.

PUBLIC COMMENT:

None.

Mayor Scherman declared the public hearing closed.

Motion: M/S Hume/Cooper to continue off-calendar and to re-notice the public hearing to consider adoption of a Supplemental Park Fee for the Laguna Ridge Specific Plan Area. ***The motion passed by the following vote: Ayes: 4; Noes: 0; Absent: 1 (Detrick).***

Agenda Item No. 9.4: Request for continuance to December 8, 2010 of a public hearing to consider adoption of an urgency ordinance repealing and reenacting Elk Grove Municipal Code Chapter 17.04 relating to Uniform Fire Code and adopting the 2010 Edition of the California Fire Code

RECOMMENDATION

Continue the public hearing to December 8, 2010, to allow additional time to work on ordinance language.

Richard Renfro, Chief Building Official, provided an overview of the staff report and recommendation.

Mayor Scherman declared the public hearing open.

PUBLIC COMMENT:

None.

Mayor Scherman declared the public hearing closed.

Motion: M/S Cooper/Hume to continue to the regular meeting of December 8, 2010 the public hearing to consider adoption of an urgency ordinance repealing and reenacting Elk Grove Municipal Code Chapter 17.04 relating to Uniform Fire Code and adopting the 2010 Edition of the California Fire Code. ***The motion passed by the following vote: Ayes: 4; Noes: 0; Absent: 1 (Detrick).***

REGULAR AGENDA ACTION ITEMS/RECOMMENDATIONS

Agenda Item No. 10.1: Consider resolution authorizing the City Manager to execute an Economic Incentive Agreement for \$500,000 for a proposed Ford Dealership and approve a Budget amendment in the amount of \$127,000

RECOMMENDATION:

Adopt resolution authorizing the City Manager to execute an Economic Incentive Agreement with Elk Grove Ford in the amount of \$500,000 over 3 years and approve a resolution authorizing a Budget Amendment in the amount of \$127,000 for Fiscal Year 2010-11.

Heather Ross, Economic Development Coordinator, provided an overview of the staff report and recommendation. Ms. Ross noted the item was a request from a Ford dealership for an economic development incentive under the City's adopted Economic Development Incentives Program that would open a new dealership at the former Ford site in the Elk Grove Auto Mall. The applicant was eligible based on criteria of the program by creating 70-80 jobs, potentially doubling that number in five years, generating \$35-60 million in taxable sales, and would reuse a vacant building. The initial request was for \$1 million over a five-year period, staff recommended \$500,000 over a three-year period. The incentives would be paid as a reimbursement, once presented with invoices for cost, and would go towards promotional costs and advertising. In addition, the applicant has indicated they would use local media outlets, and have stated a commitment to the community in the plan to be involved in charitable organizations that promote the City.

In reply to Council Member Davis, Ms. Ross stated the estimates of revenue and sales tax were derived from the company financials provided and were reviewed by the City Finance Department using a conservative estimate which comparatively equated to what the previous Ford dealership did in its final full year of operations in 2007. She noted that for any City funds used for marketing promotion, that the Council could create requirements that any such advertising utilize Elk Grove Auto Mall terminology to identify, and benefit, the Auto Mall as a whole.

Council Member Hume noted a local Ford dealership would be available to consider for servicing City fleet vehicles, and consequently keep such expenditures in the local economy.

PUBLIC COMMENT:

Matt Wood, applicant for the proposed ford dealership, stated a basic tenet of any auto mall was that operators benefit from one another's advertising, funds invested to promote an auto mall lifted all dealers. Mr. Wood observed that the physical location of the eight acre, abandoned facility at the entrance did not speak well to the health of the Elk Grove Auto Mall. He believed the figures presented in the staff report of revenue generated by the proposed dealership were a conservative estimate, and he believed that for the City's investment of \$500,000 over a three year period that \$6-10 million would be the likely investment return.

City Manager Gill reported that one complaint was received from one of the owners in the Auto Mall, who had stated their preference to keep funds within the City and not to do advertising for the Auto Mall. Ms. Gill noted the City had utilized funds to promote the Auto Mall in the past, such as the *Think / Shop / Live Elk Grove* program offering gift cards for sales in the Auto Mall. Ms. Gill noted the location had been vacant for two and a half years, and an advertising campaign would assist in announcing the return of a Ford dealership to the Auto Mall.

Council Member Davis requested the motion be amended to place a restriction on the funds that Elk Grove Auto Mall terminology be used and referenced in advertising to promote the entire Auto Mall.

Amended Motion: M/S Hume/Cooper to adopt **Resolution No. 2010-246 authorizing the City Manager to execute an Economic Incentive Agreement with Elk Grove Ford in the amount of \$500,000 over 3 years and approve a resolution authorizing a Budget Amendment in the amount of \$127,000 for Fiscal Year 2010-11 and directed inclusion of Elk Grove Auto Mall terminology in advertising to promote the entire Auto Mall. **The motion passed by the following vote: Ayes: 4; Noes: 0; Absent: 1 (Detrick).****

Agenda Item No. 10.2: Consider resolution authorizing the City Manager to execute a contract with Interwest Consulting Group to provide the City's GIS Services in an amount not to exceed \$4,682,464, and amend the Fiscal Year 2010-11 Annual Budget to authorize a part-time Facilities Technician position

RECOMMENDATION:

Adopt resolution authorizing the City Manager to execute a contract with Interwest Consulting Group to provide the City's GIS Services in an amount not to exceed \$4,682,464, and amend the Fiscal Year 2010-11 Annual Budget to authorize one part-time Facilities Technician position.

With the aid of an overhead presentation (filed), Joe Simone, Purchasing Manager, provided an overview of the staff report and recommendation. Mr. Simone noted maintenance services to the City, currently provided under contract, expired on December 31, 2010. Eight proposals were received in response to the Request for Proposals (RFP), and based upon scored criteria rankings and interviews, the proposal from Interwest Consulting Group was judged as the most responsive. During the RFP process, it was brought to the City's attention that there was a conflict with California Public Contract Code section 20161, in that the contract would amount to an aggregate that would exceed \$5,000 which would be in violation of the Public Contract Code. However, creation of a part-time Facilities Technician within the City eliminated that conflict.

Council Member Hume requested that for future staff reports and agendas that the term of contracts be included on the agenda and the very first paragraph of the staff report to avoid confusion of costs and scope of term of a contract.

In reply to Council Member Hume, Mr. Simone noted the top two firms were close in their criteria scoring, but during the interview process staff and the reviewing committee felt that Interwest Consulting Group was the most responsive as the competing firm did not bring the two people that they were going to have on site.

PUBLIC COMMENT:

Lynn Wheat believed the information provided via "green sheet" for Item 10.3 should have been provided as well for Item 10.2, and such analysis should be included in the original staff reports, not as information after the fact. She recollected an article in the *Sacramento News & Review* regarding consultants that stated though consultants may provide good technical work for government, such consultants have the potential to become overly involved in the political process of policy and decision making. She noted that the RFP under Item 10.3 allowed City employees to respond, and suggested similar consideration be given to services offered under this contract. Ms. Wheat believed a fiscally responsible approach to providing Information Technology services to the City was to consolidate all such services under one division, rather than dividing aspects amongst contractors, as was currently being done.

Motion: M/S Davis/Cooper to adopt **Resolution No. 2010-247 authorizing the City Manager to execute a contract with Interwest Consulting Group to provide the City's GIS Services in an amount not to exceed \$4,682,464, and amend the Fiscal Year 2010-11 Annual Budget to authorize one part-time Facilities Technician position. ***The motion passed by the following vote: Ayes: 4; Noes: 0; Absent: 1 (Detrick).*****

Agenda Item No. 10.3: Accept the Elk Grove Police Department – Information Technology Division proposal for the delivery of Information Technology Services and amend the Fiscal Year 2010-11 Annual Budget to authorize four additional Information Technology Staff positions

RECOMMENDATION:

Adopt resolution accepting the Elk Grove Police Department – Information Technology Division proposal for the delivery of Information Technology Services, and amend the Fiscal Year 2010-11 Annual Budget to authorize four additional Informational Technology staff positions.

City Manager Gill requested the item be continued off calendar, as the Elk Grove Police Department – Information Technology (IT) Division had since withdrawn their proposal from consideration. Subsequent to the preparation of the staff report, the Police Department IT Division completed its overview of the work conducted for citywide IT services and concluded they had not included enough resources in their proposal to be responsive to citywide IT needs in addition to continuing to provide services for the Police Department. She noted an item would return on December 8 that would request to award a contract for citywide IT services, not including services currently provided by the Police Department IT Division, to the second place finisher in the process, Interwest Consulting Group.

Council Member Hume responded to public comment on the previous item, noting services were divided as the last item related to Geographic Information Systems services providing specific mapping tools, whereas services under this item related to core disciplines specifically related to IT infrastructure service provision and maintenance.

City Manager Gill believed an ultimate solution would be centralization of an IT Department, but the challenge was making the transition from the current model to providing all services under one department.

PUBLIC COMMENT:

None.

By consensus the Council agreed to continue this item to a date uncertain, and only consider a contract for citywide IT services as detailed by City Manager Gill at the December 8 meeting.

Agenda Item No. 10.4: Multi-Jurisdictional Update and request to select a Council representative and alternate representative for the South Sacramento Habitat Conservation Plan

RECOMMENDATION:

Select a representative and an alternate to serve as the City's elected liaison to support the completion of the South Sacramento Habitat Conservation Plan.

Taro Echiburú, Interim Planning Director, provided an overview of the staff report and recommendation. The request for elected official representatives came from the agencies involved in the South Sacramento Habitat Conservation Plan process to review progress at the current stage of review. The meetings were expected to occur in September and January. In having elected officials representing agencies at these meetings it would provide for a direct representative from each respective elected body, would ensure communication amongst the elected representatives of the process, and would provide an opportunity to alert staff of concerns that arise from the meetings.

PUBLIC COMMENT:

None.

Motion: M/S Davis/Hume to appoint Council Member Cooper as representative and Council Member Hume as alternate to serve as the City's elected liaison to support the completion of the South Sacramento Habitat Conservation Plan. The motion passed by the following vote: Ayes: 4; Noes: 0; Absent: 1 (Detrick).

Agenda Item No. 10.5: Consider resolution setting fees associated with Unattended Donation Box Permits

RECOMMENDATION:

Adopt resolution setting Unattended Donation Box Permit fees as allowed under Elk Grove Municipal Code Chapter 4.13.

With the aid of an overhead presentation (filed), Sarah Kirchgessner, Senior Planner, provided an overview of the staff report and recommendation. Ms. Kirchgessner explained unattended donation boxes were large containers with openings, similar to a mailbox, to deposit used goods or donations, often seen near commercial development. Of recent, such donations boxes were starting to grow in number around the City and throughout the region. In May 2010 the City adopted Elk Grove Municipal Code Chapter 4.13 to regulate unattended donation boxes, and the item tonight was to establish by resolution fees to cover the costs for the required permits. Staff recommended an application fee of \$132 and a renewal fee of \$66.

PUBLIC COMMENT:

None.

Motion: M/S Cooper/Davis to adopt Resolution No. 2010-248 setting Unattended Donation Box Permit fees as allowed under Elk Grove Municipal Code Chapter

4.13. The motion passed by the following vote: Ayes: 4; Noes: 0; Absent: 1 (Detrick).

Agenda Item No. 10.6: Suspension of Employee Furloughs

RECOMMENDATION:

Receive and file information related to the suspension of City of Elk Grove employee furloughs.

Laura Gill, City Manager, provided an overview of the staff report and recommendation. The Budget for Fiscal Year 2009-10 and the financial plan for Fiscal Year 2010-11 included two strategies, 1) use of reserves to maintain current operations, and 2) to temporarily reduce employee compensation for non-represented employees, including three days of furloughs for most employees, reductions in matching contributions to 401(k) plans, and a reduction in the number of buy-back opportunities for employee leave. When the budget plan was presented in May 2010, it was relayed that for Fiscal Year 2009-10 that the City had brought expenditures down to the point where reserves would not be needed to balance the budget, and that if those findings held, a recommendation would return in the fall to eliminate the furlough program for the second half of Fiscal Year 2010-11. Ms. Gill confirmed that the City had remained within those projections, resulting in the recommendation to eliminate employee furloughs beginning January 1. The Police Officers' Association also made reductions that affected their membership, and they were in discussions with City management about how they would like to handle the situation for the second half of the Fiscal Year.

Ms. Gill confirmed to Council Member Davis that the furlough program required employees take 64 hours, three days for each half of the year, to integrate leave to ensure continuous service operations, and executive team staff were required to take the equivalent of one day per month. She stated her belief that suspension of the furlough program was not premature, as \$160,000 was the amount that would be realized for the second half of Fiscal Year 2010-11, which had an offset by the \$160,000 realized through furloughs taken to date, and with a new pay plan being implemented July 2011 the program would have ended by June 30. City staff was committed to continuing to find means to save money and streamline operations, and this action would not create an operational deficit.

Council Member Hume believed that not saving \$160,000 still constituted a loss, but appreciated that the overall fiscal picture for the City was better than predicted. Mr. Hume inquired about the loan amount of \$1.6 million delineated in the staff report, and whether interest on the loan was included, to which staff responded that the amount was booked as a receivable to recognize the revenue according to Generally Accepted Accounting Principles (GAAP) rules, and that the interest would be booked in the year received.

City Manager Gill stated that in review of the budget numbers staff was conducting variance analysis to see how projected budget numbers compared with actual expenditures, and to focus on budgeting accurately versus being conservative to continue to find operational savings, while continuing to deliver expected services. Ms. Gill noted the effectiveness of employee "fireside chat" meetings to create the forum for staff to propose means to operate efficiently and save financially under a team perspective.

Council Member Cooper observed that if economic conditions turned bad again, the furlough program would be available as a cost savings measure to fall back on.

PUBLIC COMMENT:

None.

The Council received and filed the report.

CONVENE CITY COUNCIL AND FINANCE AUTHORITY JOINT REGULAR MEETING

Chair Scherman called the City Council and Finance Authority joint regular meeting of November 10, 2010 to order at 8:10 p.m.

Present: Chair Scherman, Agency Board Members Davis, Cooper and Hume.

Absent: Vice Chair Detrick.

CITY COUNCIL / FINANCE AUTHORITY PUBLIC HEARINGS

Agenda Item No. 11.2A: Request for continuance to December 8, 2010 of a public hearing to consider approval of financing documents for the issuance of Household Hazardous Waste Capital Facility Project Lease Revenue Bonds in an amount not to exceed \$12,700,000

RECOMMENDATION

Continue the public hearing to December 8, 2010, to allow for further legal review of the proposed rate adjustment.

The Council waived the verbal staff report.

Mayor Scherman declared the public hearing open.

PUBLIC COMMENT:

None.

Motion: M/S Hume/Davis to continue to the regular meeting of December 8, 2010 the public hearing to consider approval of financing documents for the issuance of Household Hazardous Waste Capital Facility Project Lease Revenue Bonds in an amount not to exceed \$12,700,000. ***The motion passed by the following vote: Ayes: 4; Noes: 0; Absent: 1 (Detrick).***

With no additional business to conduct, the November 10, 2010 City Council and Finance Authority joint regular meeting was adjourned at 8:11 p.m.

ADJOURNMENT

With no additional business to conduct, the November 10, 2010 City Council meeting was adjourned at 8:12 p.m.



JASON LINDGREN, CITY CLERK

ATTEST:



SOPHIA SCHERMAN, MAYOR