

**RESOLUTION NO. 2023-045**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELK GROVE  
AMENDING THE FISCAL YEAR 2022-23 BUDGET AND APPROVING CHANGES TO  
THE FISCAL YEAR 2022-23 POSITION CONTROL LISTING**

**WHEREAS**, an overview of the City’s mid-year financial and performance condition for Fiscal Year 2022-23 was presented to the City Council; and

**WHEREAS**, staff has proposed amendments to revenues and expenditures presented in the Fiscal Year 2022-23 Adopted Budget to reflect projected estimates of activity more accurately in various funds in support of Council Goals and Priorities; and

**WHEREAS**, the City Manager has proposed adjustments to the Fiscal Year 2022-23 Position Control Listing for the Finance, Police, Information Services, and Public Works Departments; and

**WHEREAS**, the City Council recognizes the need for the proposed budget amendments and position control listing changes.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Elk Grove hereby:

- 1) Amends the Fiscal Year 2022-23 Operating Budget as presented in Exhibit A, attached hereto and incorporated herein by reference; and
- 2) Approves the updated FY 2022-23 Fund Balances presented in Exhibit B, attached hereto and incorporated by reference, which result from the proposed amendments to the Operating Budget (presented in Exhibit A); and
- 3) Approves and authorizes the changes to the Fiscal Year 2022-23 Position Control Listing for the Finance, Police, Information Services, and Public Works Departments, as presented in the below table; and

<b>Department</b>	<b>Authorized Position</b>	<b>FY 2022-23 Budget</b>	<b>Proposed at Mid-Year</b>	<b>Change</b>
Finance	Revenue Manager	1	0	-1
Finance	Finance Manager	0	1	1
Finance	Payroll Technician	1	0	-1
Finance	Senior Payroll Technician	1	2	1
Police	Administrative Assistant	6	5	-1
Police	Sr. Administrative Assistant	2	3	1
Information Services	Administrative Assistant	0	1	1
Public Works	Customer Service Specialist	3	0	-3
Public Works	Administrative Assistant	1	3	2
Public Works	Sr. Administrative Assistant	2	3	1
Public Works	Recycling & Waste Coordinator I/II	3	2	-1
Public Works	Management Analyst	0	1	1

- 4) Authorizes the City Manager to amend the American Rescue Plan Act (ARPA) revenue and expenditure budgets as necessary to plan for all activity associated with ARPA funding until all ARPA revenues and expenditures are fully recorded.

This resolution shall take effect immediately.

**PASSED AND ADOPTED** by the City Council of the City of Elk Grove this 22<sup>nd</sup> day of February 2023




BOBBIE SINGH-ALLEN, MAYOR of the  
CITY OF ELK GROVE

ATTEST:

  
\_\_\_\_\_  
JASON LINDGREN, CITY CLERK

APPROVED AS TO FORM:

  
\_\_\_\_\_  
JONATHAN P. HOBBS,  
CITY ATTORNEY

**EXHIBIT A**  
**Mid-Year Amendments**  
**Fiscal Year 2022-23**

<b>Account Number</b>	<b>Account Description</b>	<b>Current Revised Budget</b>	<b>Mid-Year Amendments</b>	<b>Proposed Revised Budget</b>
<b>CITY WIDE</b>				
<b>101 - General Fund</b>				
Revenue Adjustment:				
1010000-3111100	Property Tax In Lieu Elf	\$ 16,190,000	\$ 452,708	\$ 16,642,708
1010000-3110900	Property Transfer Tax	\$ 1,223,000	\$ (223,001)	\$ 999,999
1010000-3160000	Transient Occupancy Tax	\$ 1,827,000	\$ 540,363	\$ 2,367,363
1010000-3140300	Cable Franchise Fee	\$ 966,000	\$ 8,015	\$ 974,015
1011505-3710300	Business Licenses	\$ 103,000	\$ 67,213	\$ 170,213
1013540-3430100	Code Enforcement - Vehicle Abatement	\$ 140,000	\$ (88,133)	\$ 51,867
1013540-3520600	Code Enforcement - Admin Citations	\$ 75,000	\$ (47,456)	\$ 27,544
1011965-3410100	Great Plates Reimbursement	\$ -	\$ 608,029	\$ 608,029
<b>Total Revenue Adjustments</b>		<b>\$ 20,524,000</b>	<b>\$ 1,317,738</b>	<b>\$ 21,841,738</b>
Expense Adjustment:				
1011200-5010101	City Manager	\$ 1,090,700	\$ (85,340)	\$ 1,005,360
1011200-5010105	City Manager	\$ 3,700	\$ (1,450)	\$ 2,250
1011200-5040403	City Manager	\$ 123,020	\$ (52,000)	\$ 71,020
1011220-5010101	City Manager - Economic Development	\$ 238,039	\$ (72,844)	\$ 165,195
1011220-5040403	City Manager - Economic Development	\$ 80,051	\$ (35,801)	\$ 44,250
1011900-5010105	Non-Departmental	\$ 97,700	\$ (97,700)	\$ -
1012251-5010101	Police Patrol	\$ 11,945,105	\$ (1,416,287)	\$ 10,528,818
1012251-5040403	Police Patrol	\$ 867,972	\$ (379,072)	\$ 488,900
1012280-5010101	Police Support Services	\$ 1,167,846	\$ (119,146)	\$ 1,048,700
1012280-5040403	Police Support Services	\$ 302,598	\$ (136,098)	\$ 166,500
1012281-5010101	Police Dispatch	\$ 2,128,009	\$ (261,009)	\$ 1,867,000
1012281-5040403	Police Dispatch	\$ 169,102	\$ (76,602)	\$ 92,500
1012240-5040403	Police Administration	\$ 118,552	\$ (53,602)	\$ 64,950
1012241-5040403	Police Training	\$ 80,051	\$ (31,911)	\$ 48,140
1012245-5040403	Police Budget & Financial	\$ 60,722	\$ (28,002)	\$ 32,720
1012261-5040403	Investigations Detective	\$ 107,673	\$ (43,263)	\$ 64,410
1012265-5040403	Police - Animal Services	\$ 444,076	\$ (205,276)	\$ 238,800
1012282-5040403	Property & Evidence	\$ 77,389	\$ (34,217)	\$ 43,172
1013540-5010101	Code Enforcement	\$ 965,626.00	\$ (190,692)	\$ 774,934
1013540-5040403	Code Enforcement	\$ 280,526.00	\$ (104,878)	\$ 175,648
1012240-5020201	PERS Contribution	\$ 1,222,000	\$ 1,700,000	\$ 2,922,000
1011900-5509000	Interfund Transfer	\$ 2,835,831	\$ 3,042,928	\$ 5,878,759
<b>Total Expense Adjustments</b>		<b>\$ 24,406,288</b>	<b>\$ 1,317,738</b>	<b>\$ 25,724,026</b>
<b>106 - General Capital Reserve</b>				
Revenue Adjustment:				
1061900-3810000	Interfund Transfer	\$ 1,350,000	\$ 3,042,928	\$ 4,392,928
<b>Total Revenue Adjustments</b>		<b>\$ 1,350,000</b>	<b>\$ 3,042,928</b>	<b>\$ 4,392,928</b>
Expense Adjustment:				
Transfer to Fund Balance		\$ -	\$ 3,042,928	\$ 3,042,928
<b>Total Expense Adjustments</b>		<b>\$ -</b>	<b>\$ 3,042,928</b>	<b>\$ 3,042,928</b>
<b>DEVELOPMENT SERVICES</b>				
<b>285 - Neighborhood Stabilization</b>				
Revenue Adjustment:				
Transfer from Fund Balance		\$ -	\$ 178,281	\$ 178,281
<b>Total Revenue Adjustments</b>		<b>\$ -</b>	<b>\$ 178,281</b>	<b>\$ 178,281</b>
Expense Adjustment:				
2853121-5272716	Federal Programs	\$ 270,219	\$ 178,281	\$ 448,500
<b>Total Expense Adjustments</b>		<b>\$ 270,219</b>	<b>\$ 178,281</b>	<b>\$ 448,500</b>

**EXHIBIT A**  
**Mid-Year Amendments**  
**Fiscal Year 2022-23**

<b>Account Number</b>	<b>Account Description</b>	<b>Current Revised Budget</b>	<b>Mid-Year Amendments</b>	<b>Proposed Revised Budget</b>
<b>PUBLIC WORKS - CAPITAL IMPROVEMENT PROGRAM</b>				
<b>296 - Public Works Administration</b>				
Revenue Adjustment:				
	Transfer From Fund Balance	\$ -	\$ 100,000	\$ 100,000
	<b>Total Revenue Adjustments</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>
Expense Adjustment:				
	2964120-5152006 Professional Services	\$ 840,000	\$ 100,000	\$ 940,000
	<b>Total Expense Adjustments</b>	<b>\$ 840,000</b>	<b>\$ 100,000</b>	<b>\$ 940,000</b>
<b>PUBLIC WORKS - OPERATIONS AND MAINTENANCE</b>				
<b>227 - SB1 Local Streets and Roads</b>				
Revenue Adjustment:				
	2271900-3810000 Interfund Transfer In	\$ -	\$ 264,463	\$ 264,463
	<b>Total Revenue Adjustments</b>	<b>\$ -</b>	<b>\$ 264,463</b>	<b>\$ 264,463</b>
Expense Adjustment:				
	2271900-5509000 Transfer Out	\$ 214,150	\$ (214,150)	\$ -
	Transfer to Fund Balance	\$ -	\$ 478,613	\$ 478,613
	<b>Total Expense Adjustments</b>	<b>\$ 214,150</b>	<b>\$ 264,463</b>	<b>\$ 478,613</b>
<b>294 - Measure A Maintenance</b>				
Revenue Adjustment:				
	Transfer from Fund Balance	\$ -	\$ 478,613	\$ 478,613
	<b>Total Revenue Adjustments</b>	<b>\$ -</b>	<b>\$ 478,613</b>	<b>\$ 478,613</b>
Expense Adjustment:				
	2941900-5509000 Transfer Out	\$ 85,685	\$ 478,613	\$ 564,298
	<b>Total Expense Adjustments</b>	<b>\$ 85,685</b>	<b>\$ 478,613</b>	<b>\$ 564,298</b>
<b>PUBLIC WORKS - ENGINEERING SERVICES</b>				
<b>394 - Measure A Traffic and Safety</b>				
Revenue Adjustment:				
	Transfer From Fund Balance	\$ -	\$ 42,011	\$ 42,011
	<b>Total Revenue Adjustments</b>	<b>\$ -</b>	<b>\$ 42,011</b>	<b>\$ 42,011</b>
Expense Adjustment:				
	3944140-5152006 Professional Services	\$ 137,989	\$ 42,011	\$ 180,000
	<b>Total Expense Adjustments</b>	<b>\$ 137,989</b>	<b>\$ 42,011</b>	<b>\$ 180,000</b>
<b>PUBLIC WORKS - FLEET AND FACILITIES</b>				
<b>602 - Fleet and Facilities</b>				
Revenue Adjustment:				
	Transfer From Fund Balance	\$ -	\$ 85,200	\$ 85,200
	<b>Total Revenue Adjustments</b>	<b>\$ -</b>	<b>\$ 85,200</b>	<b>\$ 85,200</b>
Expense Adjustment:				
	6021810-5061103 Gas	\$ 69,700	\$ 10,000	\$ 79,700
	6021810-5262603 Repair & Maintenance Services	\$ 193,200	\$ 24,200	\$ 217,400
	6021843-5081302 Fuel	\$ 463,801	\$ 51,000	\$ 514,801
	<b>Total Expense Adjustments</b>	<b>\$ 726,701</b>	<b>\$ 85,200</b>	<b>\$ 811,901</b>

## Exhibit B

### Mid-Year Fund Balance Projections

Fiscal Year 2022-23

Fund	Fund Balance on July 01, 2022	Current Revised Budget	Mid-Year Amendments	Proposed Revised Budget
<b>101 - General Fund</b>				
Revenues		\$ 98,348,360	\$ 1,317,738	\$ 99,666,098
Expenditures		\$ 86,860,738	\$ 1,317,738	\$ 88,178,476
Surplus / (Deficit)		\$ 11,487,622	\$ -	\$ 11,487,622
Reserve for Economic Uncertainty	\$ 21,076,785	\$ 21,076,785		\$ 21,076,785
Opportunity Reserve	\$ 4,215,357	\$ 4,215,357		\$ 4,215,357
Subsequent Year Expenditures	\$ 150,276	\$ 150,276		\$ 150,276
Undesignated	\$ -	\$ 11,487,622		\$ 11,487,622
<b>106 - General Capital Reserve</b>				
Revenues		\$ 2,358,423	\$ 3,042,928	\$ 5,401,351
Expenditures		\$ 3,782,705	\$ -	\$ 3,782,705
Surplus / (Deficit)		\$ (1,424,282)	\$ 3,042,928	\$ 1,618,646
Available Fund Balance	\$ 35,587,955	\$ 34,163,673		\$ 37,206,601
<b>227 - SB1 Local Streets and Roads</b>				
Revenues		\$ 4,084,391	\$ 264,463	\$ 4,348,854
Expenditures		\$ 6,782,253	\$ (214,150)	\$ 6,568,103
Surplus / (Deficit)		\$ (2,697,862)	\$ 478,613	\$ (2,219,249)
Available Fund Balance	\$ 4,736,771	\$ 2,038,909		\$ 2,517,522
<b>285 - Neighborhood Stabilization</b>				
Revenues		\$ 61,107	\$ -	\$ 61,107
Expenditures		\$ 287,219	\$ 178,281	\$ 465,500
Surplus / (Deficit)		\$ (226,112)	\$ (178,281)	\$ (404,393)
Available Fund Balance	\$ 529,829	\$ 303,717		\$ 125,436

## Exhibit B

### Mid-Year Fund Balance Projections

Fiscal Year 2022-23

Fund	Fund Balance on July 01, 2022	Current Revised Budget	Mid-Year Amendments	Proposed Revised Budget
<b>294 - Measure A Maintenance</b>				
Revenues		\$ 5,882,869	\$ -	\$ 5,882,869
Expenditures		\$ 9,353,619	\$ 478,613	\$ 9,832,232
Surplus / (Deficit)		\$ (3,470,750)	\$ (478,613)	\$ (3,949,363)
Available Fund Balance	\$ 7,204,497	\$ 3,733,747		\$ 3,255,134
<b>296 - Public Works Administration</b>				
Revenues		\$ 5,177,216		\$ 5,177,216
Expenditures		\$ 8,076,207	\$ 100,000	\$ 8,176,207
Surplus / (Deficit)		\$ (2,898,991)	\$ (100,000)	\$ (2,998,991)
Available Fund Balance	\$ 3,053,657	\$ 154,666		\$ 54,666
<b>394 - Measure A Traffic and Safety</b>				
Revenues		\$ 586,685	\$ -	\$ 586,685
Expenditures		\$ 1,187,568	\$ 42,011	\$ 1,229,579
Surplus / (Deficit)		\$ (600,883)	\$ (42,011)	\$ (642,894)
Available Fund Balance	\$ 937,653	\$ 336,770		\$ 294,759
<b>602 - Fleet and Facilities</b>				
Revenues		\$ 2,942,429	\$ -	\$ 2,942,429
Expenditures		\$ 5,050,735	\$ 85,200	\$ 5,135,935
Surplus / (Deficit)		\$ (2,108,306)	\$ (85,200)	\$ (2,193,506)
Available Fund Balance	\$ 4,040,839	\$ 1,932,533		\$ 1,847,333

**CERTIFICATION**  
**ELK GROVE CITY COUNCIL RESOLUTION NO. 2023-045**

STATE OF CALIFORNIA        )  
COUNTY OF SACRAMENTO    )        ss  
CITY OF ELK GROVE         )

*I, Jason Lindgren, City Clerk of the City of Elk Grove, California, do hereby certify that the foregoing resolution was duly introduced, approved, and adopted by the City Council of the City of Elk Grove at a regular meeting of said Council held on February 22, 2023 by the following vote:*

**AYES:**        **COUNCILMEMBERS:**        *Singh-Allen, Spease, Brewer, Robles, Suen*

**NOES:**       **COUNCILMEMBERS:**        *None*

**ABSTAIN:**   **COUNCILMEMBERS:**        *None*

**ABSENT:**    **COUNCILMEMBERS:**        *None*

  
\_\_\_\_\_  
**Jason Lindgren, City Clerk**  
**City of Elk Grove, California**