

**ELK GROVE CHARTER COMMISSION
SPECIAL MEETING
CITY COUNCIL CHAMBER, 8400 LAGUNA PALMS WAY
MONDAY, DECEMBER 7, 2009**

1. Call to Order / Roll Call / Pledge of Allegiance

The Special Charter Commission meeting of December 7, 2009 was called to order by Chair Allen at 6:01 p.m.

Present: Commissioners – Allen, Johnson, Martin, Mireski, and Rambo
Absent: Dos Reis, Sendejas-Lopez
Also Present: City Attorney Susan Cochran and City Clerk Susan Blackston

Commissioner Mireski led the pledge of allegiance.

2. Public Comment (on non-agenda items)

None.

3. Approval of Minutes

MOTION/VOTE:

Commissioner Rambo made a motion, Martin second, to approve the November 3, 2009 minutes as presented. The motion carried by the following vote:

Ayes: Commissioners – Johnson, Martin, Mireski, and Rambo
Noes: Commissioners – None
Abstain: Commissioners – Allen
Absent: Commissioners – Dos Reis, Sendejas-Lopez

4. New Business

MOTION/VOTE:

Commissioner Rambo made a motion, Mireski second, to move the following items to the regularly scheduled meeting of December 15, 2009: 4.1, 4.3, 4.5, and 4.6:

Ayes: Commissioners – Allen, Johnson, Martin, Mireski, and Rambo
Noes: Commissioners – None
Abstain: Commissioners – None
Absent: Commissioners – Dos Reis, Sendejas-Lopez

~~4.1 — By motion select Vice Chair of the Charter Commission~~

4.2 Discuss quarterly report to City Council on December 9, 2009

Chair Allen stated that he would be presenting the quarterly report to the City Council on December 9 and would review the public outreach proposal.

~~4.3 Discuss content and format of final report to the City Council on January 13, 2010~~

4.4 Report on public outreach, responses received to date, and revised schedule for The Hoyt Company's scope of work

Commissioner Rambo reported that the subcommittee had been meeting periodically with HDR/The Hoyt Company Community Relations Project Manager Vicki Grenz. He thanked Ms. Grenz for her continued commitment and work on the project despite the fact that the contract extension has not yet been approved. He explained that City Council approval is required and the matter will be considered on December 9. He stated that the subcommittee would meet again at the end of this week to develop a proposal with revised timelines based upon Council's decision and direction on December 9.

Vicki Grenz, Community Relations Project Manager for the The Hoyt Company, distributed the following documents (all filed):

- Charter information sheet;
- Charter questionnaire;
- Charter Commission webpage update for Community Meetings & Events; and
- Charter Commission webpage update regarding the charter timeline.

Ms. Grenz stated that the Charter Commission web pages would be updated following the Commission's approval this evening. She reported having learned from J. Moore Methods that the time between the Christmas and New Year holidays is optimal for conducting telephone polls. Preliminary results would be known by January 5 and a full report would be available in time to submit to the City Council on January 13. She noted that the questionnaire could be posted online, if desired by the Commission. She acknowledged that the deadline was missed for placing an insert in the City's newsletter.

Commissioner Mireski was disappointed that information regarding the charter was not made available at the recent Dickens Faire. He asked if informational fliers could be made with distribution door to door. Mr. Mireski reported that he had spoken to many people over the past few weeks and the majority stated that they never heard of the charter.

Commissioner Rambo replied that door to door delivery of material would have to be done in a systematic way to ensure the whole community was reached. He recalled having accomplished it with 150 people over a seven week period.

City Attorney Cochran explained that, once the measure is qualified for the ballot, there are additional restrictions on what information can be distributed using City funds. She suggested that a brief concise statement in support of the charter be developed.

Commissioner Johnson believed the message should be that a charter would give residents the flexibility to craft City government the way it chooses.

Commissioner Rambo suggested the statement be that the charter would further the goal of incorporation, which was local control and allowing the people, through their elected officials, to control the community. He noted, however, that some of the language in the charter does not further that goal.

Discussion ensued regarding various ways of communicating information to the public.

~~4.5 — Review and update draft charter language~~

~~4.6 — Discussion regarding further Charter Commission activity/efforts and possible action as deemed appropriate~~

5. General Announcements

Commissioner Rambo welcomed Mr. Mireski to the Charter Commission.

6. Adjournment

There being no further business to come before the Charter Commission, the meeting was adjourned at 6:34 p.m.

ATTEST:

/s/ Susan J. Blackston
City Clerk