

**RESOLUTION NO. 2022-283**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELK GROVE  
AUTHORIZING THE CITY MANAGER TO SUBMIT AN APPLICATION TO THE  
CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT  
FOR PERMANENT LOCAL HOUSING ALLOCATION (PLHA) FUNDING AND  
APPROVING A FIVE-YEAR PLHA PLAN**

**WHEREAS**, the State of California Department of Housing and Community Development (“Department”) is authorized to provide up to \$335 million under the SB 2 Permanent Local Housing Allocation Program Formula Component from the Building Homes and Jobs Trust Fund for assistance to Cities and Counties (as described in Health and Safety Code section 50470 et seq. (Chapter 364, Statutes of 2017 (SB 2))); and

**WHEREAS**, the Department issued a Notice of Funding Availability (“NOFA”) dated August 17, 2022, under the Permanent Local Housing Allocation (PLHA) Program (“Program”); and

**WHEREAS**, the City of Elk Grove (“City”) is an eligible local government that has applied or intends to apply for program funds to administer one or more eligible activities; and

**WHEREAS**, the Department may approve funding allocations for the PLHA Program, subject to the terms and conditions of the Guidelines, NOFA, Program requirements, the Standard Agreement, and other contracts between the Department and PLHA grant recipients; and

**WHEREAS**, the City Council of the City of Elk Grove desires to submit a PLHA grant application package (“Application”), on the forms provided by the Department, for approval of grant funding for projects that increase the supply of affordable housing in the City and/or assist persons experiencing homelessness or are at risk of homelessness in the City; and

**WHEREAS**, the Department estimates that the City would be eligible for \$2,638,722 in PLHA funding over five years.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Elk hereby:

- 1) Authorizes the City Manager to apply for and submit to the California Department of Housing and Community Development the PLHA grant application package with five-year plan, attached hereto as Exhibit A and incorporated herein by reference; and
- 2) Amends the Fiscal Year 2022-23 Budget by increasing both budgeted revenues and budgeted expenditures in the amount of \$2,638,722 in the Housing and Homelessness Grants Fund (Fund 242) Fund within the Housing and Public Services division, contingent upon the Department’s approval of the PLHA Application; and
- 3) Represents and certifies that if the City receives a grant of PLHA funds from the Department pursuant to the above referenced PLHA NOFA, it will use all such funds in a manner consistent and in compliance with all applicable state and federal statutes, rules, regulations, and laws, including without limitation all rules and laws regarding the PLHA Program, as well as any and all contracts City may have with the Department.

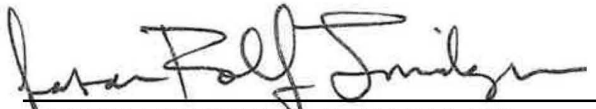
- 4) Authorizes and directs the City to receive a PLHA grant, in an amount not to exceed the five-year estimate of the PLHA formula allocations, as stated in Appendix C of the current NOFA (\$2,638,722), in accordance with all applicable rules and laws.
- 5) Agrees to use the PLHA funds for eligible activities as approved by the Department and in accordance with all Program requirements, Guidelines, other rules and laws, as well as in a manner consistent and in compliance with the Standard Agreement and other contracts between the City and the Department.
- 6) Pursuant to Section 302(c)(4) of the Guidelines and the PLHA Plan for the 2019-2023 allocations attached to this resolution, hereby adopts this PLHA Plan and certifies compliance with all public notice, public comment, and public hearing requirements in accordance with the Guidelines.
- 7) Certifies that the City has or will subgrant some or all of its PLHA funds to another entity or entities. Pursuant to Guidelines Section 302(c)(3), "entity" means a housing developer or program operator but does not mean an administering local government to whom a local government may delegate its PLHA allocation.
- 8) Certifies that its selection process of these subgrantees was or will be accessible to the public and avoided or shall avoid any conflicts of interest.
- 9) Pursuant to City's certification in this resolution, certifies that the PLHA funds will be expended only for eligible activities and consistent with all Program requirements.
- 10) Certifies that, if funds are used for the acquisition, construction, or rehabilitation of for-sale housing projects or units within for-sale housing projects, the City shall record a deed restriction against the property that will ensure compliance with one of the requirements stated in Guidelines Section 302(c)(6)(A),(B) and (C).
- 11) Certifies that, if funds are used for the development of an Affordable Rental Housing Development, the City shall make PLHA assistance in the form of a low-interest, deferred loan to the Sponsor of the Project, and such loan shall be evidenced through a Promissory Note secured by a Deed of Trust and a Regulatory Agreement shall restrict occupancy and rents in accordance with City-approved underwriting of the Project for a term of at least 55 years.
- 12) Certifies that the City shall be subject to the terms and conditions as specified in the Standard Agreement, the PLHA Program Guidelines, and any other applicable SB 2 Guidelines published by the Department.
- 13) Authorizes the City Manager to execute the PLHA Program Application, the PLHA Standard Agreement and any subsequent amendments or modifications thereto, as well as any other documents which are related to the Program or the PLHA grant awarded to City, as the Department may deem appropriate.

**PASSED AND ADOPTED** by the City Council of the City of Elk Grove this 9<sup>th</sup> day of November 2022



BOBBIE SINGH-ALLEN, MAYOR of the  
CITY OF ELK GROVE

ATTEST:



JASON LINDGREN, CITY CLERK

APPROVED AS TO FORM:



JONATHAN P. HOBBS,  
CITY ATTORNEY

EXHIBIT A

# Permanent Local Housing Allocation (PLHA) Formula Allocation

## 2022 Application for New Applicants



**State of California  
Governor, Gavin Newsom**

**Lourdes Castro Ramírez, Secretary  
Business, Consumer Services and Housing Agency**

**Gustavo Velasquez, Director  
Department of Housing and Community Development**

Program Design and Implementation, PLHA Program  
2020 West El Camino Avenue, Suite 150, Sacramento, CA 95833  
PLHA Program Email: [PLHA@hcd.ca.gov](mailto:PLHA@hcd.ca.gov)

**Final Filing Date: October 31, 2022  
at 4:00 P.M. PST**

**Instructions**

**This application form is limited to Applicants who did not apply to the 2020 and 2021 Formula Allocation NOFA**

Rev. 2/16/22

**When opening this file, a yellow banner at the top may appear with a button that says "Enable Content". It is essential that you click this box so that the macros are enabled. Enabling macros is necessary for full worksheet functionality. Macros do not work with Microsoft's Excel version for Apple Mac.**

Applications must be submitted electronically to the Department's website. Requirements for uploading the Application Workbook and required supporting documentation, including naming conventions, are described in the application instructions available at <https://www.hcd.ca.gov/grants-funding/active-funding/plha.shtml>. All applicable information must be received by HCD no later than 4:00 p.m. on:

**Monday, October 31, 2022**

Applications must be on the Department's forms and cannot be altered or modified by the Applicant. Excel forms must be in Excel format and 'save as' .xls or .xlsx. Do not 'save as' .xlsm or .pdf format. If you encounter problems with the application, please fill out the Application Support worksheet and email the entire workbook to Application Support at [AppSupport@hcd.ca.gov](mailto:AppSupport@hcd.ca.gov) and [PLHA@hcd.ca.gov](mailto:PLHA@hcd.ca.gov)

**General Instructions** Additional instructions and guidance are given throughout the Formula Allocation Application in "red" text and in cell comments.

**Guideline references are made with "\$" and the corresponding guideline section number.**

"Yellow" cells are for Applicant input. Failure to provide the required attachments and documentation will disqualify your application from consideration.

Required attachments are indicated in "orange" throughout the Supplemental Application. Failure to provide the required attachments and documentation may disqualify your application from consideration. Electronically attached files must use the naming convention in the PLHA Application. For Example: "App1 Payee Data" for Applicant 1 Payee Data Record/STD. 204.

Threshold items are indicated in "blue" cells.

"Red" shaded cells indicate the Sponsor has failed to meet a requirement of the program.

**Applicant must complete the following worksheets in the PLHA Formula Allocation Application.**

**Formula Allocation Application**


**302(c)(4) Plan**

**Legislative Contacts**

**Checklist**

Threshold Requirement	Electronic File Name	Document Description	Included?
X	<b>Application and Adopting the PLHA Plan (2019-2023 Allocations) Reso</b>	Pursuant to section 302(c)(4) of the Guidelines, Applicant's PLHA Plan for 2019-2023 allocations is attached to this resolution, and Applicant certifies compliance with all public notice, comment, and hearing requirements in accordance with the Guidelines.	
	<b>App1 TIN</b>	0	
X	<b>Applicant Delegation Agreement</b>	Legally binding agreement between Delegating and Administering Local Governments (sample provided—just click on icon in row 17, column AI)	N/A
X	<b>Reuse Plan</b>	Program Income Reuse Plan describing how repaid loans or accrued interest will be used for eligible activities in Section 301.	
X	<b>Executed Application</b>	Provide a copy of the signed application. Signature in blue ink preferred.	

**Disclosure of Application (California Public Records Act Statutes of 1968 Chapter 1473):** Information provided in the application will become a public record available for review by the public, pursuant to the California Public Records Act Statutes of 1968 Chapter 1473. As such, any materials provided will be disclosable to any person making a request under this Act. The Department cautions Applicants to use discretion in providing information not specifically requested, including but not limited to, bank accounts, personal phone numbers and home addresses. By providing this information to the Department, the Applicant is waiving any claim of confidentiality and consents to the disclosure of submitted material upon request.

Local Government Formula Allocation for New Applicants				Rev. 2/16/22
Eligible Applicant Type:		Entitlement.		
Local Government Recipient of PLHA Formula Allocation:		Elk Grove		
2020 PLHA NOFA Formula Allocation Amount:	\$439,787	2020 NOFA Allowable Local Admin (5%):	\$21,989	
2021 PLHA NOFA Formula Allocation Amount:	\$683,565	2021 NOFA Allowable Local Admin (5%):	\$34,178	
2022 PLHA NOFA Formula Allocation Amount:	\$752,243	2022 NOFA Allowable Local Admin (5%):	\$37,612	
Instructions: If the Local Government Recipient of the PLHA Formula Allocation delegated its PLHA formula allocation to a Local Housing Trust Fund or to another Local Government, the Applicant (for which information is required below) is the Local Housing Trust Fund or administering Local Government. The PLHA award will be made to the Applicant (upon meeting threshold requirements) and the Applicant is responsible for meeting all program requirements throughout the term of the Standard Agreement.				
The 302(c)(4) Plan template worksheet requires first choosing one or more of the Eligible Activities listed below. If "Yes" is clicked, the 302(c)(4) Plan worksheet opens a series of questions about what precise activities are planned. Some specific activities, such as providing downpayment assistance to lower-income households for acquisition of an affordable home, could be included under either Activity 2 or 9. Please only choose one of those Activities; don't list the downpayment assistance under both Activities.				
If the PLHA funds are used for the same Activity but for different Area Median Income (AMI) level, select the same Activity twice (or more times) and the different AMI level the Activity will serve. Please enter the percentage of funds allocated to the Activity in only the first Activity listing to avoid double counting the funding allocation.				
For each year (2019-2023), allocations must equal 100% annually including the allowable administrative costs of up to 5%.				
<b>Eligible Applicants §300</b>				
§300(a) and (b) Eligible Applicants for the Entitlement and Non-Entitlement formula component described in Section §100(b)(1) and (2) are limited to the metropolitan cities and urban counties allocated a grant for the federal fiscal year 2017 pursuant to the federal CDBG formula specified in 42 USC, Section §5306 and Non-entitlement local governments.				
Applicant:		City of Elk Grove		
Address:		8401 Laguna Palms Way		
City:	Elk Grove	State:	CA	Zip: 95758
County:	Sacramento			
Auth Rep Name:	Jason Behrmann	Title:	City Manager	Auth Rep. Email: jbehrmann@elkgrovecity.org
Phone:	916-683-7111			
Address:	8401 Laguna Palms Way	City:	Elk Grove	State: CA
Zip Code:	95758			
Contact Name:	Sarah Bontrager	Title:	Housing & Public Services	Contact Email: sbontrager@elkgrovecity.org
Phone:	916-627-3209			
Address:	8401 Laguna Palms Way	City:	Elk Grove	State: CA
Zip Code:	95758			
§300(d) Is Applicant delegated by another Local government to administer on its behalf its formula allocation of program funds?				
				No
§300(d) If Applicant answered "Yes" above, has the Applicant attached the legally binding agreement required by §300 (c) and (d)?				
A sample agreement can be found by double clicking on the icon to the right				
				N/A
File Name:	<a href="#">Application and Adopting the PLHA Plan (2019-2023 Allocations) Reso</a>	Pursuant to section 302(c)(4) of the Guidelines, Applicant's PLHA Plan for 2019-2023 allocations is attached to this resolution, and Applicant certifies compliance with all public notice, comment, and hearing requirements in accordance with the Guidelines.	Yes	Uploaded to HCD?
				Yes
File Name:	<a href="#">App1 TIN</a>			Uploaded to HCD?
				Yes
File Name:	<a href="#">Applicant Delegation Agreement</a>	Legally binding agreement between Delegating and Administering Local Governments (sample provided—just click on icon in row 17, column A1)		Uploaded to HCD?
				N/A
<b>Eligible Activities, §301</b>				
§301(a) Eligible activities are limited to the following:				Included?
§301(a)(1) The predevelopment, development, acquisition, rehabilitation, and preservation of multifamily, residential live-work, rental housing that is affordable to Extremely low-, Very low-, Low-, or Moderate-income households, including necessary operating subsidies.				<input checked="" type="checkbox"/> YES
§301(a)(2) The predevelopment, development, acquisition, rehabilitation, and preservation of affordable rental and ownership housing, including Accessory Dwelling Units (ADUs), that meets the needs of a growing workforce earning up to 120 percent of AMI, or 150 percent of AMI in high-cost areas. ADUs shall be available for occupancy for a term of no less than 30 days.				<input type="checkbox"/> YES
§301(a)(3) Matching portions of funds placed into Local or Regional Housing Trust Funds.				<input type="checkbox"/> YES
§301(a)(4) Matching portions of funds available through the Low- and Moderate-Income Housing Asset Fund pursuant to subdivision (d) of HSC Section 34176.				<input type="checkbox"/> YES
§301(a)(5) Capitalized Reserves for services connected to the preservation and creation of new permanent supportive housing.				<input type="checkbox"/> YES
§301(a)(6) Assisting persons who are experiencing or At-risk of homelessness, including, but not limited to, providing rapid re-housing, rental assistance, supportive/case management services that allow people to obtain and retain housing, operating and capital costs for navigation centers and emergency shelters, and the new construction, rehabilitation, and preservation of permanent and transitional housing.				<input checked="" type="checkbox"/> YES
§301(a)(7) Accessibility modifications in Lower-income Owner-occupied housing.				<input type="checkbox"/> YES
§301(a)(8) Efforts to acquire and rehabilitate foreclosed or vacant homes and apartments.				<input type="checkbox"/> YES
§301(a)(9) Homeownership opportunities, including, but not limited to, down payment assistance.				<input type="checkbox"/> YES
§301(a)(10) Fiscal incentives made by a county to a city within the county to incentivize approval of one or more affordable housing Projects, or matching funds invested by a county in an affordable housing development Project in a city within the county, provided that the city has made an equal or greater investment in the Project. The county fiscal incentives shall be in the form of a grant or low-interest loan to an affordable housing Project. Matching funds investments by both the county and the city also shall be a grant or low-interest deferred loan to the affordable housing Project.				<input type="checkbox"/> YES
<b>Threshold Requirements, §302</b>				
§302(a) The Applicant's Housing Element and Delegating Local Government's Housing Element (if applicable) was/were adopted by the Local Government's governing body by the application submittal date subsequently determined to be in substantial compliance with state Housing Element Law pursuant to Government Code Section 65585.				Yes
§302(b) Applicant or Delegating Local Government has submitted the current or prior year's Annual Progress Report to the Department of Housing and Community Development pursuant to Government Code Section 65400.				Yes
§302(c)(2) Applicant certified in the Resolution submitted with this application that submission of the application was authorized by the governing board of the				Yes
§302(c)(3) Applicant certified in the Resolution submitted with this application that, if the Local Government proposes allocation of funds for any activity to another entity, the Local government's selection process had no conflicts of interest and was accessible to the public.				Yes
§302(c)(4) Applicant certified in the Resolution submitted with this application that the application include a Plan in accordance with §302(c)(4)?				Yes
§302(c)(4)(D) Applicant certified in the Resolution submitted with this application that the Plan was authorized and adopted by resolution by the Local Government and that the public had an adequate opportunity to review and comment on its content.				Yes
§302(c)(5) Applicant certified in the Resolution submitted with this application that the Plan submitted is for a term of five years (2019-2023). Local Governments agree to inform the Department of changes made to the Plan in each succeeding year of the term of the Plan.				Yes
§302(c)(6) Applicant certified in the Resolution submitted with this application that it will ensure compliance with §302(c)(6) if funds are used for the acquisition, construction, or rehabilitation of for-sale housing projects or units within for-sale housing projects.				Yes
§302(c)(7) Applicant certified in the Resolution submitted with this application that it will ensure that the PLHA assistance is in the form of a low-interest, deferred loan to the Sponsor of the Project, if funds are used for the development of an Affordable Rental Housing Development. The loan shall be evidenced through a Promissory Note secured by a Deed of Trust and a Regulatory Agreement shall restrict occupancy and rents in accordance with the Local government-approved underwriting of the Project for a term of at least 55 years.				Yes
§302(c)(8) Has Applicant attached a program income reuse plan describing how repaid loans or accrued interest will be reused for eligible activities specified in Section				Yes

File Name:	<b>Reuse Plan</b>	Program Income Reuse Plan describing how repaid loans or accrued interest will be used for eligible activities in Section 301.	Narrative uploaded to HCD?	Yes
<b>Administration</b>				
Applicant agrees to adhere to <b>§500</b> , Accounting Records.				Yes
Applicant agrees to adhere to <b>§501</b> , Audits/Monitoring of Project Files.				Yes
Applicant agrees to adhere to <b>§502</b> , Cancellation/Termination.				Yes
Applicant agrees to adhere to <b>§503</b> , Reporting.				Yes
<b>Certifications</b>				
On behalf of the entity identified below, I certify that: The information, statements and attachments included in this application are, to the best of my knowledge and belief, true and correct and I possess the legal authority to submit this application on behalf of the entity identified in the signature block.				
Jason Behrmann		City Manager		
Authorized Representative Printed Name		Title	Signature	Date

**§302(c)(4) Plan**

Rev. 2/16/22

**§302(c)(4)(A)** Describe the manner in which allocated funds will be used for eligible activities.

The City of Elk Grove will use PLHA funding to support the development of multifamily rental housing affordable to extremely low-, very low-, low-, and/or moderate-income households. This support will be provided in the form of low-interest, deferred payment loans.

The City will also allocate PLHA funding to assist persons experiencing homelessness or at risk of homelessness, initially by providing street outreach and/or other supportive/case management services that allow people to obtain and retain housing. In future years, the City may use PLHA funding for rapid rehousing.

**§302(c)(4)(B)** Provide a description of the way the Local government will prioritize investments that increase the supply of housing for households with incomes at or below 60 percent of Area Median Income (AMI).

The City will support the development of multifamily rental housing affordable to lower-income households by providing gap financing in the form of low-interest, deferred payment loans for projects serving primarily households earning at or below 60 percent of the area median income, adjusted for household size. The City will prioritize providing loans to projects that are recipients of federal and/or State tax credits (9% or 4%), State Multifamily Housing Program (MHP) funds, or other funding programs which require projects to be developed with an average affordability of no more than 60 percent of area median income. The City will award funding to developers and projects selected through a Request for Qualifications, Request for Proposals, or similar process.

The City will also use PLHA funding to assist persons experiencing homelessness or at risk of homelessness. Per the US Department of Housing and Urban Development, households experiencing homelessness are presumed to be very low-income (at or below 50 percent of area median income).

**§302(c)(4)(C)** Provide a description of how the Plan is consistent with the programs set forth in the Local Government's Housing Element.

The City's 2021-2029 Housing Element contains several programs which the planned activities would support, two of which are noted below.

Action 2.8 - Financial Assistance. Support affordable housing development through provision of direct assistance from the Affordable Housing Fund and/or other City-controlled housing funding sources and, as needed, facilitate developers' applications for State and Federal affordable housing funding. City assistance could be provided in the form of land, in line with the City's strategic land acquisition program, or in the form of loans or grants for specific projects.

Action 2.11 - Homeless Needs Assessment. Continue to contribute funding to Elk Grove Homeless Assistance Resource Team (HART), Sacramento Self Help Housing, and other local and regional entities and work closely with these groups to assess the needs of people experiencing homelessness and develop plans to address homelessness at a regional level.

**Activities Detail (Activities Detail (Must Make a Selection on Formula Allocation Application worksheet under Eligible Activities, §301))**

**§301(a)(1)** The predevelopment, development, acquisition, rehabilitation, and preservation of multifamily, residential live-work, rental housing that is affordable to extremely low-, very low-, low-, or moderate-income households, including necessary Operating subsidies.

**§302(c)(4)(E)(i)** Provide a detailed and complete description of how allocated funds will be used for each proposed Affordable Rental Housing Activity.

PLHA funds will be used to support the development of multifamily rental housing affordable to lower-income households by providing gap financing. Funds will be allocated through a competitive Request for Qualifications/Request for Proposals (RFQ/RFP) process and/or over-the-counter application process. The City has an established process for soliciting developer interest in building affordable housing, evaluating proposed projects, and making loan commitments that allow developers to leverage the City's funding in seeking other funding sources, such as tax credits. The City also has more than 1,000 affordable housing units in various stages of planning and development.

PLHA funds provided under this activity will be offered in the form of a low-interest deferred loan secured by a Promissory Note, Deed of Trust, and Regulatory Agreement, among other documents.

Complete the table below for each proposed Affordable Rental Housing Activity to be funded with 2019-2023 PLHA allocations. If a single Activity will be assisting households at more than one level of Area Median Income, please list the Activity as many times as needed to capture all of the AMI levels that will be assisted, but only show the percentage of annual funding allocated to the Activity one time (to avoid double counting).

Funding Allocation Year	2019	2020	2021	2022	2023										
§302(c)(4)(E)(i) Percentage of Funds Allocated for the Proposed Affordable Rental Housing Activity	100.0%	100.0%	90.0%	85.0%	85.0%										
§302(c)(4)(E)(ii) Area Median Income Level Served	60%	60%	60%	60%	60%										<b>TOTAL</b>
§302(c)(4)(E)(ii) Unmet share of the RHNA at the AMI Level <b>Note: complete for years 2019, 2020, 2021 only</b>	3,207	3,207	4,158												10572
§302(c)(4)(E)(ii) Projected Number of Households Served	8	8	8	10	10										44
§302(c)(4)(E)(iv) Period of Affordability for the Proposed Affordable Rental Housing Activity (55 years required for rental housing projects)	55 Years	55 Years	55 Years	55 Years	55 Years	55 Years	55 Years	55 Years	55 Years	55 Years	55 Years	55 Years	55 Years	55 Years	55 Years

**§302(c)(4)(E)(iii)** A description of major steps/actions and a proposed schedule for the implementation and completion of the Activity.



The City will solicit affordable multifamily project proposals through an RFQ/RFP process, either generally or focused on City-owned land. The process will include release of an RFQ/RFP, evaluation of responses (based on metrics such as project design, developer experience and capacity, project readiness, and financial feasibility), review and recommendation by the City's Affordable Housing Committee, and City Council approval of loan commitment. Given the expenditure timeframes, the City may also consider an over-the-counter application process for projects that have already been awarded funding by the City or by other sources (e.g., tax credits, MHP) but need additional funding to be financially viable. The City anticipates beginning this allocation process in early 2023 and completing it in mid- to late 2023. Developers awarded City funding commitments will attempt to secure other funding sources, and if successful, will ultimately enter into a loan agreement with the City. Following construction completion, City staff will regularly monitor the funded projects to ensure compliance with the terms of the loan agreement and affordability restrictions.

**§301(a)(6)** Assisting persons who are experiencing or At risk of homelessness, including, but not limited to, providing rapid rehousing, rental assistance, supportive/case management services that allow people to obtain and retain housing, operating and capital costs for navigation centers and emergency shelters, and the new construction, rehabilitation, and preservation of permanent and transitional housing.

**§302(c)(4)(E)(i)** Provide a detailed and complete description of how allocated funds will be used for the proposed Activity.

PLHA funding will be used to assist persons experiencing homelessness or at risk of homelessness by providing rapid rehousing, street outreach, and other supportive/case management services that allow people to obtain and retain housing. While the City evaluates need for rapid rehousing and spends American Rescue Plan Act funding allocated to homelessness, PLHA funding will be focused on street outreach. The City's navigation team will be expanded to increase caseload capacity and provide more frequent communication and services to those experiencing homelessness. The proposed funding level is expected to support one full-time equivalent homeless outreach navigator.

Complete the table below for each proposed Activity to be funded with 2019-2023 PLHA allocations. If a single Activity will be assisting households at more than one level of Area Median Income, please list the Activity as many times as needed to capture all of the AMI levels that will be assisted, but only show the percentage of annual funding allocated to the Activity one time (to avoid double counting).

Funding Allocation Year	2019	2020	2021	2022	2023										
Type of Activity for Persons Experiencing or At Risk of Homelessness			Street Outreach	Street Outreach	Street Outreach										
<b>§302(c)(4)(E)(i)</b> Percentage of Funds Allocated for the Proposed Activity			10.00%	15.00%	15.00%										
<b>§302(c)(4)(E)(ii)</b> Area Median Income Level Served			30%	30%	30%										<b>TOTAL</b>
<b>§302(c)(4)(E)(ii)</b> Unmet share of the RHNA at AMI Level <b>Note: complete for years 2019, 2020, 2021 only</b>			1,320												1320
<b>§302(c)(4)(E)(ii)</b> Projected Number of Households Served			80	100	100										280
<b>§302(c)(4)(E)(iv)</b> Period of Affordability for the Proposed Activity ( <b>55 years required for rental housing projects</b> )			n/a	n/a	n/a										

**§302(c)(4)(E)(iii)** A description of major steps/actions and a proposed schedule for the implementation and completion of the Activity.

The City will contract with a nonprofit partner to add one or more homeless outreach navigators to the navigation team. The City will solicit interest from nonprofit partners through an informal process upon notification of award of PLHA funds, with the goal of entering into contract with one or more nonprofit partners no later than July 2023.

**Application Development Team (ADT) Support Form**

Rev. 2/16/22

Please complete the "yellow" cells in the form below and email a copy to: [AppSupport@hcd.ca.gov](mailto:AppSupport@hcd.ca.gov). and [PLHA@hcd.ca.gov](mailto:PLHA@hcd.ca.gov). A member of the Application Development Team will respond to your request within ASAP.

Full Name:		Date Requested:		Application Version Date:	
Organization:		Email:		Contact Phone:	
Justification:					

Issue #	Program Name &	Tab	Section	Cell#	Update/Comment	Urgency	ADT Status	Status Date
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**CERTIFICATION**  
**ELK GROVE CITY COUNCIL RESOLUTION NO. 2022-283**

STATE OF CALIFORNIA            )  
COUNTY OF SACRAMENTO    )        ss  
CITY OF ELK GROVE            )

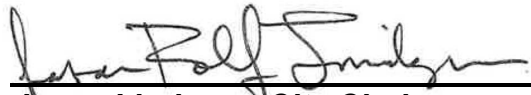
*I, Jason Lindgren, City Clerk of the City of Elk Grove, California, do hereby certify that the foregoing resolution was duly introduced, approved, and adopted by the City Council of the City of Elk Grove at a regular meeting of said Council held on November 9, 2022 by the following vote:*

**AYES:**            **COUNCILMEMBERS:** *Singh-Allen, Suen, Hume, Spease, Nguyen*

**NOES:**           **COUNCILMEMBERS:** *None*

**ABSTAIN:**       **COUNCILMEMBERS:** *None*

**ABSENT:**       **COUNCILMEMBERS:** *None*

  
\_\_\_\_\_  
**Jason Lindgren, City Clerk**  
**City of Elk Grove, California**