



# COMMUNITY DEVELOPMENT BLOCK GRANT 2024-2025 ACTION PLAN

City of Elk Grove  
*Public Review Draft*  
*April 8, 2024 - May 8, 2024*



# Executive Summary

## AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

### 1. Introduction

The City of Elk Grove (City) receives an annual entitlement of Community Development Block Grant (CDBG) funding from the U.S. Department of Housing and Urban Development (HUD) for housing and community development activities that primarily assist low- and moderate-income persons (LMI). The overall goal of the CDBG program is to develop viable urban communities by providing decent housing, providing a suitable living environment, and expanding economic opportunities.

Entitlement jurisdictions are required to prepare a five-year Consolidated Plan designed to assess affordable housing and community development needs and market conditions, and to make data-driven, place-based investment decisions. The Consolidated Plan is carried out through Annual Action Plans, which provide a concise summary of the actions, activities, and the specific federal and non-federal resources that will be used each year to address the priority needs and specific goals identified by the Consolidated Plan.

CDBG is a flexible program that provides communities with resources to address a wide range of unique community needs. The City is responsible for developing its own priorities and programs within HUD guidelines through the Consolidated Planning process.

This 2024-25 Annual Action Plan (AAP) covers year five of the implementation of the City's CDBG Consolidated Plan which was adopted in June 2020 and presents an overview of the goals and projects for the coming year. Both the Consolidated Plan and the AAP are implemented by the City's Housing and Public Services Manager and Senior Grant Analyst in the Development Services Department – Housing and Public Services Division. The AAP identifies goals, projects, and funding amounts for the CDBG fiscal year of July 1, 2024 to June 30, 2025.

For the 2024-25 program year, the City is expected to receive \$910,987 in CDBG funds from HUD. (As of the writing of this Draft Action Plan, final CDBG allocations for 2024-25 were not available.) In addition, the City has \$197,950.54 in prior year CDBG carryover funds that will be reallocated to an eligible activity. The City also plans to meet its community development and housing needs using the City's Affordable Housing Fund, Neighborhood Stabilization Program (NSP), Community Service Grant (CSG) program, Measure E revenue, and a State appropriation to address homelessness.

## 2. Summarize the objectives and outcomes identified in the Plan

The City's key objectives for the funding period include:

- Expand the stock of permanent affordable housing for low-income households, particularly those exiting homelessness/transitional housing, by assisting with the construction and/or acquisition and rehabilitation of affordable housing units (funded outside of CDBG).
- Provide a housing repair program to address quality and affordability of ownership housing stock for target-income households.
- Remove barriers to accessibility through public improvement activities.
- Fund community-based organizations to provide services to target-income residents, especially seniors, youth, and those experiencing homelessness.

The housing outcomes for this planning period include funding the development of new affordable housing units, acquiring land for affordable housing, and funding a minor home repair program offering forgivable loans to low-income homeowners needing assistance to make minor health and safety repairs. The City will meet development and land acquisition goals outside of CDBG with funding provided by the NSP, Affordable Housing Fund, and/or State Permanent Local Housing Allocation funding.

The City received applications from nine CDBG-eligible organizations for public service programs, and plans to fund the following:

- Renters Helpline 211 operated by Community Link Capital Region (CLCR), providing telephone and internet-based resource to provide landlord/tenant advice and mediation.
- Support Works, case management and education program run by Elk Grove Food Bank Services (EGFBS) connecting clients to welfare services and public health benefits such as food stamps.
- Meals on Wheels by ACC, serving seniors by providing home-delivered meals to those that are homebound.
- Project Sentinel, providing services to residents to address the incidence of illegal housing discrimination by investigating complaints, administering systemic audits, conducting community outreach and education, and seeking redress for victims of such discrimination.
- Waking the Village, transitional housing and supportive services for transitioned age youth and/or LGBTQ youth and their children experiencing homelessness.

The City will also fund a public improvement project to replace and reconstruct non-confirming ADA curb ramps to assist residents with ambulatory difficulty.

Through locally funded CSG program and Measure E revenue, the City also plans to fund several activities that primarily benefit low-income households, such as:

- Alchemist CDC, providing opportunities for CalFresh recipients to access a local farmers' market with incentives for purchasing fresh and healthy foods.
- Chicks in Crisis, providing essential supplies such as diapers, wipes, formula, clothing, and hygiene products to disadvantaged and underserved low-income parents.
- EGFBS, providing services to low-income persons, focusing on emergency food distribution, mobile pantry sites, a clothes closet, food delivery to homebound individuals, and emergency funding to prevent utility shutoff.
- Elk Grove HART, supporting homeless individuals and families through referrals, mentoring, and operation of an emergency motel voucher program.
- Elk Grove United Methodist Church, offering a free community meal program.
- Sacramento Regional Family Justice Center Foundation, providing emergency shelter for victims of domestic violence and human trafficking.
- Teen Center USA, provide an after-school drop-in center serving low-income teens.
- Uplift People of Elk Grove, mentoring individuals and families living in or near poverty focused on ending generational poverty.
- X Hope, Inc., supporting vulnerable youth through community outreach experiences and distribution programs.

### **3. Evaluation of past performance**

The City assessed previous achievements while establishing goals and strategies for the five-year Consolidated Plan. Presently, in year four (FY 2023-24) of the 2020-2025 period, the City continues to leverage resources to address priority needs and fulfill goals outlined in the Plan. Full accomplishments and progress toward Consolidated Plan goals are reported in the Consolidated Annual Performance and Evaluation Report (CAPER) which can be found on the City's website.

(<https://www.elkgrovecity.org/cdbg>)

The City has had a great deal of success creating new affordable housing. Since 2002, the City has invested nearly \$74 million in the creation of over 1,780 new rental units affordable to low-income and very low-income households. In PY 2022-23, two projects went to construction: the Lyla (291 affordable units) and Poppy Grove (384 affordable units). In PY 2023-24, a third project went to construction: Pardes I (95 affordable units). The City also had an outstanding loan commitment to Cornerstone Village (83 affordable units, including 21 for adults with intellectual or developmental disabilities) and owned four sites for affordable housing, two of which it selected development partners for in early 2024. In total, 770 new affordable housing units are under construction, many of which do not require City financing, and more than 400 affordable housing units are in pre-development phases.

The City continues to take steps to identify and address needs related to homelessness. Since 2016, the City has supported the efforts of Elk Grove Homeless Assistance Resource Team (HART) in providing outreach, mentorship, and support services for homeless residents including temporary/emergency shelter activities. Additionally, since 2017, the City has funded navigation services, aimed at helping

homeless people obtain the documentation and referrals necessary to connect with services and housing. In partnership with the Elk Grove Police Outreach Officers, the City works to build and maintain relationships with people experiencing homelessness in the community while connecting them to needed resources and services. The City has acquired and rehabilitated three transitional housing properties, including two focused on families, and has historically funded case management at these transitional housing projects, with the goal of helping households to secure permanent housing. The City has also purchased an eight-bedroom home that is used as permanent housing for persons who are homeless or exiting transitional housing. As clients exit transitional housing, it has become apparent that additional permanent affordable housing is needed, particularly at the lowest income levels. To that end, the City is investing in the creation of new affordable housing.

In the area of accessibility, the City has completed hundreds of ADA curb ramps and several sidewalk infill projects, improving accessibility for persons with disabilities. The need for these activities remains high. The City's Disability Advisory Committee continues to weigh in on priority projects and locations.

The City devotes the full 15% of annual CDBG allocation allowed to public services, serving thousands of households with a range of services, from meals to youth programs to emergency housing. Public service efforts continue to serve target populations such as extremely low-income and very low-income households; persons experiencing homelessness; seniors; transition aged youth and their children; persons with disabilities; and those impacted by domestic violence, sexual assault, and human trafficking. Our nonprofit partners have been instrumental in providing services to Elk Grove households in need who have come to depend on these services. The City plans to continue to devote the maximum allowable funding to public services, and to supplement it with nearly \$523,000 in General Fund monies.

#### **4. Summary of Citizen Participation Process and consultation process**

HUD regulations provide guidelines and requirements for the City to develop a Citizen Participation Plan that governs the public input and noticing process for creating the Consolidated Plan and subsequent AAPs. The goal of the Citizen Participation Plan is to encourage broader public involvement in the planning and allocation of CDBG funds and implementation of related programs.

To develop and implement an effective program, the City actively engages residents, local and regional agencies, the Continuum of Care, businesses, developers, nonprofit institutions, philanthropic organizations, and community-based and faith-based organizations at each stage of the process. This includes consulting local organizations, surveying community needs, holding public meetings, and encouraging public comment. Using research and input from the public, City staff formulated the objectives and outcomes that are part of the Consolidated Plan and AAP.

Several opportunities for public involvement are provided in the AAP process prior to adoption:

- One or more public meetings on the topic of community needs and priorities. Notice of public meetings are published in the Elk Grove Citizen and on the City’s website at least 7 days in advance of the meeting.
- A 30-day public review and comment period for the draft AAP. A public notice of the review and comment period is published in the Elk Grove Citizen as well as on the City’s website in advance of, or concurrent with, the start of the public comment period. During the 30-day review and comment period, a draft of the AAP is available at the following locations:
  - Elk Grove City Hall
  - Elk Grove Public Library
  - Franklin Public Library
  - Senior Center of Elk Grove
  - Online at the Elk Grove City website ([www.elkgrovecity.org](http://www.elkgrovecity.org))
- A public hearing before the City Council prior to adoption of the AAP. Notice of the public hearing is published in the Elk Grove Citizen and on the City’s website at least 7 days in advance of the meeting.

Opportunities for participation and comment throughout the AAP process included:

- The City solicited feedback on needs during an application technical assistance webinar and public meeting held on January 23, 2024. The meeting was noticed in the Elk Grove Citizen, posted on the City’s website and social media channels, and sent directly to local and regional nonprofit organizations.
- The City offered an opportunity for comment at its March 27, 2024 City Council meeting, when priority needs and funding allocations were discussed.
- Staff regularly communicates with nonprofit partners providing essential services in the community to determine organizational needs and to identify needs of the residents served by those organizations.
- The public will be able to view and comment on the draft AAP which will be available for review from April 8, 2024 through May 8, 2024.
- In March 2024, public works staff attended the Disability Advisory Committee public meeting to provide an update and receive feedback on current and active Capital Improvement Program projects which include curb ramp improvement activities funded through CDBG.
- The City will offer an opportunity for comment at the May 8, 2024 City Council meeting, when the AAP will be presented for adoption.

In addition to the participation opportunities held in coordination with the AAP, the 2020-2025 Consolidated Plan process offered more extensive outreach efforts, including a widely distributed resident and nonprofit community needs surveys; multiple public meetings/hearings; and interviewing food bank clients, guests at the Elk Grove Winter Sanctuary (a temporary emergency shelter), participants at a free weekend meal program, and residents at several affordable senior housing complexes.

## 5. Summary of public comments

The City received 15 public comments at the City Council meeting on March 27, 2024. All comments were in support of organizations that submitted applications for funding, only some of which were eligible for CDBG funding. The majority of the public comment were for activities being approved for funding under the City's CSG program. Two speakers also submitted their comments in writing in advance of the meeting which are included in Attachment D.

- Keadrian Belcher Harris, Captivating Ladies Acquiring Successful Standards Yearly (CLASSY, Inc)
- Diane Lampe, Elk Grove Homeless Assistance Resource Team (HART)
- Maurice Wheatley III, CLASSY Inc.
- Christine Cuddy, Senior Center of Elk Grove
- Wendi Cross, X Hope, Inc.
- Omar Turner, Crossover Basketball
- YaHyl Rogers, Crossover Basketball
- Scott McIntosh, Teen Center USA
- Daniel Iritani, Sacramento Regional Family Justice Center Foundation
- Avantika Rao, Project Sentinel
- Alma Wilcox, Alchemist CDC
- Jennifer Massello, Meals on Wheels by ACC
- Erin Martinelli, Elk Grove Fine Arts Center
- Tami Silvera, Elk Grove Unified School District Student and Family Empowerment Centers (SAFE)
- Carole Conn, Project Sentinel

An archived recording of the meeting is available on the City's website and includes full comments from each speaker. (<https://www.elkgrovecity.org/city-council/council-meetings>)

Public comment received during the May 8, 2024 Public Hearing and/or during the 30-day review period will be included in the final draft of the AAP. An archived recording of the meeting will be available on the City's website. (<https://www.elkgrovecity.org/city-council/council-meetings>).

Public comments received during the AAP process that were outside of the Public Hearing and 30-day review period have also been included in Attachment D.

## 6. Summary of comments or views not accepted and the reasons for not accepting them

In preparing the AAP, careful consideration is given to all comments and views expressed by the public, whether given as verbal testimony at the public hearing or submitted in writing during the review and comment period. The final document will have a section that presents all comments, plus explanations why any comments were not accepted (if applicable). To-date, the City has not received any public comments that were not accepted or incorporated into the AAP in some fashion.

## 7. Summary

As part of the Consolidated Plan effort, the City selected three key priorities:

- Build healthy and inclusive communities;
- Preserve and expand housing opportunities; and
- Prepare for and respond to emergency community needs.

These priorities align closely with the City Council’s mission to “Provide exceptional services that enhance quality of life for our residents and promote a thriving economy in an efficient and cost-effective manner.”

Within those priorities, five main goals were identified:

- Foster affordable housing;
- Expand homeless housing and services;
- Provide a variety of social services;
- Improve accessibility; and
- Construct or upgrade public facilities.

Based on conversations with nonprofit representatives, and feedback received as a part of this year’s AAP process, the needs expressed during the Consolidated Planning process remain relevant. Community partners continue to highlight the ongoing need for affordable housing, funding to continue and increase public/social services, and programs that provide financial assistance to residents. In addition, community service providers have stressed that recent inflation rates and the increase in costs for food and fuel/transportation have significantly impacted residents, especially the senior population, those on fixed incomes, and families. Food insecurity appears to be increasing as LMI populations struggle to meet increased costs for basic necessities. The City continues to work closely with nonprofit partners providing essential services to assess their short-term and long-term needs and discuss the needs of their clients, who comprise some of the City’s most economically and/or medically vulnerable residents.

To address these goals in 2024-25, with CDBG funds, the City plans to provide a minor home repair program for low-income homeowners needing health and safety repairs, fund emergency shelter and transitional housing programs for pregnant and parenting transition age youth and their children experiencing homelessness, support nonprofits offering a range of social services and case management, and fund a public improvement accessibility project.



**PR-05 Lead & Responsible Agencies – 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

| <b>Agency Role</b> | <b>Name</b> | <b>Department/Agency</b>                                    |
|--------------------|-------------|---|
| Lead Agency        | Elk Grove   |   |
| CDBG Administrator | Elk Grove   | Development Services – Housing and Public Services Division |

**Table 1 – Responsible Agencies**

**Narrative (optional)**

The Development Services Department - Housing and Public Services Division is responsible for overseeing the administration of the City’s CDBG funding, including the preparation of the Consolidated Plan, AAP, and CAPER. Within the Development Services Department, the Housing and Public Services Manager and Senior Grant Analyst oversee the day-to-day administration of the CDBG program. The Housing and Public Services Division also includes two Housing Administrative Analysts, two Homeless Services Navigators, and an Administrative Assistant (shared with Development Services management).

**Consolidated Plan Public Contact Information**

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Elk Grove, CA 95758  
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916-627-3209  
sbontrager@elkgrovecity.org

## **AP-10 Consultation – 91.100, 91.200(b), 91.215(I)**

### **1. Introduction**

In preparing the Consolidated Plan, the City consulted with a variety of agencies, including local and regional nonprofits, affordable housing developers, the Sacramento Housing Alliance, Sacramento Steps Forward, and many others. The City also attended several meetings of specialized City committees, conducted outreach to residents, and spoke with clients of the Food Bank, emergency shelter, and weekend meal program.

The goal of the consultation process was to gather data to help determine the priority needs of Elk Grove citizens and opportunities for coordination to improve availability and accessibility to services.

The 2024-25 AAP consultations built off the robust consultation done as a part of the Consolidated Plan preparation and was focused on working with local Elk Grove nonprofits and committees to evaluate whether the needs identified remained relevant.

### **Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))**

The City’s public housing agency is the Sacramento Housing and Redevelopment Agency (SHRA), which noted in their DRAFT 2024 Action Plan that it consulted with several agencies in an attempt to determine the level of coordination needed.

At the local level, all of the City’s affordable housing complexes provide on-site social services, which provide referral to a variety of social services. Generally, on-site services at the complexes are available 8-10 hours per week, but some complexes have more robust offerings. EGFBS provides case management services, including referrals to private and governmental health, mental health, and service agencies. EGFBS serves many clients of affordable housing and provides on-site services at the City’s senior affordable housing complexes. Two full-time homeless services navigators provide proactive outreach and connection to a range of resources, including shelter and housing, behavioral healthcare, food and clothing, and other social services.

The City participates in a regional fair share collaboration with SHRA, the County of Sacramento, the cities of Sacramento, Citrus Heights, and Rancho Cordova, Legal Services of Northern California (LSNC), CLCR, 2-1-1 Sacramento, and Project Sentinel. CLCR and Project Sentinel are subrecipients providing fair housing services throughout the region.

City staff work with Sacramento County Division of Behavioral Health Services, which oversees County-level access to mental health treatment. The City also participates in the regional Continuum of Care,

which facilitates interactions between many local healthcare entities, including Federally Qualified Health Centers (FQHCs). In PY 2024-25, a County-funded CORE Wellness Center focused on mental health treatment for MediCal recipients will continue operating in Elk Grove.

While not limited to persons living in public housing or affordable housing, the City has a Mobile Crisis Support Team (MCST). The two teams each consist of one police officer and one licensed mental health clinician and they respond to emergency mental health-related calls throughout the City. The MCST can make emergency referrals to health organizations as necessary.

City staff, primarily in the Police Department, also refer persons in need of urgent mental health care to the County-funded Urgent Mental Health Care Clinic.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The City is an active participant in the Continuum of Care, which is currently administered by Sacramento Steps Forward. The City's Housing and Public Services Manager served a six-year term (2017-2023) on the Continuum of Care Board, including two years as Chair, and currently the City's Administrative Analyst serves on the Board. The Housing and Public Services Manager also serves on the Project Review Committee.

The City has also worked with the City of Sacramento and Sacramento County on efforts to address homeless needs outside of the Continuum of Care, including through numerous State-funded efforts (HHAP, Project Homekey, etc.) and CalAim funding resources.

The City's efforts to address the needs of homeless persons have included the following:

- Hiring two full-time homeless services navigators to provide outreach and connection to services and housing.
- Fully funding a 30-bed 24/7 winter shelter from November 2023 – April 2024.
- Creation of a City Council homeless ad hoc committee tasked with reviewing needs and projects to address homelessness.
- Acquisition and rehabilitation of three temporary or transitional housing properties in the last ten years.
- Acquisition and rehabilitation of an eight-bedroom property to be used as permanent shared housing for those exiting homelessness and/or transitional housing.
- Working with Elk Grove HART to implement a range of programs, including motel vouchers, move-in costs assistance, application costs assistance, and mentoring for those in transitional housing.

- Funding nonprofits with the mission of preventing homelessness and providing stabilizing resources to the lowest income individuals and families.

The City is committed to increasing the supply of permanent affordable housing available to homeless and those exiting transitional housing. To that end, the City has worked with affordable housing developers to prioritize homeless households for unit vacancies at certain complexes. The City also plans to continue participating in a regional Funders Collaborative organized around homeless issues from a local government perspective.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

Sacramento Steps Forward, the lead agency for the Sacramento County Continuum of Care, receives funding through SHRA. Elk Grove does not have sufficient population to receive Emergency Solutions Grant (ESG) funds directly. Sacramento Steps Forward is the Homeless Management Information System (HMIS) administrator.

City staff currently serve on the Continuum of Care Board and Project Review Committee, which sets performance and outcome standards for funding received directly from HUD. Through Sacramento Steps Forward, the City has been involved in reviewing the challenges of rapid re-housing regionally, including length of stay considerations, lack of market supply, and appropriate households to target for rapid re-housing assistance.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**

**Table 2 – Agencies, groups, organizations who participated**

|   |  |  |
|---|--|--|
| 1 | <b>Agency/Group/Organization</b>   | City of Elk Grove Disability Advisory Committee  |
|   | <b>Agency/Group/Organization Type</b>  | Services-Persons with Disabilities<br>Other government - Local   |
|   | <b>What section of the Plan was addressed by Consultation?</b>   | Housing Need Assessment<br>Non-Homeless Special Needs<br>Public Services   |
|   | <b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b> | The Disability Advisory Committee plays an ongoing and active role in helping the Public Works Department determine the location of public improvements, including an ADA-compliant sidewalk, curb, and gutter installation project to assist disabled residents. Public Works staff presented current and active Capital Improvement Program (CIP) projects during the March 2024 Disability Advisory Committee public meeting and received feedback on planned activities. Once the CIP is adopted later in the year, Public Works staff will attend the July 2024 Disability Advisory Committee public meeting to present the CIP and go into further detail on ADA specific projects such as the Citywide Curb Ramps project. The group supports the continued need for programs that serve those with disabilities such as the curb ramp improvement project. |
| 2 | <b>Agency/Group/Organization</b>   | City of Elk Grove Development Services Division  |
|   | <b>Agency/Group/Organization Type</b>  | Other government – Local<br>Grantee Department   |
|   | <b>What section of the Plan was addressed by Consultation?</b>   | Housing Need Assessment<br>Public Housing Needs<br>Homelessness Strategy<br>Non-Homeless Special Needs<br>Public Services  |

|   |  |   |
|---|--|---|
|   | <b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b> | Ongoing conversations with Department representatives. Noted continued need for affordable housing especially permanent housing, services and strategies for addressing homelessness, accessibility improvements, and home repair programs.   |
| 3 | <b>Agency/Group/Organization</b>   | City of Elk Grove Office of Economic Development  |
|   | <b>Agency/Group/Organization Type</b>  | Other government – Local  |
|   | <b>What section of the Plan was addressed by Consultation?</b>   | Economic Development  |
|   | <b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b> | Ongoing conversations with Department representatives. Noted funding sources outside of CDBG continue to be a better fit for accomplishing objectives of job creation and business development.   |
| 4 | <b>Agency/Group/Organization</b>   | City of Elk Grove Public Works Department   |
|   | <b>Agency/Group/Organization Type</b>  | Other government – Local  |
|   | <b>What section of the Plan was addressed by Consultation?</b>   | Non-Homeless Special Needs  |
|   | <b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b> | Ongoing conversations with Department representatives. Noted continued need for accessibility improvements to sidewalks and curb ramps throughout the City including those identified by the City of Elk Grove Disability Advisory Committee. |

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|---|--|--|
| 5 | <b>Agency/Group/Organization</b>   | Elk Grove Food Bank Services (EGFBS)   |
|   | <b>Agency/Group/Organization Type</b>  | Services-Children<br>Services-Elderly Persons<br>Services-Persons with Disabilities<br>Services-Persons with HIV/AIDS<br>Services-Victims of Domestic Violence<br>Services-Homeless<br>Services-Health<br>Services-Education   |
|   | <b>What section of the Plan was addressed by Consultation?</b>   | Housing Need Assessment<br>Homeless Needs - Chronically homeless<br>Homeless Needs - Families with children<br>Homelessness Needs - Veterans<br>Homelessness Strategy<br>Non-Homeless Special Needs<br>Anti-Poverty Strategy<br>Public Services  |
|   | <b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b> | EGFBS participates in ongoing discussions with staff. Noted a continued increase in demand for emergency food distribution, special diets for seniors, as well as an increased need for case management services. Inflation rates continue to impact residents, especially seniors and families, increasing food insecurity and the need for emergency funding to cover utility arrearages as well as fuel/transportation costs. Community needs remain high for affordable housing, especially for seniors, veterans, and those experiencing homelessness. EGFBS also noted the continued need for more service providers to have locations within city limits such as case management, mental health, and substance abuse treatment options. They continue to see an influx of residents in need seeking their support given they are one of the only "brick and mortar" organizations providing services 6-days a week. |

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|---|--|--|
| 6 | <b>Agency/Group/Organization</b>   | Elk Grove Homeless Assistance Resource Team (HART)   |
|   | <b>Agency/Group/Organization Type</b>  | Housing<br>Services-Housing<br>Services-Homeless   |
|   | <b>What section of the Plan was addressed by Consultation?</b>   | Housing Need Assessment<br>Public Housing Needs<br>Homeless Needs - Chronically homeless<br>Homeless Needs - Families with children<br>Homelessness Needs - Veterans<br>Homelessness Needs - Unaccompanied youth<br>Homelessness Strategy<br>Anti-Poverty Strategy<br>Public Services  |
|   | <b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b> | Elk Grove HART participates in ongoing meetings and discussions with staff. Noted lack of housing options in Elk Grove for homeless and extremely low-income households. Expressed need for permanent and transitional housing options as well as shelters, day centers and navigation support. Also discussed need for rental assistance programs, increase in number and availability of affordable housing units, public subsidy programs for low-income disabled households, increase in public transportation options, behavioral and mental health services, substance abuse treatment, and additional services for persons with disabilities. |
| 7 | <b>Agency/Group/Organization</b>   | Elk Grove Homeless Assistance Resource Team (HART)/Homeless Solutions Committee  |
|   | <b>Agency/Group/Organization Type</b>  | Services-homeless  |



|   |  |   |
|---|--|---|
|   | <b>What section of the Plan was addressed by Consultation?</b>   | Homeless Needs - Chronically homeless<br>Homeless Needs - Families with children<br>Homelessness Needs - Veterans<br>Homelessness Needs - Unaccompanied youth<br>Homelessness Strategy<br>Anti-Poverty Strategy<br>Public Services  |
|   | <b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b> | Staff attends every meeting of the HART/Homeless Solutions Committee. Committee members continue to note the high level of need of chronically homeless, homeless families, and seniors experiencing homelessness. They noted that that finding housing in Elk Grove is particularly difficult due to long waitlists for affordable housing complexes and the need to availability ratio. LMI residents often do not have the cash resources to cover application fees, security deposits, and other move-in costs. Homeless needs include supportive services for substance abuse and mental health and most importantly transitional and permanent housing. |
| 8 | <b>Agency/Group/Organization</b>   | Elk Grove Homeless Navigation Team  |
|   | <b>Agency/Group/Organization Type</b>  | Housing<br>Services-Housing<br>Services-homeless<br>Other government - Local  |

|   |  |   |
|---|--|---|
|   | <b>What section of the Plan was addressed by Consultation?</b>   | Housing Need Assessment<br>Public Housing Needs<br>Homeless Needs - Chronically homeless<br>Homeless Needs - Families with children<br>Homelessness Needs - Veterans<br>Homelessness Needs - Unaccompanied youth<br>Homelessness Strategy   |
|   | <b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b> | Staff coordinates a bi-weekly meeting with the Elk Grove homeless services navigators, transitional housing case managers, Elk Grove HART, and the Housing and Public Services Division to discuss current needs of residents experiencing homelessness. Noted the need for continuation of the shelter; expanded transitional housing resources, rental subsidy programs, and increased affordable housing options; as well as mental health and substance abuse treatment services. |
| 9 | <b>Agency/Group/Organization</b>   | Elk Grove Homeless Outreach Coordination Team   |
|   | <b>Agency/Group/Organization Type</b>  | Housing<br>Services - Housing<br>Services-Homeless<br>Other Government - Local  |
|   | <b>What section of the Plan was addressed by Consultation?</b>   | Housing Need Assessment<br>Public Housing Needs<br>Homeless Needs - Chronically homeless<br>Homeless Needs - Families with children<br>Homelessness Needs - Veterans<br>Homelessness Needs - Unaccompanied youth<br>Homelessness Strategy   |

|    |  |  |
|----|--|--|
|    | <b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b> | Staff coordinates a monthly meeting with Code Enforcement, Cosumnes Community Services District Parks and Recreation Department, Elk Grove Police Department, and the Housing and Public Services Division to discuss current needs of residents experiencing homelessness that are living outdoors. Noted the serious challenges currently faced for homeless residents to find and maintain substance abuse treatment and/or mental health services and the ongoing need for shelter and permanent supportive housing within the city.   |
| 10 | <b>Agency/Group/Organization</b>   | Meals on Wheels by ACC   |
|    | <b>Agency/Group/Organization Type</b>  | Services-Elderly Persons   |
|    | <b>What section of the Plan was addressed by Consultation?</b>   | Non-Homeless Special Needs<br>Public Services  |
|    | <b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b> | Meals on Wheels attended two of the scheduled public meetings and met with staff during the application period. Noted continued demand for home-delivered meals to Elk Grove seniors with over 40 residents currently on a waitlist (nearly 400 on waitlist county wide). As an organization they are continuing to receive increased levels of meal requests throughout the Sacramento County cities served. Identified that food insecurity among the senior population continues to be on the rise as the cost-of-living increases and fixed incomes remain stagnate. Food and operational costs have increased making it harder to provide public services for all those in need. Also noted was the need for services and programs to help older adults remain in their home and receive safety net services. |
|    | <b>Agency/Group/Organization</b>   | Other Nonprofit Organizations  |

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| 11 | <b>Agency/Group/Organization Type</b>  | Services-Children<br>Services-Elderly Persons<br>Services-Victims of Domestic Violence<br>Services-Homeless<br>Services-Education<br>Services-Victims<br>Other-Nonprofit Public Service Agencies   |
|    | <b>What section of the Plan was addressed by Consultation?</b>   | Non-Homeless Special Needs<br>Public Services  |
|    | <b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b> | <p>Twenty-eight organizations (including several of those noted above) submitted thirty-four grant application requests to provide public services through CDBG and/or local funding for the 2024-25 program year. Through the application and public hearing processes applicants provided input on community/resident needs. Common themes identified were the need for affordable housing initiatives, housing stability support services, food security programs, economic and educational initiatives, health and mental health services, support programs for at-risk youth, community crisis response, and senior support services. Providers noted a continued increase in demand and services provided, the financial impacts current inflation is having on low-income and fixed income households, and the increased cost for organizations such as themselves to conduct business and provide public services. During the technical assistance and training webinar 24 participants provided input on current community needs identifying the need for youth education/childcare programs, homeless housing and/or homeless services, mental health care services and affordable housing (non-homeless) as the top priorities.</p> |

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| 12 | <b>Agency/Group/Organization</b>   | Sacramento Steps Forward   |
|    | <b>Agency/Group/Organization Type</b>  | Services-Homeless<br>Services-Health<br>Health Agency<br>Publicly Funded Institution/System of Care<br>Other Government - County<br>Regional Organization  |
|    | <b>What section of the Plan was addressed by Consultation?</b>   | Homeless Needs - Chronically homeless<br>Homeless Needs - Families with children<br>Homelessness Needs - Veterans<br>Homelessness Needs - Unaccompanied youth<br>Homelessness Strategy   |
|    | <b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b> | Through active participation in the Continuum of Care (CoC), which is currently administered by Sacramento Steps Forward, the City received feedback from a variety of organizations on the discharge of persons from publicly funded institutions or systems of care. The CoC Board includes two healthcare representatives (WellSpace and HealthNet), several organizations that work with youth, including foster youth (California Homeless Youth Project, Sacramento Youth Center, Youth Action Board), and law enforcement representatives (Sacramento County Sheriff's Department). More locally, the City consulted with Elk Grove HART and EGFBS, which receive referrals from healthcare organizations as residents are discharged from care. The City, CoC partners, and local service providers acknowledge that regionally there continue to be challenges with the discharge of healthcare patients to homelessness, despite current programs in place (such as the Interim Care Program), and with people being released from the Sacramento County jail with no place to go. The feedback informs the City's priorities related to homelessness and supports the City's continued involvement in regional efforts to address these issues. |

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| 13 | <b>Agency/Group/Organization</b>   | Senior Center of Elk Grove   |
|    | <b>Agency/Group/Organization Type</b>  | Services-Elderly Persons<br>Services-Education   |
|    | <b>What section of the Plan was addressed by Consultation?</b>   | Non-Homeless Special Needs<br>Public Services  |
|    | <b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b> | Staff serves on the Senior Center Board and regularly attends meetings. Noted the continued need for fitness, educational, and social programming for senior population. |

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| 14 | <b>Agency/Group/Organization</b>   | California Public Utilities Commission   |
|    | <b>Agency/Group/Organization Type</b>  | Services-Broadband Internet Service Providers<br>Services-Narrowing the Digital Divide   |
|    | <b>What section of the Plan was addressed by Consultation?</b>   | Other – Broadband Access   |
|    | <b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b> | <p>Accessed online Interactive Broadband Map to view broadband providers and availability within jurisdictional boundaries of Elk Grove. Research free and discounted wireline or mobile voice and broadband services and plans available to residents in 95624, 95757, and 95758 zip codes through the California LifeLine program. Noted wide availability of access within the City of Elk Grove and availability of free or discounted services for qualifying residents.</p> <p>Through funding outside of CDBG, the City will continue consultations and research as we develop a Digital Equity Broadband Master Plan intended to support lowering costs of internet access, solving digital divide challenges, and advancing digital equity. Once complete, findings from that assessment will be incorporated in future CDBG AAP and Consolidated Planning documents.</p> |
| 15 | <b>Agency/Group/Organization</b>   | Federal Emergency Management Agency Region 9   |
|    | <b>Agency/Group/Organization Type</b>  | Agency-Managing Flood Prone Areas<br>Agency-Emergency Management<br>Other government - Federal   |
|    | <b>What section of the Plan was addressed by Consultation?</b>   | Other – Managing Flood Prone Areas, Emergency Management   |

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|  | <p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p> | <p>Accessed FEMA maps and review flood hazard areas in consultation with City of Elk Grove Public Works Department and Development Services Engineering Group. The City's municipal code includes regulations for all publicly and privately owned land within flood-prone areas. The CDBG funded Minor Home Repair program excludes sites within located in a federally-designated Special Flood Hazard Area (100-year floodplain).</p> |
|--|---|--|



**Identify any Agency Types not consulted and provide rationale for not consulting**

Through the development of the 2020-2025 Consolidated Plan and the 2024-25 AAP the City consulted a variety of agencies serving Elk Grove residents and the region. No agency types were specifically left out of the consultation process.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

**Table 3 – Other local / regional / federal planning efforts**

| <b>Name of Plan</b>  | <b>Lead Organization</b>                                   | <b>How do the goals of your Strategic Plan overlap with the goals of each plan?</b>  |
|--|--|--|
| Continuum of Care  | Sacramento Steps Forward                                   | Both include the goal of addressing homelessness.  |
| Sacramento Valley Fair Housing Collaborative AI  | Sacramento Housing and Redevelopment Agency (SHRA)         | The plan helped to inform the needs and goals around housing and provided resident perspectives through community engagement.  |
| 2022 Point-in-Time Count   | Sacramento Steps Forward                                   | Both include the goal of addressing homelessness.  |
| County of Sacramento Homeless Plan   | Sacramento County  | Both include the goal of addressing homelessness.  |
| Housing Element  | City of Elk Grove  | Both include the goal of fostering affordable housing.   |
| Elk Grove Safety and Quality of Life Measure E public engagement and outreach activities | City of Elk Grove and Consumnes Community Service District | Community identified needs and priorities include addressing homelessness by providing resources to address mental health, substance abuse, and job training needs; and enhancing programs to combat youth crime and gang involvement including supporting after school recreational and enrichment programs to keep youth actively engaged and supported for a bright future. |
| City of Elk Grove Emergency Operations Plan  | City of Elk Grove  | Both include the goal of preparing for and responding to emergency community needs.  |
| City of Elk Grove Safety Element   | City of Elk Grove  | Both include the goal of preparing for and responding to emergency community needs.  |
| Digital Access Report  | City of Elk Grove  | The report helps inform current broadband access in the City and outlines a roadmap for the City to further  |

## **Narrative (optional)**

### **“Narrowing the Digital Divide”**

Enhancing telecommunications and broadband access for both homes and businesses stands as a high priority for the City of Elk Grove. As outlined in the Connected Elk Grove Smart City Strategy, which was adopted in January 2022, a key principle is to ensure fair and inclusive access to digital technologies across the community. In line with these objectives, the City secured a grant from the Tides Center and Connect Humanity to undertake research to better understand the existing landscape of broadband services. This research resulted in the production of a Digital Access Report.

The Digital Access Report was completed in July 2023 and provides data on digital access, equity, and affordability, resident sentiment on current services, outlines opportunities to improve broadband, and includes a feasibility and market analysis. It provides a high-level view of the current state of broadband access for Elk Grove residents and businesses, identifies geographic areas of the City which are unserved or underserved by current broadband options, and outlines options for moving forward.

After receiving the report, the Elk Grove City Council has approved moving forward with a feasibility study on developing a public private partnership network. This feasibility study will conduct in-depth outreach and engagement, define funding and governance, and provide details on viability and risks. In completing the feasibility study the City will continue to engage in consultations with organizations focused on the digital divide.

While this work and consultations are being done outside of the CDBG program, the results of the study and any resulting programs will continue to help inform future CDBG AAP and Consolidated Planning documents. More information on the City’s broadband efforts can be found on the City’s website at <https://www.elkgrovecity.org/strategic-planning-and-innovation/broadband>.

### **Emergency Management**

Through the Elk Grove Police Department, the City has a dedicated Emergency Operations/Real-Time Information Center (RTIC), RTIC Supervisor - Emergency Manager, and an Emergency Operations Plan (EOP). All of which focus on preparedness for a variety of situations. The content of the plan is based upon guidance approved and provided by the California Office of Emergency Services (Cal OES) and the Federal Emergency Management Agency (FEMA). As adopted, it is an extension of the County of Sacramento EOP, and the California Emergency Plan. More information can be found on the City’s website (<https://www.elkgrovecity.org/departments-and-divisions/emergency-preparedness>).

The City's Development Services – Housing and Public Services Division has collaborated with the RTIC in addressing resident needs related to extreme weather such as excessive heat or prolonged low temperatures as outlined in the Sacramento County Office of Emergency Services Extreme Weather Annex. Utilizing funding outside of CDBG, the City provides heating and cooling centers for anyone who lacks shelter or adequate home cooling/heating.

## **AP-12 Participation – 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation**

#### **Summarize citizen participation process and how it impacted goal-setting**

The City offered several opportunities for participation and comment throughout the AAP process, as indicated below. In addition to these opportunities, several committees (including the Elk Grove HART Solutions Committee) provided feedback on priorities at their regularly scheduled and publicly noticed meetings.

This draft AAP will be available for public review during a public comment period from April 8 to May 8, 2024. A public notice announcing its availability will be published in the Elk Grove Citizen on March 15, 2024 and a second notice was published on April 26, 2024. The first public hearing on the AAP was held in front of the Elk Grove City Council on March 27, 2027 and the second public hearing will be held on May 8, 2024, at which time the City Council will consider approval the final AAP.

The comments received through the citizen participation process were incorporated into the analysis on projects to fund in the 2024-25 year.

**Citizen Participation Outreach**

**Table 4 – Citizen Participation Outreach**

| Sort Order | Mode of Outreach | Target of Outreach           | Summary of response/attendance  | Summary of comments received      | Summary of comments not accepted and reasons | URL (If applicable) |
|------------|------------------|------------------------------|---|-----------------------------------|--|---------------------|
| 1          | Newspaper Ad     | Non-targeted/broad community | The City published newspaper ads to publicize meetings to be held on January 23, March 27, and May 8 2024. It is unclear how many attendees found out about the meeting(s) through the newspaper ad(s). | Summarized under public meetings. | Summarized under public meetings.            |                     |

| Sort Order | Mode of Outreach  | Target of Outreach           | Summary of response/attendance  | Summary of comments received      | Summary of comments not accepted and reasons | URL (If applicable)  |
|------------|-------------------|------------------------------|---|-----------------------------------|--|--|
| 2          | Internet Outreach | Non-targeted/broad community | The City published notices on the City website and through social media channels to publicize meetings to be held on January 23, March 27, and May 8, 2024. It is unclear how many attendees found out about the meeting(s) through the website or social media postings. | Summarized under public meetings. | Summarized under public meetings.            | <a href="http://www.elkgrovecity.org/cdbg">www.elkgrovecity.org/cdbg</a> |

| Sort Order | Mode of Outreach | Target of Outreach           | Summary of response/attendance  | Summary of comments received  | Summary of comments not accepted and reasons | URL (If applicable)  |
|------------|------------------|------------------------------|---|---|--|--|
| 3          | Public Meeting   | Non-targeted/broad community | Seventy people registered for the January 23 webinar with 44 in attendance representing at least 30 different local and regional nonprofit organizations. Participants were asked to provide input on current community needs (comments summarized in Table 2). | In assessing community needs and funding priorities, participants identified the need for youth education/child care programs, homeless housing and/or homeless services, mental health care services and affordable housing (non-homeless) housing and/or homeless services as the top priorities. | All comments were accepted.                  | <a href="http://www.elkgrovecity.org/cdbg">www.elkgrovecity.org/cdbg</a> |

| Sort Order | Mode of Outreach | Target of Outreach           | Summary of response/attendance   | Summary of comments received                         | Summary of comments not accepted and reasons  | URL (If applicable)   |
|------------|------------------|------------------------------|--|--|---|---|
| 4          | Public Hearing   | Non-targeted/broad community | Over 100 people are estimated to have attended in-person at the March 27, 2024 City Council meeting. The majority of the people in attendance were most likely there for unrelated matters. Related to the City's CDBG and locally funded grant programs; fifteen individuals provided public comment in person. | See summary of public comments in Executive Summary. | All relevant comments were accepted. The majority of comments were related to activities that are not eligible for or did not request CDBG funding. | <a href="https://www.elkgrovecity.org/city-council/council-meetings">https://www.elkgrovecity.org/city-council/council-meetings</a> |



| Sort Order | Mode of Outreach | Target of Outreach           | Summary of response/attendance   | Summary of comments received                         | Summary of comments not accepted and reasons         | URL (If applicable)   |
|------------|------------------|------------------------------|--|--|--|---|
| 5          | Draft AAP        | Non-targeted/broad community | A draft copy of the 2024-25 AAP will be made available for public review and comment via the City's website and at various public locations as defined in the City's approved Citizen Participation Plan from April 8, 2024 through May 8, 2024. Availability of the draft AAP was advertised in the Elk Grove Citizen newspaper and posted to the City's website. | Will be reported following the public review period. | Will be reported following the public review period. | <a href="http://www.elkgrovecity.org/cdbg">www.elkgrovecity.org/cdbg</a>  |
| 7          | Public Hearing   | Non-targeted/broad community | To be held May 8, 2024.  | Will be reported following the meeting.              | Will be reported following the meeting.              | <a href="https://www.elkgrovecity.org/city-council/council-meetings">https://www.elkgrovecity.org/city-council/council-meetings</a> |

## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

The City anticipates continuing to receive CDBG funding throughout the Consolidated Plan period. In addition, the City expects to generate funding for affordable housing through impact fees on new residential and nonresidential development, as well meet its community development and housing needs using the CSG program and Measure E revenue.

#### Anticipated Resources

**Table 5 - Expected Resources – Priority Table**

| Program | Source of Funds  | Uses of Funds  | Expected Amount Available Year 1 |                    |                          |              | Expected Amount Available Remainder of ConPlan \$ | Narrative Description   |
|---------|------------------|--|----------------------------------|--------------------|--------------------------|--------------|---|---|
|         |                  |  | Annual Allocation: \$            | Program Income: \$ | Prior Year Resources: \$ | Total: \$    |   |   |
| CDBG    | public - federal | Acquisition<br>Admin and Planning<br>Economic Development<br>Housing<br>Public Improvements<br>Public Services | 910,987                          | 0                  | 197,950.54               | 1,108,937.54 | 0   | The City is a CDBG entitlement jurisdiction. Prior year resources include unspent funds that will be used for public facility/infrastructure activities that improve accessibility. |

| Program            | Source of Funds | Uses of Funds       | Expected Amount Available Year 1 |                    |                          |           | Expected Amount Available Remainder of ConPlan \$ | Narrative Description  |
|--------------------|-----------------|---------------------|----------------------------------|--------------------|--------------------------|-----------|---|--|
|                    |                 |                     | Annual Allocation: \$            | Program Income: \$ | Prior Year Resources: \$ | Total: \$ |   |  |
| General Fund       | public - local  | Public Services     | 457,969                          | 0                  | 0                        | 457,969   | 0   | The City allocates General Fund monies to support nonprofits. Many nonprofits funded serve low-income residents, but that is not a requirement of the funding source.  |
| Housing Trust Fund | public - local  | Acquisition Housing | 0                                | 0                  | 0                        | 0         | 6,000,000   | The City collects an affordable housing impact fee on new residential and nonresidential development. The City has approximately \$20.5M in outstanding loan commitments or developer agreements; however, only about \$6M is expected to be drawn down during the 2024-25 program year. |

| Program | Source of Funds | Uses of Funds           | Expected Amount Available Year 1 |                    |                          |           | Expected Amount Available Remainder of ConPlan \$ | Narrative Description   |
|---------|-----------------|-------------------------|----------------------------------|--------------------|--------------------------|-----------|---|---|
|         |                 |                         | Annual Allocation: \$            | Program Income: \$ | Prior Year Resources: \$ | Total: \$ |   |   |
| Other   | public - local  | Housing Public Services | 2,700,000                        | 0                  | 0                        | 2,700,000 | 0   | The one-cent Transactions and Use ("Sales") Tax, known as Measure E, was approved by voters in the November 8, 2022, election, and the collection of the tax began April 1, 2023. The City anticipates \$2.7M of Measure E funding to be available for efforts to address homelessness, a portion of which will be distributed through grants to nonprofit organizations. |

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The CDBG program does not have a matching requirement. However, in evaluating the proposals for CDBG funding each year, the City uses match funds as a factor in determining recommended allocations. The City does add local funds to further support many of the organizations receiving CDBG funding. In addition, for the 2024-25 program year the City anticipates \$2.7 million of Measure E funding to be available for efforts to address homelessness.

**If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

As of the writing of this AAP, there are six City-owned properties that will be used to meet the housing needs of low-income households, including five properties (~20 buildable acres) planned for affordable housing complexes (one of which will be permanent supportive housing), one property planned for permanent shared housing, and a vacant parcel with an as-yet unidentified housing use. The City may use some CDBG funding to acquire land for affordable housing over the course of the Consolidated planning period.

Developer partners for two of the City-owned sites (accommodating 326 new affordable units) were selected in PY 2023-24, and will pursue design approval and funding in PY 2024-25.

**Discussion**

The City attempts to maximize the use of all of its available funding sources by encouraging projects that access private financing (grants, loans, and donations) or other federal or state funding resources, including tax credits. The City actively pursues available grants for housing and community development programs.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

**Table 6 – Goals Summary**

| Sort Order | Goal Name                            | Start Year | End Year | Category                          | Geographic Area | Needs Addressed  | Funding   | Goal Outcome Indicator  |
|------------|--------------------------------------|------------|----------|-----------------------------------|-----------------|--|---|---|
| 1          | Expand Homeless Housing and Services | 2020       | 2025     | Homeless                          |                 | Build Healthy and Inclusive Communities<br>Preserve and expand housing opportunities | CDBG : \$31,124<br><br>Other - Measure E : \$35,000 | Public Facility or Infrastructure Activities other than Homeless Person Overnight Shelter: 56 Persons Assisted      |
| 2          | Foster Affordable Housing            | 2020       | 2025     | Affordable Housing                |                 | Build Healthy and Inclusive Communities<br>Preserve and expand housing opportunities | CDBG : \$75,000                                     | Homeowner Housing Rehabilitated: 8 Household Housing Unit   |
| 3          | Improve Accessibility                | 2020       | 2025     | Non-Housing Community Development |                 | Build Healthy and Inclusive Communities  | CDBG : \$760,642                                    | Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 1,500 Persons Assisted |

| Sort Order | Goal Name               | Start Year | End Year | Category                   | Geographic Area | Needs Addressed                         | Funding   | Goal Outcome Indicator   |
|------------|-------------------------|------------|----------|----------------------------|-----------------|---|---|--|
| 4          | Provide Social Services | 2020       | 2025     | Non-Homeless Special Needs |                 | Build Healthy and Inclusive Communities | CDBG : \$101,154<br>General Fund : \$44,185<br>Other - Measure E : \$30,000 | Public service activities other than Low/Moderate Income Housing Benefit: 1,285 Persons Assisted |



## Goal Descriptions

|          |                         |   |
|----------|-------------------------|---|
| <b>1</b> | <b>Goal Name</b>        | Expand Homeless Housing and Services  |
|          | <b>Goal Description</b> | Beneficiaries include those served through Waking the Village - Emergency Housing for Transition Aged Youth (TAY) and their Children. |
| <b>2</b> | <b>Goal Name</b>        | Foster Affordable Housing   |
|          | <b>Goal Description</b> | Beneficiaries include those served through the minor home repair program.   |
| <b>3</b> | <b>Goal Name</b>        | Improve Accessibility   |
|          | <b>Goal Description</b> | Beneficiaries include persons with ambulatory disabilities that will benefit from curb ramp improvements.                             |
| <b>4</b> | <b>Goal Name</b>        | Provide Social Services   |
|          | <b>Goal Description</b> | Beneficiaries include those estimated for CDBG funded public service activities only.   |

# Projects

## AP-35 Projects – 91.220(d)

### Introduction

The activities to be undertaken during 2024-25 are summarized below. Activities identified are expected to be completed by June 30, 2025.

### Projects

**Table 7 - Project Information**

| # | Project Name  |
|---|---|
| 1 | Administration  |
| 2 | Minor Home Repair Program                               |
| 3 | Citywide Curb Ramp Improvements                         |
| 4 | Renters Helpline - 211 Sacramento                       |
| 5 | Elk Grove Food Bank Services - Support Works            |
| 6 | Meals on Wheels by ACC - Senior Nutrition Services      |
| 7 | Project Sentinel Fair Housing                           |
| 8 | Waking the Village – Transitional and Emergency Housing |

### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

In making project recommendations, consideration was given to a variety of thresholds that projects must meet to comply with CDBG objectives, including meeting one of the national objectives and addressing one of the community priorities set out in the Consolidated Plan. Staff also considered activity need and justification, project feasibility, cost reasonableness and effectiveness, activity management and implementation, experience with similar activities, past performance, leveraged funds, and completeness of the application. Project recommendations are for those projects determined most likely to be successful and maintain compliance with CDBG regulations. The assigned amount of funding for public service activities adheres to HUD's annual cap for the public services category.

While there are several constraints to meeting the needs of target-income residents, the primary obstacle is that there is a lack of funding to fully address all needs. In response to the level of need, the City has maintained its commitment to providing local funding to nonprofits; in 2024-25, the City's CSG program will provide an additional \$457,969 in funding to local nonprofits. In addition, the City will allocate Measure E revenues to a variety of activities that address homelessness, including \$65,000 to nonprofits receiving CDBG funding. The City also supports nonprofits' efforts to raise private funds, in part through providing direct funding, use of rentable City facilities, and in-kind services (police, public

works, integrated waste, and/or marketing support) to special events, including fundraisers.

Another challenge in addressing the needs of underserved populations is the geographical distribution of available services primarily within the City of Sacramento, which poses accessibility issues for low-income residents of Elk Grove. Despite collaborative efforts with regional transit agencies to enhance accessibility and the existence of daily public transportation connections between Elk Grove and downtown Sacramento, transportation limitations to services beyond the city boundaries persist as a barrier for some individuals. To mitigate this, the City continues to encourage the establishment of satellite offices by nonprofit agencies within Elk Grove whenever feasible.

## AP-38 Project Summary

### Project Summary Information

|  |  |  |
|--|--|--|
| <p>Below is a table showing planned projects and their anticipated allocations. In the event the City is awarded more than the anticipated \$910,987, the allocations will be adjusted to increase the administration budget by 15% of the overage amount, with the remainder of the overage amount applied to the Citywide Curb Ramp Improvements project. In the event that the City is awarded less than \$910,987, the allocations will be adjusted to decrease the administration budget by 15% of the deficit amount, with the remainder of the deficit (not to exceed \$11,124) to come from the Waking the Village - Transitional and Emergency Housing activity. If the decline in allocation is greater than those two reductions combined, further cuts will be made to all activity amount by the percentage of the difference. <b>1</b></p> | <b>Project Name</b>  | Administration   |
|  | <b>Target Area</b>   | N/A  |
|  | <b>Goals Supported</b>   | N/A  |
|  | <b>Needs Addressed</b>   | N/A  |
|  | <b>Funding</b>   | CDBG: \$136,648  |
|  | <b>Description</b>   | Administer the City's 2024-25 CDBG funding in compliance with federal regulations. National Objective: N/A Eligible Activity: 24 CFR 570.206 Matrix Code: 21A - General Program Administration |
|  | <b>Target Date</b>   | 6/30/2025  |
|  | <b>Estimate the number and type of families that will benefit from the proposed activities</b> | N/A  |
|  | <b>Location Description</b>  | N/A  |
|  | <b>Planned Activities</b>  | N/A  |
| <b>2</b>   | <b>Project Name</b>  | Minor Home Repair Program  |
|  | <b>Target Area</b>   |  |
|  | <b>Goals Supported</b>   | Foster Affordable Housing  |

|   |  |   |
|---|--|---|
|   | <b>Needs Addressed</b>   | Build Healthy and Inclusive Communities<br>Preserve and expand housing opportunities  |
|   | <b>Funding</b>   | CDBG: \$75,000  |
|   | <b>Description</b>   | Offer forgivable loans to low-income homeowners needing assistance to make minor health and safety repairs to their homes (e.g., HVAC replacement, reroofing). National Objective: LMC - Low/Mod Limited Clientele Benefit 24 CFR 570.208(a)2 Eligible Activity: 24 CFR 570.202(a)(1) Matrix Code: 14A - Rehab; Single-Unit Residential |
|   | <b>Target Date</b>   | 6/30/2025   |
|   | <b>Estimate the number and type of families that will benefit from the proposed activities</b> | Beneficiaries are identified as low-income Elk Grove residents. It is anticipated that 5-8 households will benefit from the proposed activity.  |
|   | <b>Location Description</b>  | Various locations throughout the city of Elk Grove, California.   |
|   | <b>Planned Activities</b>  | Offer 10-year forgivable loans up to \$15,000 for single-family homes or \$7,500 for mobile homes to low-income Elk Grove homeowners needing assistance to make minor health and safety repairs to their homes (e.g., HVAC replacement, roof repair or replacement, accessibility improvements).  |
| 3 | <b>Project Name</b>  | Citywide Curb Ramp Improvements   |
|   | <b>Target Area</b>   |   |
|   | <b>Goals Supported</b>   | Improve Accessibility   |
|   | <b>Needs Addressed</b>   | Build Healthy and Inclusive Communities   |

|                        |  |   |
|------------------------|--|---|
|                        | <b>Funding</b>   | CDBG: \$760,641.54  |
|                        | <b>Description</b>   | Replacement and reconstruction of non-conforming ADA curb ramps in various locations throughout the city removing barriers to accessibility. National Objective: LMC - Low/Mod Limited Clientele Benefit 24 CFR 570.208(a)2Eligible Activity: 24 CFR 570.201(c)Matrix Code: 03L - Sidewalks |
|                        | <b>Target Date</b>   | 6/30/2025   |
|                        | <b>Estimate the number and type of families that will benefit from the proposed activities</b> | Beneficiaries are identified as Elk Grove residents with ambulatory difficulty. It is anticipated that 1,500 persons will benefit from the proposed activity.   |
|                        | <b>Location Description</b>  | Various locations throughout the city of Elk Grove, California.   |
|                        | <b>Planned Activities</b>  | Replacement and reconstruction of approximately 64 non-conforming ADA curb ramps in various locations throughout the city.  |
|                        | <b>4</b>   | <b>Project Name</b>   |
| <b>Target Area</b>     |  |   |
| <b>Goals Supported</b> |  | Provide Social Services   |
| <b>Needs Addressed</b> |  | Build Healthy and Inclusive Communities   |
| <b>Funding</b>         |  | CDBG: \$16,496  |

|   |  |   |
|---|--|---|
|   | <b>Description</b>   | Offer the Renters Helpline, telephone and internet-based resource, to provide landlord/tenant advice and mediation. Provided as a part of regional fair-share collaboration. National Objective: LMC - Low/Mod Limited Clientele Benefit 24 CFR 570.208(a)2Eligible Activity: 24 CFR 570.201(e) Matrix Code: 05K - Tenant/Landlord Counseling |
|   | <b>Target Date</b>   | 6/30/2025   |
|   | <b>Estimate the number and type of families that will benefit from the proposed activities</b> | Beneficiaries are identified as low-income Elk Grove residents. It is anticipated that 340 persons will benefit from the proposed activity.   |
|   | <b>Location Description</b>  | Services will be provided through telephone and internet-based resources.   |
|   | <b>Planned Activities</b>  | Provide telephone and internet-based resource to offer landlord/tenant education advice and mediation.  |
| 5 | <b>Project Name</b>  | Elk Grove Food Bank Services - Support Works  |
|   | <b>Target Area</b>   |   |
|   | <b>Goals Supported</b>   | Provide Social Services   |
|   | <b>Needs Addressed</b>   | Build Healthy and Inclusive Communities   |
|   | <b>Funding</b>   | CDBG: \$35,000<br>Measure E: \$30,000   |

|          |  |  |
|----------|--|--|
|          | <b>Description</b>   | Provide case management and referrals regarding health and nutrition, medical services, and other public benefit programs to Food Bank clients, particularly senior citizens.<br>National Objective: LMC - Low/Mod Limited Clientele Benefit<br>24 CFR 570.208(a)2Eligible Activity: 24 CFR 570.201(e) Matrix Code: 05Z - Other Public Services Not Listed in 05A-05Y, 03T |
|          | <b>Target Date</b>   | 6/30/2025  |
|          | <b>Estimate the number and type of families that will benefit from the proposed activities</b> | Beneficiaries are identified as low/moderate income Elk Grove residents. It is anticipated that 785 persons will benefit from the proposed activity.   |
|          | <b>Location Description</b>  | Services will be provided at the EGFBS main location at 9888 Kent Street, Elk Grove, California 95624.   |
|          | <b>Planned Activities</b>  | Provide case management and referrals regarding health and nutrition, medical services, and other public benefit programs to low-income Elk Grove residents, particularly senior citizens. Local funds (non-CDBG) will be used to provide emergency funding to Elk Grove low-income families to prevent utility shutoff.   |
| <b>6</b> | <b>Project Name</b>  | Meals on Wheels by ACC - Senior Nutrition Services   |
|          | <b>Target Area</b>   |  |
|          | <b>Goals Supported</b>   | Provide Social Services  |
|          | <b>Needs Addressed</b>   | Build Healthy and Inclusive Communities  |
|          | <b>Funding</b>   | CDBG: \$39,815<br>General Fund: \$44,185   |



|   |  |   |
|---|--|---|
|   | <b>Description</b>   | Provide 21,000 home-delivered meals to eligible City of Elk Grove senior residents who are frail and homebound.<br>National Objective: LMC - Low/Mod Limited Clientele Benefit<br>24 CFR 570.208(a)2Eligible Activity: 24 CFR 570.201(e) Matrix Code: 05A - Senior Services |
|   | <b>Target Date</b>   | 6/30/2025   |
|   | <b>Estimate the number and type of families that will benefit from the proposed activities</b> | Beneficiaries are identified as low-income Elk Grove senior residents. It is anticipated that 140 persons will benefit from the proposed activity.  |
|   | <b>Location Description</b>  | Home-delivered meals various locations throughout the city of Elk Grove, California.  |
|   | <b>Planned Activities</b>  | Provide five frozen home-delivered meals per week to homebound senior residents of Elk Grove.   |
| 7 | <b>Project Name</b>  | Project Sentinel Fair Housing   |
|   | <b>Target Area</b>   |   |
|   | <b>Goals Supported</b>   | Provide Social Services   |
|   | <b>Needs Addressed</b>   | Build Healthy and Inclusive Communities   |
|   | <b>Funding</b>   | CDBG: \$9,843   |

|          |  |   |
|----------|--|---|
|          | <b>Description</b>   | Provide services to Elk Grove residents to address the incidence of illegal housing discrimination by investigating complaints, administering systemic audits, conducting community outreach and education, and seeking redress for victims of such discrimination. Provided as a part of regional fair-share collaboration. National Objective: LMC - Low/Mod Limited Clientele Benefit 24 CFR 570.208(a)2Eligible Activity: 24 CFR 570.201(e) Matrix Code: 05K - Tenant/Landlord Counseling |
|          | <b>Target Date</b>   | 6/30/2025   |
|          | <b>Estimate the number and type of families that will benefit from the proposed activities</b> | Beneficiaries are identified as low-income Elk Grove residents. It is anticipated that 20 persons will benefit from the proposed activity.  |
|          | <b>Location Description</b>  | Services will be provided through telephone and internet-based resources.   |
|          | <b>Planned Activities</b>  | Provide services to Elk Grove residents to address the incidence of illegal housing discrimination by investigating complaints, administering systemic audits, conducting community outreach and education, and seeking redress for victims of such discrimination. Provided as a part of regional fair-share collaboration.  |
| <b>8</b> | <b>Project Name</b>  | Waking the Village - Transitional and Emergency Housing   |
|          | <b>Target Area</b>   |   |
|          | <b>Goals Supported</b>   | Expand Homeless Housing and Services  |

|  |  |  |
|--|--|--|
|  | <b>Needs Addressed</b>   | Build Healthy and Inclusive Communities  |
|  | <b>Funding</b>   | CDBG: \$31,124<br>Measure E: \$35,000  |
|  | <b>Description</b>   | Provide transition aged youth and their children experiencing homelessness with emergency and/or transitional housing, connection to employment and education, intensive daily wellness services, free licensed childcare, and legal support. Services are provided locally at three transitional housing sites (Tubman House and Audre's House programs) and one emergency shelter location (Village Shelter) in Elk Grove. National Objective: LMC - Low/Mod Limited Clientele Benefit 24 CFR 570.208(a)2Eligible Activity: 24 CFR 570.201(e) Matrix Code: 03T - Homeless/AIDS Patients Programs |
|  | <b>Target Date</b>   | 6/30/2025  |
|  | <b>Estimate the number and type of families that will benefit from the proposed activities</b> | Beneficiaries are identified as low-income pregnant and/or parenting youth Elk Grove residents experiencing homelessness and their children. It is anticipated that 56 persons will benefit from the proposed activity.  |
|  | <b>Location Description</b>  | Confidential locations within Elk Grove, California.   |
|  | <b>Planned Activities</b>  | Provide pregnant and parenting youth experiencing homelessness with up to two years of housing, connection to employment and education, intensive daily wellness services, free licensed childcare, and legal support.   |

## **AP-50 Geographic Distribution – 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

Elk Grove used a need-based strategy, as opposed to a place-based strategy, to select projects. Most of the activities the City plans to conduct will be offered to residents citywide. Projects with specific locations, such as the Citywide Curb Ramp Improvements, were selected in coordination with the Disability Advisory Committee, Public Works Department, or other stakeholder groups.

### **Geographic Distribution**

**Table 8 - Geographic Distribution**

| <b>Target Area</b> | <b>Percentage of Funds</b> |
|--------------------|----------------------------|
|                    |                            |

### **Rationale for the priorities for allocating investments geographically**

The City did not allocate investments geographically. In consultation with City staff, service providers, and community groups, no particular areas were identified as needing a high level of investment. Additionally, based on the most recent data available, the City does not have any areas where more than 51% of the residents are low-income, a common test for geographic targeting.

### **Discussion**

No geographic priorities are proposed.

# Affordable Housing

## AP-55 Affordable Housing – 91.220(g)

### Introduction

Although the AAP focuses on affordable housing, the City's only HUD funding source is CDBG, which limits the amount of funding that can be spent on affordable housing by prohibiting new construction of housing. (Other HUD programs, such as HOME, are specifically targeted to affordable housing.) The City's strategies related to CDBG-funded affordable housing efforts focus on maintaining affordability for homeowners and providing funding for organizations to offer short-term emergency rental/utility assistance. Other funding sources are provided to support affordable housing as available.

**Table 9 - One Year Goals for Affordable Housing by Support Requirement**

| <b>One Year Goals for the Number of Households to be Supported</b> |   |
|--|---|
| Homeless   | 0 |
| Non-Homeless   | 8 |
| Special-Needs  | 0 |
| Total  | 8 |

**Table 10 - One Year Goals for Affordable Housing by Support Type**

| <b>One Year Goals for the Number of Households Supported Through</b> |   |
|--|---|
| Rental Assistance  | 0 |
| The Production of New Units  | 0 |
| Rehab of Existing Units  | 8 |
| Acquisition of Existing Units  | 0 |
| Total  | 8 |

### Discussion

In 2024-25, the City will offer several programs to foster and maintain affordable housing, many of which are funded outside of the CDBG program:

- The minor home repair program will offer forgivable loans to low-income homeowners needing assistance to make minor health and safety repairs to their homes. It is anticipated that five to eight households will be supported through this CDBG funded activity.
- The City will provide processing and, in some cases, financial support to the developers of more than 400 planned affordable housing units, not including the nearly 800 currently under construction. Overall, the City anticipates investing about \$14.5 million in three pending projects, though the exact timing of loan disbursements is not currently known.
- The City will begin design work on an additional two properties it owns (Sheldon Farms South

and Elk Grove Florin at Calvine).

- The City will maintain its investment in affordable rental housing, in which it has loaned more than \$73 million and created nearly 1,800 affordable housing units since 2002.

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

SHRA is the public housing agency serving the City of Elk Grove. SHRA is independent of the City of Elk Grove, and the City retains no control over their funding or implementation of programs.

### **Actions planned during the next year to address the needs to public housing**

Please refer to the SHRA Public Housing Authority Annual Plan for information on the ways that SHRA plans to address public housing needs. (<https://www.shra.org/financial-performance-and-strategic-planning-documents/>)

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

SHRA encourages public housing residents to participate in policy, procedure, and program implementation and development through its Resident Advisory Board. In addition, the Housing Authority recognizes Resident Committees throughout the Sacramento region, which are resident-elected bodies representing residents in their respective complexes. Two public housing residents serve on the Sacramento Housing and Redevelopment Commission, which serves as the advisory panel to SHRA related to Housing Authority activities as well as serves as a liaison between the Housing Authority and City Council and the County Board of Supervisors. SHRA distributes a quarterly newsletter to all residents, which contains relevant news, information on training and employment opportunities, and other community resources and services available to public housing residents. Public housing residents also participate in the development of the SHRA's five-year and annual plans. The Resident Services Division distributes a survey to prioritize resident needs and schedule short- and long-term improvements. Housing Authority programs are reviewed on an annual basis and new programs are added or deleted based on requests from residents or in response to legislation.

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

SHRA is not designated as "troubled."

### **Discussion**

A wealth of information on SHRA and their programs, housing resources, budgets, and financial planning and reporting is available on their website at [www.shra.org](http://www.shra.org).

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

The City's strategy related to the needs of the homeless, those at risk of homelessness, and other special needs populations is focused primarily on funding new housing and supportive services options in Elk Grove.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

Regionally, 2-1-1 Sacramento, a program of CLCR, is a free confidential information and referral service that is available 24 hours a day, seven days a week. Utilizing a comprehensive computerized database of more than 1,600 nonprofit and public agency programs, trained information and referral specialists give personalized attention to each caller. Specialists can refer callers to a variety of services that best meet their needs including a well-funded rapid access problem solving effort. Assistance is available in multiple languages, and services are accessible to people with disabilities.

Elk Grove HART provides services to residents experiencing homelessness, connecting them to supportive resources, through their outreach efforts and programs such as mentoring, transportation assistance, emergency motel vouchers, and move-in and application assistance. Elk Grove HART also supports weekly meal service and meal deliveries in partnership with local programs such as Christy Cares and the Humanitarian Action Network, Inc. The City provides local funding to HART to assist with client tracking and management.

Through resources outside of CDBG funding, the City employs two full-time homeless services navigators, who proactively seek to connect with those experiencing homelessness and help them to obtain housing and services. The navigators administer the VI-SPDAT survey (Vulnerability Index - Service Prioritization Decision Assistance Tool), allowing homeless persons to be placed in the coordinated entry system maintained by Sacramento Steps Forward.

The City supports EGFBS through CDBG and non-CDBG funds, to offer emergency food distribution to persons and families experiencing homelessness in addition to providing one-on-one case management services, a clothing closet, emergency funding for utility assistance, and assistance with signing up for social service programs.



Waking the Village is funded to provide emergency and transitional housing for pregnant and parenting transitioned ages youth experiencing homelessness. Services include up to two years of housing, connection to employment and education, intensive daily wellness services, free licensed childcare, and legal support. This program is funded through CDBG and non-CDBG resources.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

In November 2023, the City opened a temporary Enhanced Winter Sanctuary for seniors and other vulnerable people experiencing homelessness to provide compassionate care to those who have an especially difficult time during the winter months. Offering consistent shelter for up to 30 of the city's unhoused residents during the cold and rainy winter months, the program provides opportunities for participants to connect with social services, resources, and housing. The shelter will remain open through the end of April 2024. City staff continue to participate in regional discussions related to increasing the shelter options for homeless individuals and families and are evaluating shelter needs and options for temporary and/or long-term shelter in Elk Grove for PY 2024-25. In addition, when weather conditions present a danger to residents who lack shelter or adequate home heating/cooling the City coordinates with local and regional emergency service agencies to open warming/cooling centers.

In the past ten years, the City completed the acquisition and rehabilitation of three transitional housing facilities, including two focused on families. Residents of the transitional housing facilities receive case management and mentoring helping them sign up for social service programs for which they are eligible and to move toward secure and permanent housing.

Elk Grove HART provides temporary housing assistance through a robust motel voucher program for single adults and families experiencing homelessness in Elk Grove, with a priority for households with minor children and other highly vulnerable populations, including seniors and those with serious medical conditions. Additionally, they offer a rehousing assistance program focused on assisting qualifying households experiencing homelessness with the costs of obtaining new housing such as first and last month's rent and security deposit and/or back utility bills and utility deposits. These services are provided in coordination with mentoring and navigation/resource connection services.

Waking the Village provides housing and supportive services to parenting or pregnant transitional aged youth and their children experiencing homelessness through their three transitional housing sites (Tubman House and Audre's House programs) and one emergency shelter location (Village Shelter) located in Elk Grove.

Utilizing local funding, in PY 2023-24 the City will support Sacramento Regional Family Justice Center Foundation in providing emergency shelter for Elk Grove residents who are victims of domestic violence and human trafficking reducing the chance they fall into homelessness. Once immediate safety is secured, households are offered comprehensive services including counseling, specialized case management, crisis intervention, legal service advocacy, lethality assessments, safety planning, and

support to gain permanent housing.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The City's transitional housing helps clients move from homelessness to permanent housing over a period of three to eighteen months. The facilities have generally been successful at helping residents to obtain more secure housing.

In 2016-17, the City purchased an eight-bedroom home that is used as permanent housing for persons who are homeless or exiting transitional housing.

The City has worked with affordable housing developers to prioritize homeless households for unit vacancies at certain complexes.

The City participates in the Homeless Solutions Committee, a group of agencies, nonprofits, faith-based organizations, and interested individuals dedicated to addressing Elk Grove's homeless issues. The goal of the Committee members is to ultimately move homeless persons into permanent housing, and to meet that goal, implement several strategies:

- Operate the Grace House and the Meadow House as transitional housing. This offers homeless persons and families the opportunity to have a residence for 3-18 months while they work regularly with a case worker and mentors on obtaining the skills necessary to move to permanent housing. Components of the program include securing benefits, obtaining job training/education, receiving mental health counseling, and working on life skills for independent living.
- Provide outreach and mentoring to people experiencing homelessness, whether on the streets or currently in transitional housing. The City employs two full-time homeless navigators to conduct outreach to the unsheltered homeless population. Elk Grove HART provides several mentors to transitional housing residents, while EGFBS and other community partners provide referrals and other services.
- Offer, on a case-by-case basis, assistance with security deposits and other moving costs to households who need help to secure permanent housing. This service is provided by Elk Grove HART.

The City convenes a bi-weekly meeting with the homeless services navigators, Police Department, transitional housing case managers, and HART representatives. The purpose of this meeting is to do case

conferencing, discussing new homeless individuals/families, ongoing cases, and opportunities that may exist to temporarily or permanently house people experiencing homelessness.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

In 2024-25, the City will fund the following activities, through CDBG and other resources, aimed at preventing homelessness:

- EGFBS will offer emergency food distribution, case management, benefits navigation assistance, life skills training, utility assistance, and other opportunities to low-income households.
- Uplift Elk Grove will offer a mentoring program aimed at ending generational poverty, helping primarily households at risk of becoming homeless.
- The City will fund a minor home repair program offering forgivable loans to low-income homeowners needing assistance to make minor health and safety repairs to their homes.
- Alchemist CDC will offer a Market Match program, providing CalFresh (food stamp) recipients the ability to use their benefits and receive a matching incentive to purchase fresh and healthy foods at local farmers markets. The program also provides support for low-income individuals and families to be pre-screened for eligibility and receive one-on-one help with the CalFresh application.
- Meals on Wheels by ACC, serving senior residents by providing meals to those that are homebound helping residents remain in their homes and stretch fixed income budgets to cover basic needs.
- Elk Grove HART will offer motel vouchers and/or assistance with housing deposits and other move-in costs, on a case-by-case basis, to residents in need of temporary housing including those who may be transitioning out of publicly funded institutions and systems of care.
- Sacramento Regional Family Justice Center Foundation will offer emergency shelter and wrap-around services for residents who are victims of domestic violence and human trafficking providing them a place to stay when leaving an abusive situation.

## Discussion

In addition to services for homeless persons or those at risk of homelessness, the City's special needs populations include seniors, disabled persons, foster children, and victims of domestic violence, among others. The City will fund several programs and services assisting these special needs populations through CDBG and non-CDBG funding in 2024-25. These include the following:

- Senior services, including a home-delivered meals program;
- Transitional shelters for victims of domestic violence, sexual assault, and human trafficking;
- Accessibility improvements, which will primarily benefit mobility-impaired individuals; and
- Social services, including the food and clothing pantry programs and emergency utility assistance programs.

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

The City's updated Housing Element (2021-2029) and the Sacramento Valley Analysis of Impediments to Fair Housing Choice (AI) both thoroughly explore barrier to affordable housing, which are further discussed below.

The City participated in conducting the Sacramento Valley Analysis of Impediments to Fair Housing Choice (AI) which identified the following barriers to affordable housing:

- Segregation, which is manifested in disproportionate housing needs and differences in economic opportunity;
- Affordable rental options in the region are increasingly limited due to growth in the region – particularly demand for rental housing - has increasingly limited the areas where low-income households can live affordably;
- Constraints on affordable housing development and preservation, ranging from lack of funding, the cost of development or preservation, public policies and processes, and lack of adequate infrastructure for infill redevelopment, all constrain the affordable rental market;
- Suburban areas in the Sacramento Valley are rarely competitive for state or federal affordable housing development funds, further straining the capacity for creation or preservation of affordable rental housing; and
- For residents participating in the Housing Choice or other housing voucher programs, too few private landlords accept vouchers; and
- An increase in stricter rental policies.

The City identified public policy factors that are barriers to affordable housing in the process of drafting its 2021-2029 Housing Element update, the final version of which was adopted in December 2021.

Notable barriers include:

- Land use controls. Zoning designations affect the availability of land suitable for multi-family development.
- Residential development standards, which control the type, location, and density of residential development in Elk Grove. Parking requirements, building setbacks, height limits, and open space requirements are essential to ensuring that Elk Grove remains a safe and enjoyable place to live, but may constrain the density at which land is developed.
- Design guidelines, which control the appearance of new development. The requirements of design guidelines may slightly increase the cost of building new housing.
- Site improvement, development impact, and processing fees. These fees can add significant cost to developing new housing. Developers must often pay for new roadway, sewer, water, and park facilities, along with miscellaneous other fees. There are also costs associated with getting

projects approved by the City and other agencies.

- Permit and approval process. In addition to the cost of fees on new projects, the amount of time required to process them varies by project, and the developer generally must pay holding costs, such as property taxes, during this time.

At present, the most significant barrier to developing affordable housing is lack of funding. Many affordable projects need substantial gap financing from the City. Competition for other funding sources (e.g., 9% tax credits, bond funds, State loan programs) is intense and all such funding sources are oversubscribed.

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

The City is undertaking a number of actions to reduce potential barriers and constraints to affordable housing, as well as promote housing for special needs populations. These include funds in support of affordable housing development, fee reductions and waivers, regulatory incentives, density bonuses, and rezoning of sites to higher densities. These are described in more detail in the City's 2021-2029 Housing Element, the final version of which was adopted in December 2021. The City incorporated a number of policy suggestions from the AI as action items in the Housing Element.

(<https://www.elkgrovecity.org/general-plan/housing-element-update>)

**Discussion:**

More information is available in the City's 2021-2029 Housing Element which has been incorporated into the City's General Plan adopted in August 2021. (<https://www.elkgrovecity.org/general-plan/general-plan-documents>)

## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

#### **Actions planned to address obstacles to meeting underserved needs**

The City acknowledges that it cannot meet all the diverse needs of its community members single-handedly. Therefore, it actively engages in collaborative efforts with local nonprofit organizations to help meet those underserved needs. Recognizing the unique expertise, resources, and grassroots connections that nonprofits bring to the table, the City values these collaborations as essential components of its service delivery model. While there are several constraints to meeting the needs of target-income residents, the primary obstacle is that there is insufficient funding to comprehensively address all needs. In response, the City has maintained its commitment to providing local funding to nonprofits in addition to the full 15% allowed under the CDBG public services cap. In 2024-25, the City's CSG program will provide an additional \$457,969 in funding to local nonprofits. In addition, the City will allocate Measure E revenues to a variety of activities that address homelessness, including \$65,000 to nonprofits also receiving CDBG funding. In PY 2024-25 the City will also support nonprofits' efforts to raise private funds, in part through providing direct funding, use of rentable City facilities, and in-kind services (police, public works, integrated waste, and/or marketing support) to special events, including fundraisers valued at over \$400,000.

In addition to financial resources, many local nonprofits in Elk Grove face obstacles with developing and implementing basic management and fiscal policies. Many of these organizations operate with minimal staff or rely solely on volunteers. While dedicated, these individuals often find themselves stretched thin as they juggle various responsibilities and programs to address growing community needs. Regrettably, most of these nonprofits lack the resources to fulfill the financial and reporting obligations associated with programs like CDBG or other grant initiatives. They may require assistance with tasks such as obtaining tax-exempt status, navigating registration on SAM.gov, establishing effective bookkeeping systems, and managing grant applications. To address these needs, City staff is available year-round to assist potential applicants in preparing their application proposals and hosts a technical assistance workshop during the grant application process. Following the approval of an application for funding, the City offers tailored technical support throughout the funding period to ensure grantees can effectively administer the grant in compliance with local and federal requirements. The City continues to explore opportunities to empower and strengthen the capacity of local nonprofits through capacity-building initiatives, grant opportunities, and technical assistance support.

Another challenge in addressing the needs of underserved populations is the geographical distribution of available services primarily within the City of Sacramento, which poses accessibility issues for low-income residents of Elk Grove. Despite collaborative efforts with regional transit agencies to enhance accessibility and the existence of daily public transportation connections between Elk Grove and downtown Sacramento, transportation limitations to services beyond the city boundaries persist as a

barrier for some individuals. To mitigate this, the City continues to encourage the establishment of satellite offices by nonprofit agencies within Elk Grove whenever feasible.

### **Actions planned to foster and maintain affordable housing**

In 2023-24, the City will offer several programs to foster and maintain affordable housing, many of which are funded outside of the CDBG program:

- The minor home repair program will offer forgivable loans to low-income homeowners needing assistance to make minor health and safety repairs maintaining affordability for homeowners to remain in their homes.
- The City will provide processing, and in some cases financial support, to the developers of more than 1,200 planned affordable housing units either under construction or in pre-development. Overall, the City anticipates investing about \$14.5 million in three pending projects, though the exact timing of loan disbursements is not currently known.
- The City will do design work on two properties it owns (Sheldon Farms South and Elk Grove Florin at Calvine) and may issue a Request for Qualifications (RFQ) to solicit future development partners for affordable housing projects.
- The City will maintain its investment in affordable rental housing, in which it has loaned more than \$73 million and created nearly 1,800 affordable housing units since 2002.

### **Actions planned to reduce lead-based paint hazards**

While most housing units were built after 1978 in Elk Grove, the City will work together with the Sacramento County Health and Human Services Department to monitor incidences of elevated blood levels.

The City will also provide lead-abatement assistance for residential units through its minor home repair program. The program will comply with the Residential Lead Based Paint Hazard Reduction Act of 1992 (Title X) and subsequent changes in September 1999. The procedures regarding lead-based paint will include notification, identification, and treatment (if necessary).

### **Actions planned to reduce the number of poverty-level families**

The City's anti-poverty strategy is based on providing a range of employment opportunities and supportive services aimed at enabling those in poverty to move into the workforce or obtain benefits to which they are entitled (e.g., Social Security, disability). During the 2024-25 program year, these activities will include the Support Works and Uplift People of Elk Grove, among others. The Support Works program offered by EGFBS will provide case management, employment training, life skills coaching, and some educational opportunities. Uplift People of Elk Grove provides individuals and families living in or near poverty with mentoring by community volunteers and a goal-structured



curriculum focused on ending generational poverty. The City will also continue to support activities that preserve and expand the supply of housing that is affordable to low-income households.

### **Actions planned to develop institutional structure**

The City's Development Services Department - Housing and Public Services Division is responsible for the management, implementation, and monitoring of the Consolidated Plan documents, including the AAP. Within the Development Services Department, the Housing and Public Services Manager and Housing and Senior Grant Analyst oversee the day-to-day administration of the CDBG program. The Housing and Public Services Division also includes two Housing Administrative Analysts, two Homeless Services Navigators, and an Administrative Assistant (shared with Development Services management). Staff works with the individual City divisions, such as Public Works, Economic Development, and Code Enforcement, and the City's advisory committees to develop procedures and coordination for administering programs that will be carried out by these divisions.

For over thirteen years the City has operated a nonprofit grant program, fostering relationships with a network of community-based organizations that are delivering a full range of services to residents. The grant program funds a wide variety of public services which allows nonprofit partners to expand services and meet the growing needs of residents. The City regularly monitors progress on activities to be carried out in the AAP to ensure compliance with City and federal regulations. The City's grant funding process promotes collaboration and coordination between these organizations in the delivery of services to reduce duplication of efforts and to maximize the use of limited public resources.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The City will continue its work with neighboring jurisdictions, such as the County and the City of Sacramento and the Sacramento Housing and Redevelopment Agency, to address the regional issues that affect the needs of low-income persons as well as special needs populations. The City will also continue to work with many of the local nonprofits that provide a range of services to low-income Elk Grove residents. In addition, the City plans to work with Rancho Cordova and Citrus Heights, the two other small entitlement jurisdictions in Sacramento County, to research issues of interest to all jurisdictions and to coordinate shared subrecipient monitoring.

### **Discussion:**

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

**Introduction:**

In the implementation of programs and activities under the 2024-25 AAP, the City of Elk Grove will follow HUD regulations concerning the use of program income, forms of investment, and overall low- and moderate-income benefit for the CDBG program.

#### Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

|  |          |
|--|----------|
| 1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed  | 0        |
| 2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan. | 0        |
| 3. The amount of surplus funds from urban renewal settlements  | 0        |
| 4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan   | 0        |
| 5. The amount of income from float-funded activities   | 0        |
| <b>Total Program Income:</b>   | <b>0</b> |

#### Other CDBG Requirements

|   |      |
|---|------|
| 1. The amount of urgent need activities   | 0    |
| 2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan. | 100% |

The City calculates its low-income benefit on a one-year timeframe. Eligible activities must benefit primarily low-income areas or low-income persons/households who are Elk Grove residents.

**Attachment A**

**Non-State Grantee Certifications  
and  
Disclosure of Lobbying Activities**

## CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** --The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

**Anti-Lobbying** --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

## Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

**Following a Plan** -- It is following a current consolidated plan that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) \_\_\_\_\_ [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

**Compliance with Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

**Compliance with Laws** -- It will comply with applicable laws.

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

**OPTIONAL Community Development Block Grant Certification**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

**Specific HOME Certifications**

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

**Eligible Activities and Costs** -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

**Subsidy layering** -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title



## **Emergency Solutions Grants Certifications**

The Emergency Solutions Grants Program recipient certifies that:

**Major rehabilitation/conversion/renovation** – If an emergency shelter’s rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

**Essential Services and Operating Costs** – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

**Renovation** – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

**Supportive Services** – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal, State, local, and private assistance available for these individuals.

**Matching Funds** – The recipient will obtain matching amounts required under 24 CFR 576.201.

**Confidentiality** – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

**Homeless Persons Involvement** – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

**Consolidated Plan** – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

**Discharge Policy** – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

---

Signature of Authorized Official

---

Date

---

Title

**Housing Opportunities for Persons With AIDS Certifications**

The HOPWA grantee certifies that:

**Activities** -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

**Building** -- Any building or structure assisted under that program shall be operated for the purpose specified in the consolidated plan:

- 1. For a period of not less than 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
- 2. For a period of not less than 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

## **APPENDIX TO CERTIFICATIONS**

### **INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:**

#### **Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

# DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C.1352

OMB Number: 4040-0013  
Expiration Date: 02/28/2025

|  |  |  |
|--|--|--|
| <b>1. * Type of Federal Action:</b><br><input type="checkbox"/> a. contract<br><input checked="" type="checkbox"/> b. grant<br><input type="checkbox"/> c. cooperative agreement<br><input type="checkbox"/> d. loan<br><input type="checkbox"/> e. loan guarantee<br><input type="checkbox"/> f. loan insurance | <b>2. * Status of Federal Action:</b><br><input type="checkbox"/> a. bid/offer/application<br><input checked="" type="checkbox"/> b. initial award<br><input type="checkbox"/> c. post-award | <b>3. * Report Type:</b><br><input checked="" type="checkbox"/> a. initial filing<br><input type="checkbox"/> b. material change |
|--|--|--|

**4. Name and Address of Reporting Entity:**

Prime     SubAwardee

\* Name:

\* Street 1:     Street 2:

\* City:     State:     Zip:

Congressional District, if known:

**5. If Reporting Entity in No.4 is Subawardee, Enter Name and Address of Prime:**

|   |  |
|---|--|
| <b>6. * Federal Department/Agency:</b><br><input type="text" value="US Dept of Housing and Urban Development"/> | <b>7. * Federal Program Name/Description:</b><br><input type="text" value="Community Development Block Grant"/><br>CFDA Number, if applicable: <input type="text" value="14.218"/> |
|---|--|

|  |  |
|--|--|
| <b>8. Federal Action Number, if known:</b><br><input type="text"/> | <b>9. Award Amount, if known:</b><br>\$ <input type="text"/> |
|--|--|

**10. a. Name and Address of Lobbying Registrant:**

Prefix  \* First Name  Middle Name

\* Last Name     Suffix

\* Street 1:     Street 2:

\* City:     State:     Zip:

**b. Individual Performing Services** (including address if different from No. 10a)

Prefix  \* First Name  Middle Name

\* Last Name     Suffix

\* Street 1:     Street 2:

\* City:     State:     Zip:

**11.** Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when the transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

\* Signature:

\* Name: Prefix  \* First Name  Middle Name

\* Last Name     Suffix

Title:     Telephone No.:     Date:

**Attachment B**

**SF-424 & SF-424D**

**Application for Federal Assistance SF-424**

**\* 1. Type of Submission:**

- Preapplication
- Application
- Changed/Corrected Application

**\* 2. Type of Application:**

- New
- Continuation
- Revision

\* If Revision, select appropriate letter(s):

\* Other (Specify):

\* 3. Date Received:

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

**State Use Only:**

6. Date Received by State:

7. State Application Identifier:

**8. APPLICANT INFORMATION:**

\* a. Legal Name:

\* b. Employer/Taxpayer Identification Number (EIN/TIN):

\* c. UEI:

**d. Address:**

\* Street1:

Street2:

\* City:

County/Parish:

\* State:

Province:

\* Country:

\* Zip / Postal Code:

**e. Organizational Unit:**

Department Name:

Division Name:

**f. Name and contact information of person to be contacted on matters involving this application:**

Prefix:

\* First Name:

Middle Name:

\* Last Name:

Suffix:

Title:

Organizational Affiliation:

\* Telephone Number:

Fax Number:

\* Email:

**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

**11. Catalog of Federal Domestic Assistance Number:**

CFDA Title:

**\* 12. Funding Opportunity Number:**

\* Title:

**13. Competition Identification Number:**

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments



**Application for Federal Assistance SF-424**

**16. Congressional Districts Of:**

\* a. Applicant

\* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

**17. Proposed Project:**

\* a. Start Date:

\* b. End Date:

**18. Estimated Funding (\$):**

|                     |                      |
|---------------------|----------------------|
| * a. Federal        | <input type="text"/> |
| * b. Applicant      | <input type="text"/> |
| * c. State          | <input type="text"/> |
| * d. Local          | <input type="text"/> |
| * e. Other          | <input type="text"/> |
| * f. Program Income | <input type="text"/> |
| * g. TOTAL          | <input type="text"/> |

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on .
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes  No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)**

**\*\* I AGREE**

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:

Middle Name:

\* Last Name:

Suffix:

\* Title:

\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative:

\* Date Signed:

## ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009  
Expiration Date: 02/28/2025

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.



**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

|   |  |
|---|--|
| SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL<br> | TITLE<br><input data-bbox="898 1339 1500 1377" type="text" value="City Manager"/>                      |
| APPLICANT ORGANIZATION<br><input data-bbox="94 1482 870 1512" type="text" value="City of Elk Grove"/>                             | DATE SUBMITTED<br> |

**Attachment C**

**Resolution**

**Attachment D**

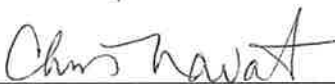
**Public Notices and Public Comment**

PROOF OF PUBLICATION/AFFIDAVIT  
STATE OF CALIFORNIA  
County of Sacramento

I am a citizen of the United States and a resident of the County afore-said, I am over the age of eighteen years, and not a party to or interested in the above-entitled matter. I am the principal clerk of the Elk Grove Citizen newspaper of general circulation printed and published in the County of Sacramento, State of California, under date of October 14, 1910, by Superior Court Order Number 14303, that the notice, of which the annexed is printed copy (set in type not smaller than nonpareil) has been published in each regular and entire issues of said newspapers and not in any supplement therefore on the following dates, to wit:

**January 12, 2024**

I certify (or declare) under penalty of perjury that the foregoing is true and correct.



Chris Navaretti

DATED: January 12, 2024

ELK GROVE CITIZEN  
7144 FAIR OAKS BLVD., SUITE 5  
CARMICHAEL, CA 95608

PROOF OF PUBLICATION/AFFIDAVIT OF:

CITY OF ELK GROVE

IN RE: PUBLIC NOTICE

**CITY OF ELK GROVE PLANNING PROCESS,  
GRANT OPPORTUNITIES, AND APPLICATION TECHNICAL  
ASSISTANCE AND PUBLIC MEETING WEBINAR**

FY 2024-25 Community Development Block Grant, Community Service Grant, and Event Sponsorship Grant

Dated: January 12, 2024

The City of Elk Grove is beginning its grant planning and application process for the Community Development Block Grant (CDBG), Community Service Grant (CSG), and Event Sponsorship Grant (ESG) programs in the 2024-25 fiscal year.

**Grant Opportunities**

Beginning no later than January 12, 2024, the City of Elk Grove will be accepting applications for the CDBG, CSG, and ESG programs for FY 2024-25, which covers the period from July 1, 2024 to June 30, 2025. To learn more about and/or apply for any of the City's grant programs please visit [www.elkgrovecity.org/grants](http://www.elkgrovecity.org/grants).

**CDBG/CSG**

Nonprofit organizations and local governmental entities serving Elk Grove residents may apply for funding for service provision and/or facility acquisition or improvements. If you are interested in submitting an application, you must complete the application form and submit it electronically with all the required documentation by **February 14, 2024 at 11:59pm** in order to be considered for a grant.

**ESG Funding**

Elk Grove-based nonprofit organizations that wish to host a special event that benefits the Elk Grove community may apply for assistance in the form of direct funding, city facility use, in-kind services, or a combination of all three. If you are interested in submitting an application, you must complete the application form and submit it electronically with all the required documentation by **February 23, 2024 at 11:59pm** in order to be considered for a grant.

**Application Technical Assistance and Public Meeting Webinar**

The City will hold an application technical assistance and public meeting webinar, hosted by City staff, to assist applicants for CDBG, CSG, and ESG programs and provide members of the public an opportunity to share their thoughts on what types of activities are most needed in Elk Grove. Relevant feedback from the public meeting will be incorporated into the CDBG 2024-25 Action Plan. Interested applicants and members of the public are encouraged to attend the webinar to be held on **Tuesday, January 23, 2024 from 12:30 – 2:30pm**. Please visit the City's website at [www.elkgrovecity.org/grants](http://www.elkgrovecity.org/grants) for participation information including a link to register for the webinar.

An archived recording of the application technical assistance and public meeting webinar will be made available at [www.elkgrovecity.org/grants](http://www.elkgrovecity.org/grants).

If you need translation services for languages other than English, please call 916.478.2254 for assistance.

Spanish: Si necesita servicios de traducción para otro lenguaje, aparte de Ingles, Por favor llamar al 916.478.2254 para asistencia.

Vietnamese: Nếu bạn cần dịch vụ thông dịch cho các ngôn ngữ khác ngoài tiếng Anh, xin vui lòng gọi 916.478.2254 để được trợ giúp.

Tagalog: Kung nangangailangan po ng tulong o interpretasyon sa ibang wika liban sa inglés, tumawag lang po sa 916.478.2254.

Chinese: 若你需要中文翻譯服務, 請來電 916.478.2254 接受協助

**NOTICE REGARDING CHALLENGES TO DECISIONS**

Pursuant to all applicable laws and regulations, if you wish to challenge in court any of the above decisions (including planning, zoning and/or environmental decisions), you may be limited to raising only those issues you or someone else raised at the public hearing(s) described in this notice/agenda, or in written correspondence delivered to the City at, or prior to, this public hearing.

**ADA COMPLIANCE STATEMENT**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Office of the City Clerk at (916) 478-3635. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

**From:** [Keadrian Belcher](#)  
**To:** [EG City Clerk](#)  
**Subject:** Council Meeting Comment 03.27.24: Grant Funding Proposal for CLASSY INC  
**Date:** Wednesday, March 27, 2024 3:52:41 PM

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You don't often get email from classymbrsonly@yahoo.com. [Learn why this is important](#)

**[EXTERNAL EMAIL]**

Dear Mayor Bobbie Singh-Allen, Vice Mayor Rod Brewer, Council Member Kevin Spase, Council Member Sergio Robles, and Council Member Darren Suen,

I trust this message finds you in good health and high spirits. My name is Keadrian Belcher-Harris, and I serve as the CEO of CLASSY INC, a nonprofit organization dedicated to offering educational resources and philanthropic opportunities to the youth of Northern California for over 16 years.

As a proud resident and parent deeply ingrained in the Elk Grove community for the past quarter-century, I come to you today with a heartfelt plea. The recent challenges brought forth by the pandemic have unveiled profound vulnerabilities in our educational systems, particularly within the Elk Grove Unified School District (EGUSD). CLASSY INC has tirelessly stepped up to bridge these gaps, offering invaluable support to our local youth as they navigate the uncertain terrain of post-secondary education and career pathways.

With five children of my own who have traversed the halls of Elk Grove schools, I understand intimately the critical role that community partnerships play in shaping the futures of our young residents. Our programs have been a beacon of hope for countless students, providing them with the resources, mentorship, and guidance they need to thrive in an ever-changing world.

Your esteemed council members have always demonstrated a commendable commitment to the welfare of our community's youth. Your continued support and advocacy have not gone unnoticed, and for that, we are profoundly grateful. Today, I humbly beseech you to consider our proposal for grant funding, which will enable us to expand and enhance our services for Elk Grove youth even further.

By investing in CLASSY INC, you are not merely funding a program; you are investing in the future of Elk Grove. Your support will empower us to continue our vital work, ensuring that every young person in our community has the opportunity to reach their full potential.

I implore you to seize this moment to make a tangible difference in the lives of our youth. Together, let us pave the way for a brighter, more prosperous future for Elk Grove.

Thank you for your unwavering dedication to our community's well-being. I eagerly await the opportunity to discuss our proposal with you further and explore how we can

collaborate to uplift the next generation of Elk Grove leaders.

With deepest gratitude and warm regards,

Keadrian Belcher-Harris  
CEO, CLASSY INC  
[www.classymbrsonly.com](http://www.classymbrsonly.com)

**Best,**

Keadrian Belcher-Harris  
Chief Executive Officer  
[www.classymbrslonly.com](http://www.classymbrslonly.com)  
(916) 529.2870  
8250 Calvine C232  
Sacramento, Ca. 95828



**From:** [Jason Lindgren](#)  
**Subject:** FW: City Council Meeting Public Comment  
**Date:** Wednesday, March 27, 2024 5:07:18 PM  
**Attachments:** [image001.png](#)

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Good Evening Mayor, Vice Mayor, and Council Members,

The email below was received in relation to Item 8.01 on the March 27, 2024 agenda.

If you have any questions or concerns regarding this matter, feel free to contact me by phone at 1-916-478-2286, or email at [jlindgren@elkgrovecity.org](mailto:jlindgren@elkgrovecity.org).



**Jason Lindgren (he/him)**  
*City Clerk*  
**Office of the City Clerk**

**City of Elk Grove**  
8401 Laguna Palms Way, Elk Grove, CA 95758  
Phone: 916.478.2286  
TTY/TDD 888.435.6092  
[elkgrovecity.org](http://elkgrovecity.org)

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**From:** Alma Wilcox <[alma@alchemistcdc.org](mailto:alma@alchemistcdc.org)>  
**Sent:** Wednesday, March 27, 2024 4:44 PM  
**To:** EG City Clerk <[cityclerk@elkgrovecity.org](mailto:cityclerk@elkgrovecity.org)>  
**Subject:** City Council Meeting Public Comment

You don't often get email from [alma@alchemistcdc.org](mailto:alma@alchemistcdc.org). [Learn why this is important](#)

[EXTERNAL EMAIL]

Hello,

I am writing because I would like to submit my public comment for today's city council meeting after Section 8.1 regarding allocations for the CSG grants. My comment is below. I will be in attendance at the meeting today and would like to say my comment aloud. Thank you very much!

**On behalf of Alchemist CDC's CalFresh at Farmers' Market Program at Laguna Gateway Plaza Farmers' Market,**

**Thank you for funding this program year after year. In 2023, we facilitated the distribution of more than \$126,000 in combined**

**Calfresh benefits and Market Match incentives at this farmers' market alone. This means that every dollar you invested into this program last year facilitated \$10 in purchasing power for fresh locally grown fruits and vegetables. We are confident that your renewed funding for 2024 will maintain this level of impact. Thank you.**

## **Alma Wilcox**

CalFresh at Farmers' Markets Program Manager

Alchemist Community Development Corporation

Pronouns: she/her

■ m: 916-890-4191  
■ [alma@alchemistcdc.org](mailto:alma@alchemistcdc.org)  
■ [www.alchemistcdc.org](http://www.alchemistcdc.org)  
■ 4625 44th Street, Ste 33, Sacramento, CA 95820



[Support our work here.](#)

**From:** [Alicia Tutt](#)  
**To:** [Marya Cooley](#)  
**Cc:** [Inez Whitlow](#); [Sarah Bontrager](#)  
**Subject:** RE: Request for Clarification on Recommended Funding and Extension of ARPA Grant Agreement  
**Date:** Thursday, April 4, 2024 12:40:00 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

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Marya,

Each year the grant funding decision-making process is incredibly challenging, as we receive many deserving applications and have limited resources available. While many of the proposed projects align with the City's overarching goals, those selected for funding under the Community Development Block Grant (CDBG) program presented a closer fit with current funding priorities and demonstrated a greater potential for impact in the target populations.

As you are aware, the CDBG program has many rules and regulations governing the activities including Laws as enacted by Congress and the Regulations created by HUD. One of these regulations is the limitation on the amount of CDBG funds that the City may designate for public services. This Public Service Cap is 15% of the total grant awarded for that program year plus 15% of total program income received during the previous year. The City has not received any program income to-date this year and the estimated CDBG allocation for next year is \$910,987. Therefore, the Public Service Cap for FY 2024-25 is currently set at \$136,648. With this limited funding the City must meet the public service needs, priorities, and goals outlined in the CDBG five-year Consolidated Plan, which includes providing a variety of social services to target populations, expanding homeless housing and services, and participating in regional fair-share collaborative efforts to further fair housing.

In addition, federal regulations prohibit the City from utilizing CDBG funds to supplant activities that have previously received local funding. Since Chicks in Crisis' mortgage support has received \$30,000 in recent Community Service Grant (CSG) funds that amount is ineligible for CDBG funding.

Staff recommendations are made to maximize the available funding from all sources available to which an applicant is eligible. Given the limitations mentioned above for CDBG, we encourage those applying for CDBG funding to also apply for CSG. However, should an organization solely apply under CDBG, and be deemed eligible under that program, they typically qualify under the CSG program too. This flexibility allows staff the opportunity to recommend additional programs for funding under CSG and further explains some of the rationale behind recommending Chicks in Crisis for funding under CSG rather than CDBG for which you applied.

Applications are reviewed for project feasibility, budget reasonableness, administrative capacity, impact on community and high-need populations, new or increased service, leveraged funds, and self-supporting plans. Funding recommendations are based on a variety of factors and are not necessarily quantifiable to the number of residents proposed served. It is challenging to compare applications directly on a like-for-like basis when the services provided by each are different. Some,

including a few of those you highlighted, are programs that serve residents on a daily or weekly basis providing housing, ongoing case management, or meals whereas others are serving residents less frequently on a monthly or quarterly basis distributing needed food or other commodities. Historically, City Council has guided staff on prioritizing funding for ongoing programs, supporting initiatives aimed at assisting the most vulnerable residents, such as those facing homelessness or food insecurity, allocating resources to a diverse range of projects and initiatives for residents, reducing opportunities for duplication of services, and facilitating opportunities for new organizations/programs to receive funding. All these factors ultimately play into the recommendations that are made with the limited funds available.

The City has been a longtime supporter of Chicks in Crisis and the services the organization provides in our community. While we certainly understand your disappointment with the funding recommendation for FY 2024-25, we hope you understand the complexities involved in the decision-making process and the limitations in accommodating all deserving projects. If you have additional questions, please do not hesitate to reach out. We would be happy to set up a meeting to discuss your concerns further. Additionally, Sarah and I would welcome an opportunity to meet with you in advance of the next application period to discuss your proposal and how best to frame the application for the funding type you are requesting.

Regarding your request to extend the ARPA-2022-28 grant, yes, the terms of the agreement allow for a no-cost extension up to six (6) months. The process to formally submit that request is similar to submitting a 'Claim' or a 'Status Report' in WebGrants. Once in WebGrants click on the 'Amendments' link and follow the prompts to complete the form. Once the request is submitted, I can work on gathering the needed approvals and drafting the formal contract amendment. Amendment requests need to be made at least 15 days prior to the end of the current term date listed in the agreement. For this specific grant, the deadline to have the amendment request submitted would be June 15, 2024. If you have questions or would like technical assistance completing the request in WebGrants, please let me know.

Sincerely,  
Alicia



**Alicia Tutt**  
*Senior Grants Analyst / Housing*  
**Development Services**

**City of Elk Grove**  
8401 Laguna Palms Way, Elk Grove, CA 95758  
Phone: 916.627.3735  
TTY/TDD 888.435.6092  
[elkgrovecity.org](http://elkgrovecity.org)

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**From:** Marya Cooley <Marya@chicksin crisis.org>  
**Sent:** Thursday, March 28, 2024 1:28 PM  
**To:** Alicia Tutt <atutt@elkgrovecity.org>; Sarah Bontrager <sbontrager@elkgrovecity.org>  
**Cc:** Inez Whitlow <inez@chicksin crisis.org>  
**Subject:** Request for Clarification on Recommended Funding and Extension of ARPA Grant Agreement

[EXTERNAL EMAIL]

Good afternoon Alicia & Sarah,

I wanted to reach out regarding the recent recommendation for our funding allocation for the upcoming fiscal year. While we appreciate the efforts that have gone into reviewing our proposal, I must admit that we are quite disappointed with the suggested amount.

Our initial request for \$140,000 was carefully calculated based on the specific needs and scope of our project. This funding is integral to effectively serving the low-income families in our community, and a lower allocation significantly hinders our ability to make a meaningful impact.

In addition to the funding amount, there seems to be some confusion regarding the type of funding recommended. We had specifically requested CDBG funding due to our focus on assisting low-income families, and I would have documentation to provide to HUD to support this categorization. However, we were surprised to find ourselves categorized under CSG funding instead. Could you please provide clarification on this matter?

Furthermore, I wanted to discuss extending our current ARPA grant agreement until March 31, 2025. We anticipate having approximately \$60,000 in unused funds from the current grant, which we would like to roll over and allocate towards continuing our efforts, especially since the original contract agreement start date was delayed. Could you advise on the procedure for requesting such an extension, and whether it would require written confirmation before the end of June?

Last night's city council meeting raised important questions about the quantification process for funding allocations, particularly concerning the correlation between the number of clients served and the recommended funding amounts. Councilmember Suen and Vice Mayor Brewer inquired about the specific process used to determine these allocations.

Upon further reviewing the recommendations, it appears that there is no clear rationale behind

the numbers assigned to each organization.

Allow me to illustrate this point with some examples:

- **Chicks in Crisis:** Serving 2,000 people in Elk Grove with funding at \$30,000 totals equates to \$15 per person. This amount falls far short of covering even basic necessities like a pack of diapers.
- **Elk Grove Food Bank:** Receiving \$100,000 for 7,500 people amounts to \$13.33 per person, roughly equivalent to one bag of food. However, an additional \$65,000 is allocated for assisting 550 seniors, resulting in \$118.18 per person.
- **Meals on Wheels:** Receiving \$84,000 for 140 people equates to \$600 per person, a considerably higher amount compared to other organizations serving larger populations.
- **Senior Center:** Receiving \$80,000 for 1,554 individuals translates to \$51.48 per person, which appears comparatively reasonable.
- **Teen Center:** Receiving \$32,000 for 218 individuals results in \$146.79 per person, considerably higher than the funding per person for other organizations.
- **The Village Shelter:** Receiving \$66,124 for 75 people equates to \$881.65 per person, a remarkably high figure compared to the number of individuals served.
- **X Hope:** Receiving \$25,000 for 670 people totals \$37.31 per person served.

\*\*It's important to note that our requested amount of \$140,000 would serve 2,000 people, equating to \$70 per person. This amount is roughly equivalent to providing one big box or one month's supply of diapers, which is **crucial** in our current economic climate.

These examples highlight the significant disparity in funding allocation, which seems arbitrary and lacks clear justification. We understand that funding decisions are not always straightforward, but we are struggling to reconcile these discrepancies. Could you please clarify or explain the thought process behind these allocations?

Thank you for your attention to these matters. We live for our community, we value our partnership with the City of Elk Grove and we look forward to resolving these issues constructively.

Thank you,  
Marya

**Marya Cooley**

Director

Chicks in Crisis: 9455 E. Stockton Blvd Elk Grove, CA 95624

916-667-1704



Check us out on [facebook](#) and visit our website at [www.chicksincrisis.org](http://www.chicksincrisis.org)!