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May 13, 2009

To: Elk Grove Mayor and Council

From: Laura S. Gill, City Manager *Laura S. Gill*

Subject: **City Manager's General Administrative Report for May 13, 2009**

This is a report by the City Manager to the Elk Grove City Council. This report provides information on issues affecting the City and the progress of City activities.

Market Study Collaborative Meeting

The City held a second Market Study Collaborative meeting last month on April 9. A diverse array of project partners including education, development, industry and community representatives participated. The primary focus was to identify key outcomes for the Study. Staff will now take these outcomes and prepare a request for proposals to seek a firm to complete the Study. Once proposals are received, a steering committee comprised of members of the collaborative group will meet, review the proposals, and recommend a firm to the City Council. In addition, the steering committee will recommend a collaborative funding strategy to fund completion of the Study. The Study is expected to provide data that not only supports the existing Sphere of Influence (SOI) application, but also future economic development and jobs creation strategic planning efforts.

Development Services Assessment Report

Though staff has been focused on preparing the FY09/10 budget, implementation of the Development Services Assessment Report continues. Recently, staff met with several contractors to discuss the six month contract extensions authorized by Council earlier this year as well as contract modifications designed to reduce rates and costs. The goal is to bring the contract extensions and renegotiated rates for Council consideration on June 10.

Simultaneously, staff is previewing the FY09/10 Building, Public Works and Planning budgets with the industry workgroup originally established to assist with the impact fee update. Following industry review and input on the budget and proposed organizational structures, staff will prepare options for Council consideration. Once final organizational structures are determined, request for proposals will be prepared with the goal being to complete the process and have new contracts in place prior to

the end of the six month extensions for the current contracts. A full update on the Development Services Assessment Report implementation is tentatively scheduled for the May 27 Council agenda.

Planning Project Updates:

- New Parish Church
On April 27, staff conducted a public outreach meeting on a conditional use permit application for New Parish Church to operate a church and school in the rural Sheldon area, to be located on the west side of Bradshaw Road, approximately 200 yards north of Sheldon Road. The meeting was well attended and the major concern of residents appeared to be centered on the incompatibility of the project with the rural character of the area. The application is scheduled for Planning Commission review on May 21.
- Sphere of Influence
On April 28, staff and the Assistant City Manager conducted the first "Listening Session" meeting with the public on the Sphere of Influence. The meeting was well attended and valuable input was received. The next meeting is scheduled on May 14 at 6:30 p.m., at the C.W. Dillard Elementary School in Wilton.
- Tree Ordinance
On April 28, staff met with an Ad-Hoc committee formed to assist staff in the preparation of draft revisions to the Tree Ordinance. This concluded four such meetings and the draft ordinance is now scheduled for Planning Commission review on June 4.

Volunteer Community Leader Needed

In partnership with the Census Bureau, the City of Elk Grove is establishing a Complete Count Committee for Census 2010 and seeks resumes from volunteers interested in chairing the effort. The Complete Count Committee is open to all interested residents and community stakeholders willing to volunteer for this position. On May 27, the City Council will consider appointing one or more committee Chairs who will be responsible for leading the outreach activities to ensure a complete, accurate census count in 2010. Applicants may submit resumes to the City Clerk's Office. For more information please call (916) 478-2202.

Agricultural Disputes (Beekeeping)

On Wednesday April 29, Community Enhancement held a public meeting to discuss a proposed Agricultural Disputes Ordinance that would include beekeeping issues. This was the second public meeting held on the topic and the Council should see this proposed ordinance on an upcoming agenda.

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Personnel

Effective May 10, Lieutenant Bob Risedorph was promoted to the rank of Captain. Captain Risedorph has assumed command of the Field Services Division of the Elk Grove Police Department.

I remain available to answer any questions regarding this report.

