



# **Americans with Disabilities Act (ADA), Title II, Self-Evaluation and Transition Plan**

ADOPTED  
MARCH 14, 2007

**City of Elk Grove, CA  
8401 Laguna Palms Way, Elk Grove, CA 95758**

## City of Elk Grove ADA Implementation Plan

The City of Elk Grove ADA Implementation Plan was developed with input by the City of Elk Grove Disability Advisory Committee, City Staff, Disability Access Consultants, Inc., members of the public, organizations, agencies and individuals with disabilities. Compliance goals and recommendations were recommended as activities that would provide greater accessibility for individuals with disabilities. As an extension of the City's current ADA Self-evaluation and Transition/Barrier removal plan, the ADA Implementation Plan is a working document to guide, monitor and document the implementation of the City of Elk Grove Accessibility Plan. The plan will change and evolve over time as accessibility initiatives are completed and new activities are added to enhance compliance and access to the City of Elk Grove program, services and activities for individuals with disabilities.

#	Date	Compliance Goal/ Recommendations	Compliance Action Taken	Compliance Level Follow-up/Plan
1	2004	Inspect two (2) initial City facilities for compliance with ADAAG and Title 24	Sites inspected and transition/barrier removal plan developed; findings and recommendations were entered into the ADS software	Completed; inspect additional City sites as they are added
2	2004 2005	Review of City's accessibility to programs, services and activities	Review of policies procedures and practices that govern the administration of programs, services and activities of the City	Completed; continue review of accessibility of programs, policies and procedures as they are added or revised
3	2004	Inspection of initial sampling of 600 curbs and intersections in the City of Elk Grove for compliance with state and federal standards	Selected intersections and curbs were inspected; findings and recommendations were entered into the ADS database	Completed; expand inspection program to inspect City of Elk Grove curbs and intersections
4	2004	Provide notice and posting of the identity of the ADA Coordinator and contact information	Notices placed in City locations, in publications and on the City website	Completed; ongoing
5	2005 2006	Request funds to increase accessibility and remove barriers	Funds have been expended for barrier removal and additional funds have been requested	Funds expended for accessibility activities; request additional funding
6	2004 2005 2006	Input by Disability Advisory Committee (DAC)	Regular DAC meetings scheduled	Continue DAC meetings
7	2004 2005 2005	Input by members of the public, recipients of services, organizations, agencies and individuals with disabilities	Input received during 2004-2005; public input period extended to July 2006 to collect additional input	Completed for initial study; opportunities will be available for additional input during implementation activities

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8	2005	Revise applications and forms to remove any potentially discriminatory language or requests	Request for driver's license information removed from applications	Completed; provide ongoing review of forms and procedures for discriminatory or potentially discriminatory information
9	2005	Publications reviewed for acceptable terminology regarding individuals with disabilities to avoid terms such as handicapped, disabled persons	Publications reviewed for use of acceptable terminology	Completed; provide ongoing review of publications and brochures
10	2004 2005 2006	Develop method/procedure to update the current ADA Self-evaluation; provide method for ongoing updates	Development of the City of Elk Grove ADA Implementation Plan	Completed; continue to update plan as activities are accomplished; add additional activities based on the addition of new facilities, programs and activities
11	2005	Provide TDD/TTY capability	City purchased TDD/TTY program	Completed; add capability comparable to expansion of City programs
12	2004	Develop method/procedure to update the transition/barrier removal plan; document removal of barriers	Findings and recommendations from the ADA transition/barrier removal plan have been loaded into the Accessibility Database System (ADS) Software	Completed; Update plan and ADS accessibility software as barriers are removed and facilities are added
13	2005	Develop method/procedures to determine accessibility of sites the City may lease or acquire	Sites that may be leased or purchased by the City have been inspected for compliance with ADAAG and Title 24 of the California Building Code	Completed; Continue with current procedure
14	2005 2006	Develop procedures to monitor ongoing barrier removal work by the City and/or contractors hired by the City	Selected work the City has completed has been monitored for compliance by the Consultant	Completed; Continue with current procedure
15	2005	Inspect newly acquired City site at 8978 Elk Grove Blvd	Site Inspected, report developed, results added to ADS software	Completed
16	2005 2006	Review of plans for accessibility	Plans reviewed for accessibility	Completed; ongoing
17	2005	Provide statement of accommodation on public notices and frequently used publications	Statement added to some publications and public notices	Provide statement of accommodations for departments to add to publications; and/or provide statement to contracted printers for inclusion; Ongoing

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18	2006	Provide input regarding accessibility of City of Elk Grove Transit Program	Disability Advisory Committee has met with Transit staff; reviewed publications; toured transit vehicles; and provided input	Completed; ongoing input may be provided as program expands
19	2006	Inspect leased site to be utilized for additional office space for City staff at 8401 Laguna Palms Way	Site inspected, report developed, results added to ADS software	Completed
20	2006	Provide training for City staff and contractors regarding compliance with ADAAG and Title 24	Training session conducted for City staff and contractors regarding requirements of ADAAG and Title 24	Completed; provide additional training sessions on a regularly scheduled basis
21	2006	Provide training for City staff regarding the use of the ADS Software	Training session conducted for selected staff	Completed; provide additional training as indicated
22	2007*	Provide information and training regarding the requirements of the ADA for new employees and volunteers		
23	2007*	Provide additional information regarding grievance/complaint procedures to members of the public		
24	2007*	Develop procedure and sample language for departments regarding a statement of nondiscrimination on selected publications		
25	2007*	Develop policy and procedures to develop and produce alternate formats of selected City documents and materials		
26	2007*	Purchase indoor/outdoor assistive listening devices that can be checked out from the ADA Coordinator as needed		
27	2007*	Develop process for contract or the provision of the service of interpreters as needed for individuals with hearing impairments		

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28	2007*	Include individuals with disabilities in City publications		
29	2007*	Expand outreach activities for individuals with disabilities		
30	2007*	Provide information to City staff regarding the reach ranges and clear floor space requirements for the display and accessibility of publications		
31	2007*	Continue planning and preparation of budgets for removal of programmatic and physical barriers		

\* Indicates projected timeline for completion of activity

Additional Comments (date):