

Waste Reduction Tips for Businesses



Hauling Recyclables

Only registered commercial haulers or authorized recyclers can collect and haul recyclables in the City of Elk Grove.

Businesses that choose to “self-haul” their recyclables to a recycling facility must complete and keep in their files a self-hauling form. The form can be downloaded from our website at the “Business & Multi-Family Recycling” link.

The current list of Registered Commercial Haulers and Authorized Recyclers is posted on our website.

egtrashrecycleservices.org

Reduce & Reuse

- Print double-sided to reduce paper use
- Buy products in returnable, reusable, or recyclable containers
- Develop routing lists for bulletins, memos, and trade journals to minimize the number of employees receiving individual copies
- Eliminate fax cover sheets by using stick-on fax labels
- Eliminate purchase of disposable items, such as pens and calendars, and purchase reusable items instead
- Eliminate unnecessary forms and/or redesign forms to use less paper, or maintain forms in electronic format only
- Order supplies online, or use email or voicemail instead of catalogs
- Participate in a cooperative buying program
- Replace disposable beverage cups, plates, and utensils with washable and/or reusable items
- Replace several similar products with one or two that can do the same job
- Request vendors to deliver supplies in returnable containers
- Reuse packaging materials or find someone who can
- Use direct mail marketing materials that require no envelope — simply fold and mail
- Update and correct company mailing lists used to send information to customers to avoid creating undeliverable mail

SEE OTHER SIDE FOR
MORE TIPS ON RECYCLING

Recycle & Buy Recycled

- Buy office paper, envelopes, business cards, napkins, estimate and invoice forms, toilet seat covers, toilet paper, and paper towels with recycled content (minimum 30% post-consumer content)
- Buy recycled or re-manufactured printer and copier toner cartridges
- Buy storage bins and containers for recyclables and provide special areas for recycling
- Recycle used motor oil, solvent, and grease
- Recycle glass, plastic, and aluminum containers with deposit value
- Recycle metal, including scrap, from remodeling activities and equipment replacement
- Recycle office paper, cardboard, and mixed paper, including junk mail, phone books, newspapers, and magazines
- Send used printer and copier toner cartridges back to the manufacturer or to a local retailer for recycling, re-manufacturing, or refilling
- Stock and/or sell products with recycled content, such as bags, boxes, and shelf products
- Properly recycle electronic equipment, such as computers, monitors, printers, and microwave ovens



REDUCE & REUSE first, and then RECYCLE



If you are already doing many of these tips, you could become certified by the Business Environmental Resource Center (BERC) as a Sacramento Area Sustainable Business. Nine Elk Grove businesses, including Elk Grove City Hall, are already certified. To learn more about BERC certification, go to: sacberc.org

Does all your stuff really need to end up here?



WASTE LESS
RECYCLE MORE

The overall recycling rate for businesses in Elk Grove is **21%**. The City is required by State Law (AB 939) to recycle **50%** of its waste, with a goal of **75% by the year 2020** (AB 341).



City of Elk Grove Integrated Waste Division

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