



**BUILDING SAFETY & INSPECTION**  
(916) 478-2235, phone / (916) 691-4757, fax

**INTEGRATED WASTE**  
(916) 627-3452, phone / (916) 691-3173, fax

[www.elkgrovecity.org](http://www.elkgrovecity.org)

**Information on this report will not be disclosed except as required under the law.**

## WASTE MANAGEMENT PLAN (Pre-Demolition / Pre-Construction)

Intake Person: \_\_\_\_\_ Case Number: \_\_\_\_\_

This **Waste Management Plan** must be submitted and approved before your building permit will be issued.

The accompanying **Waste Log** must be submitted after your final inspection, or probationary measures may be imposed. *See Section G.*

<b>A. Building Project Identification</b> Parcel No. _____ Lot No. _____	
Job Address: _____	Zip Code: _____
Contractor: _____	Phone: _____
Address: _____	E-mail: _____
Owner: _____	Phone: _____
Address: _____	E-mail: _____

<b>B. Type Of Work</b> _____ Residential _____ Commercial _____	Estimated Total Construction Costs: \$ _____
_____ sq ft New Construction (including _____ sq ft addition)	_____ sq ft Alteration _____ sq ft Whole Structure Demolition

Briefly describe the project:

**C. Materials Required To Be Recycled** The five (5) material types that are required to be recycled are listed below. You can either **source-separate** them, or mix them and send the load to a **Certified C&D Sorting Facility**.

*Please check all the recyclable materials you anticipate will be generated during the project:*

- \_\_\_\_\_ **Scrap Metal** (structural steel, ductwork, gutters, pipes, appliances, fixtures, fencing & railing, sinks, tubs, roofing material, etc.)
- \_\_\_\_\_ **Inert Materials** (dirt, soil, rocks, concrete, asphalt paving, brick, block, etc.)
- \_\_\_\_\_ **Corrugated Cardboard** (mostly from packaging)
- \_\_\_\_\_ **Wooden Pallets** (whole or broken)
- \_\_\_\_\_ **Clean Wood Waste** (unpainted or untreated dimensional lumber and plywood; fasteners okay)

**D. Definitions** Read and understand these terms. Call Integrated Waste staff at (916) 627-3452 if the meaning of these terms is not clear.

- 1. Self-Haul or Self-Hauling:** This is when the GC or a subcontractor *who is doing work on the project* hauls their own waste materials for recycling or disposal. Note that *a jobsite clean-up crew is not doing other work on the project and is not self-hauling*. A jobsite clean-up company **must** be registered as a commercial hauler in the City of Elk Grove.
- 2. Registered Commercial Hauler:** See list provided in the program brochure or visit [www.egtrashrecycleservices.org](http://www.egtrashrecycleservices.org). These are the only companies in the City of Elk Grove that can legally collect and haul mixed construction and demolition debris for a fee.
- 3. Source Separation:** This is achieving compliance with the recycling requirement by keeping wood, metal, cardboard, or other recyclables from being mixed with trash/unrecyclable material. If conditions at your site accommodate source separation, it's a good way to save money.
- 4. Mixed Recovery:** This is achieving compliance with the recycling requirement by putting all debris into one container or truck, and sending it to a certified C&D sorting facility to have the recyclable material extracted and recovered. If your jobsite is crowded, mixed recovery is a simple way to achieve compliance.
- 5. Certified C&D Sorting Facility:** See list provided in the program brochure or visit [www.sacramentoswa.com](http://www.sacramentoswa.com). These are facilities that have been granted a certification by the Sacramento Regional Solid Waste Authority, recognizing their capability to extract recyclable materials from trash/unrecyclable material. If you achieve compliance from mixed recovery, your debris must go to a certified sorting facility.

**E. Material Management**

1. Registered Commercial Hauler (see list and identify): \_\_\_\_\_
2. Will you be mixing recyclable C&D debris and trash/unrecyclable C&D debris, achieving your compliance by sending them mixed to a Certified C&D sorting facility?  YES  NO

**G. Terms And Conditions**

- Your approved Waste Management Plan must be kept on the jobsite in the permit folder for the duration of the project.
- The City’s Integrated Waste staff may enter the job site to inspect waste collection areas.
- Clean Wood Waste (unpainted, untreated lumber, plywood and OSB), Inert Materials (concrete, asphalt paving, brick, block, and dirt) Wooden Pallets, Scrap Metal, and Corrugated Cardboard must be recycled.
- Only SWA-Certified C&D Sorting Facilities may be used to recycle these materials if mixed with other materials. *See program brochure.*
- Only registered commercial haulers may be hired to collect and transport trash or mixed C&D material off the job site. *See program brochure.*
- Construction and demolition debris may not be burned or dumped illegally.
- Your attached Waste Log must be completed and submitted within 30 days of your final inspection. All waste hauling and disposal or recycling activity must be entered on the Waste Log, including information from any subcontractors that self-hauled their own debris off site.
- You must keep all receipts or weight tickets from your project for a period of one year from the submittal of your Waste Log.
- Failure to comply with these terms and conditions may result in a “Corrections Needed” notation on your jobsite, civil penalties, or probationary measures. Probationary measures imposed on your next project may include any of the following:
  1. Recycling Performance Deposits required before issuance of your building permit,
  2. More detailed reporting requirements (i.e. submittal of all receipts from waste facilities),
  3. Requiring your Waste Management Plan to be submitted directly to the Integrated Waste Division for approval.

I have read, understand, and take responsibility for this project’s compliance with the Terms and Conditions of this Waste Management Plan.

X \_\_\_\_\_ Date \_\_\_\_\_

**H. Survey Of Other Strategies** (This section is optional; however, your completion of it can help us provide better technical assistance.)

**The materials listed below may have recycling opportunities locally.  
Contact City of Elk Grove Integrated Waste (627-3452) for more information.**

*Please check all materials you anticipate will be generated on your project:*

<input type="checkbox"/> Painted or treated wood waste	<input type="checkbox"/> Clean, unpainted drywall (new installation scrap)	<input type="checkbox"/> Cabinetry or furniture
<input type="checkbox"/> Windows	<input type="checkbox"/> Drywall or plaster from demolition	<input type="checkbox"/> Carpet or padding
<input type="checkbox"/> Doors	<input type="checkbox"/> Roofing shingles	<input type="checkbox"/> Other flooring (describe: _____)
<input type="checkbox"/> Siding (describe: _____)	<input type="checkbox"/> Roofing tiles	<input type="checkbox"/> Water closets or other porcelain fixtures
<input type="checkbox"/> Plastics (describe: _____)	<input type="checkbox"/> Insulation (describe: _____)	<input type="checkbox"/> Other: _____

Please describe any other waste reduction, reuse, or recycling strategies you plan to employ. (This information may be shared with others.)

Identify subcontractors who will remove their own debris:


Will source-separation of recyclables occur on the jobsite by you or any subcontractors?  YES  NO

*(If yes, please indicate material and stage of construction in the table below.)*

Source-Separated Recyclable Material (i.e. Clean Wood Waste)	Stage Of Construction For Source-Separation (i.e. Framing)