



# COMMUNITY DEVELOPMENT BLOCK GRANT 2023-2024 ACTION PLAN

City of Elk Grove  
*Public Review Draft*  
*April 10, 2023 - May 10, 2023*



# Executive Summary

## AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

### 1. Introduction

The City of Elk Grove (City) receives an annual entitlement of Community Development Block Grant (CDBG) funding from the U.S. Department of Housing and Urban Development (HUD) for housing and community development activities that primarily assist low- and moderate-income persons (LMI). The overall goal of the CDBG program is to develop viable urban communities by providing decent housing, providing a suitable living environment, and expanding economic opportunities.

Entitlement jurisdictions are required to prepare a five-year Consolidated Plan designed to assess affordable housing and community development needs and market conditions, and to make data-driven, place-based investment decisions. The Consolidated Plan is carried out through Annual Action Plans, which provide a concise summary of the actions, activities, and the specific federal and non-federal resources that will be used each year to address the priority needs and specific goals identified by the Consolidated Plan.

CDBG is a flexible program that provides communities with resources to address a wide range of unique community needs. The City is responsible for developing its own priorities and programs within HUD guidelines through the Consolidated Planning process.

This 2023-24 Annual Action Plan (AAP) covers year four of the implementation of the City's CDBG Consolidated Plan which was adopted in June 2020 and presents an overview of the goals and projects for the coming year. Both the Consolidated Plan and the AAP are implemented by the City's Housing and Public Services Manager and Housing and Grant Specialist in the Development Services Department – Housing and Public Services Division. The AAP identifies goals, projects, and funding amounts for the CDBG fiscal year of July 1, 2023 to June 30, 2024.

For the 2023-24 program year, the City is expected to receive \$910,987 in CDBG funds from HUD. In addition, the City has \$361,549.87 in prior year CDBG carryover funds that will be reallocated to an eligible activity. The City also plans to meet its community development and housing needs using the City's Affordable Housing Fund, Neighborhood Stabilization Program, Community Service Grant program, Measure E revenue, and a State appropriation to address homelessness.

### 2. Summarize the objectives and outcomes identified in the Plan

The City's key objectives for the funding period include:

- Expand the stock of permanent affordable housing for low-income households, particularly those exiting homelessness/transitional housing, by assisting with the construction and/or acquisition and rehabilitation of affordable housing units (funded outside of CDBG).
- Provide a housing repair program to addresses quality and affordability of ownership housing stock for target-income households.
- Remove barriers to accessibility through public improvement activities.
- Fund community-based organizations to provide services to target-income residents, especially seniors, youth, and those experiencing homelessness.

The housing outcomes for this planning period include funding the development of new affordable housing units, acquiring land for affordable housing, and funding a minor home repair program offering forgivable loans to low-income homeowners needing assistance to make minor health and safety repairs. The City will meet development and land acquisition goals outside of CDBG with funding provided by the Neighborhood Stabilization Program, Affordable Housing Fund, and/or State Permanent Local Housing Allocation funding.

The City will also fund a public improvement project to replace and reconstruct non-confirming ADA curb ramps to assist residents with ambulatory difficulty.

The City received applications from ten CDBG-eligible organizations for public service programs, and plans to fund the following:

- Support Works, case management and education program run by Elk Grove Food Bank Services connecting clients to welfare services and public health benefits such as food stamps.
- Meals on Wheels by ACC, serving senior residents by providing a congregate nutrition program and meals to those that are homebound.
- My Sister's House Lotus House, a culturally responsive transitional shelter and safe haven for those impacted by domestic violence, sexual assault, and human trafficking.
- Intentional Community Building, a social service program run by Black Youth Leadership Project, serving resident youth and families struggling with trauma, isolation, and economic insecurities.
- Case management for residents living in two of the City's transitional housing resources.
- Landlord/tenant education and dispute resolution, tenants' rights and fair housing advice, mediation, investigation, and advocacy through a regional partnership with the County of Sacramento, and the cities of Sacramento, Citrus Heights, and Rancho Cordova.
- Waking the Village, emergency shelter, transitional housing, and supportive services for parenting or pregnant youth and/or LGBTQ youth their children experiencing homelessness.

Through locally funded Community Service Grant program and Measure E revenue, the City also plans to fund several activities that primarily benefit low-income households, such as:

- Alchemist CDC, providing opportunities for CalFresh (food stamp) recipients to use benefits at a local farmers' market and receive a matching incentive to purchase fresh and healthy foods.
- Chicks in Crisis, providing parenting, health, and life skills education and programming to low-income residents.
- Elk Grove Food Bank Services, providing a variety of services to low-income persons, focusing on emergency food distribution, mobile pantry sites, a clothes closet, food delivery to homebound individuals, and emergency funding to prevent utility shutoff.
- Elk Grove HART, supporting homeless individuals and families through referrals, mentoring, and operation of an emergency motel voucher program.
- Uplift People of Elk Grove, mentoring individuals and families living in or near poverty focused on ending generational poverty.

### **3. Evaluation of past performance**

The City evaluated its past performance as a part of setting the goals and strategies associated with the five-year Consolidated Plan and as part of determining which activities to fund in the 2023-24 year. The City is currently implementing year three (FY 2022-23) of the 2020-2025 Consolidated Plan period and continues to maximize resources available to meet priority needs and specific goals identified in that plan. Full accomplishments and progress toward Consolidated Plan goals are reported in the Consolidated Annual Performance and Evaluation Report (CAPER) which can be found on the City's website. (<https://www.elkgrovecity.org/cdbg>)

The City has had a great deal of success creating new affordable housing. Since 2002, the City has invested nearly \$74 million in the creation of over 1,780 new rental units affordable to low-income and very low-income households. In PY 2022-23, two projects went to construction: the Lyla (291 affordable units) and Poppy Grove (384 affordable units). The City also had an outstanding loan commitment to Cornerstone Village (83 affordable units, including 21 for adults with intellectual or developmental disabilities) and owned four sites for affordable housing, two of which it will seek development partners for in mid-2023. In total, more than 1,000 new affordable housing units were pending in PY 2022-23, many of which do not require City financing.

The City continues to take steps to identify and address needs related to homelessness. Since 2016, the City has supported the efforts of Elk Grove Homeless Assistance Resource Team (HART) in providing outreach, mentorship, and support services for homeless residents including temporary/emergency shelter activities. Additionally, since 2017, the City has funded navigation services, aimed at helping homeless people obtain the documentation and referrals necessary to connect with services and housing. In partnership with the Elk Grove Police Outreach Officers, the City works to build and maintain relationships with people experiencing homelessness in the community while connecting them to needed resources and services. The City has acquired and rehabilitated three transitional housing properties, including two focused on families and continues to fund case management at two of these transitional housing projects serving households and helping them to secure permanent housing. The

City has also purchased an eight-bedroom home that is used as permanent housing for persons who are homeless or exiting transitional housing. As clients exit transitional housing, it has become apparent that additional permanent affordable housing is needed, particularly at the lowest income levels. To that end, the City is investing in the creation of new affordable housing.

In the area of accessibility, the City has completed hundreds of ADA curb ramps and several sidewalk infill projects, improving accessibility for persons with disabilities. The need for these activities remains high. The City's Disability Advisory Committee continues to weigh in on priority projects and locations.

The City continues to devote the full 15% of annual CDBG allocation allowed to public services, serving thousands of households with a range of services, from meals to youth programs to emergency housing. Public service efforts continue to serve target populations such as extremely low-income and very low-income households; persons experiencing homelessness; seniors; transition aged youth and their children; persons with disabilities; and those impacted by domestic violence, sexual assault, and human trafficking. Our nonprofit partners have been instrumental in providing services to Elk Grove households in need who have come to depend on these services. The City plans to continue to devote the maximum allowable funding to public services, and also to supplement it with over \$420,000 in General Fund monies.

#### **4. Summary of Citizen Participation Process and consultation process**

HUD Consolidated Plan regulations provide guidelines and requirements for the City to develop a Citizen Participation Plan that governs the public input and noticing process for creating the Consolidated Plan and subsequent AAPs. The goal of the Citizen Participation Plan is to encourage broader public involvement in the planning and allocation of CDBG funds and implementation of related programs.

To develop and implement an effective program, the City actively engages residents, local and regional agencies, the Continuum of Care, businesses, developers, nonprofit institutions, philanthropic organizations, and community-based and faith-based organizations at each stage of the process. This includes consulting local organizations, surveying community needs, holding public meetings, and encouraging public comment. Using research and input from the public, City staff formulated the objectives and outcomes that are part of the Consolidated Plan and AAP.

Several opportunities for public involvement are provided in the AAP process prior to adoption:

- One or more public meetings on the topic of community needs and priorities during preparation of the AAP. Notice of public meetings are published in the Elk Grove Citizen and on the City's website at least 7 days in advance of the meeting.
- A 30-day public review and comment period for the draft AAP. A public notice of the review and comment period is published in the Elk Grove Citizen as well as on the City's website in advance of, or concurrent with, the start of a 30-day public comment period. During the 30-day review and comment period, a draft of the AAP is available at the following locations in Elk Grove:

- Elk Grove City Hall
  - Elk Grove Public Library
  - Franklin Public Library
  - Senior Center of Elk Grove
  - Online at the Elk Grove City website ([www.elkgrovecity.org](http://www.elkgrovecity.org))
- A public hearing before the City Council prior to adoption of the AAP. Notice of the public hearing is published in the Elk Grove Citizen and on the City’s website at least 7 days in advance of the meeting.
- Following the end of the 30-day review and comment period and the closing of the public hearing, the AAP will be adopted if approved by majority vote of the City Council.

Opportunities for participation and comment throughout the 2023-24 AAP process included:

- The City solicited feedback on needs during an application technical assistance webinar and public meeting held on January 17, 2023. The meeting was noticed in the Elk Grove Citizen, posted on the City’s website and social media channels, and sent directly to local and regional nonprofit organizations.
- The City offered an opportunity for comment at its March 22, 2023 City Council meeting, when priority needs and 2023-24 funding allocations were discussed.
- Staff regularly communicates with nonprofit partners providing essential services in the community to determine organizational needs and to identify needs of the residents served by those organizations.
- The public will be able to view and comment on the draft 2023-24 AAP which will be made available from April 10, 2023 through May 10, 2023.
- The City will also offer an opportunity for comment at the May 10, 2023 City Council meeting, when the AAP is presented for adoption.

In addition to the participation opportunities held in coordination with the AAP, the 2020-2025 Consolidated Plan process offered more extensive outreach efforts, including a widely distributed resident and nonprofit community needs surveys; multiple public meetings/hearings; and interviewing food bank clients, guests at the Elk Grove Winter Sanctuary (a temporary emergency shelter), participants at a free weekend meal program, and residents at several affordable senior housing complexes.

## **5. Summary of public comments**

The City received 11 public comments at the City Council meeting on March 22, 2023. All comments were in support of programs being recommended for funding, the majority under the City’s Community Service Grant program.

- Judy Sala, Uplift People of Elk Grove

- YaHyl Rogers, Crossover Basketball
- Royal Edwards, Crossover Basketball
- Ed Kazmarek, Campus Life Connection
- Shelly Kessen, Musical Mayhem Productions
- Diane Lampe, Elk Grove HART
- Lisa Stanley, Black Youth Leadership Project
- Lana Shearer, Musical Mayhem Productions
- Veronica Piazza, Musical Mayhem Productions
- Lorreen Pryor, Black Youth Leadership Project
- Christine Cuddy, Elk Grove Senior Center

An archived recording of the meeting is available on the City's website and includes full comments from each speaker. (<https://www.elkgrovecity.org/city-council/council-meetings>)

Public comment received during the May 10, 2023 Public Hearing and/or during the 30-day review period will be included in the final draft of the AAP. An archived recording of the meeting will be available on the City's website.

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

In preparing the AAP, careful consideration is given to all comments and views expressed by the public, whether given as verbal testimony at the public hearing or submitted in writing during the review and comment period. The final document will have a section that presents all comments, plus explanations why any comments were not accepted (if applicable). To-date, the City has not received any public comments that were not accepted or incorporated into the AAP in some fashion.

## **7. Summary**

As part of the Consolidated Plan effort, the City selected three key priorities:

- Build healthy and inclusive communities;
- Preserve and expand housing opportunities; and
- Prepare for and respond to emergency community needs.

These priorities align closely with the City Council's mission to "Provide exceptional services that enhance quality of life for our residents and promote a thriving economy in an efficient and cost-effective manner."

Within those priorities, five main goals were identified:

- Foster affordable housing;

- Expand homeless housing and services;
- Provide a variety of social services;
- Improve accessibility; and
- Construct or upgrade public facilities.

Based on conversations with nonprofit representatives, and feedback received as a part of this year's AAP process, the needs expressed during the Consolidated Planning process remain relevant. Community partners continue to highlight the ongoing need for affordable housing, funding to continue and increase public/social services, and programs that provide financial assistance to residents. In addition, community service providers have stressed that recent inflation rates and the increase in costs for food and fuel/transportation have significantly impacted residents, especially the senior population, those on fixed incomes, and families. Food insecurity appears to be increasing as LMI populations struggle to meet increased costs for basic necessities. The City continues to work closely with nonprofit partners providing essential services to assess their short-term and long-term needs and discuss the needs of their clients, who comprise some of the City's most economically and/or medically vulnerable residents.

To address these goals in 2023-24, with CDBG funds, the City plans to provide a minor home repair program for low-income homeowners needing health and safety repairs, fund emergency shelter and transitional housing programs for pregnant and parenting transition age youth and their children experiencing homelessness, fund a transitional housing program for those impacted by domestic violence, sexual assault, and human trafficking, support nonprofits offering a wide range of social services and case management, and fund a public improvement accessibility project.



**PR-05 Lead & Responsible Agencies – 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

<b>Agency Role</b>	<b>Name</b>	<b>Department/Agency</b>
Lead Agency	ELK GROVE	
CDBG Administrator	Elk Grove	Development Services – Housing and Public Services Division

**Table 1 – Responsible Agencies**

**Narrative (optional)**

The Development Services Department - Housing and Public Services Division is responsible for overseeing the administration of the City’s CDBG funding, including the preparation of the Consolidated Plan, AAP, and CAPER. Within the Development Services Department, the Housing and Public Services Manager and Housing and Grant Specialist oversee the day-to-day administration of the CDBG program. The Housing and Public Services Division also includes an Administrative Assistant (shared with Development Services management).

**Consolidated Plan Public Contact Information**

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Elk Grove, CA 95758  
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## **AP-10 Consultation – 91.100, 91.200(b), 91.215(I)**

### **1. Introduction**

In preparing the Consolidated Plan, the City consulted with a variety of agencies, including local and regional nonprofits, affordable housing developers, the Sacramento Housing Alliance, Sacramento Steps Forward, and many others. The City also attended several meetings of specialized City committees, conducted outreach to residents, and spoke with clients of the Food Bank, emergency shelter, and weekend meal program.

The goal of the consultation process was to gather data to help determine the priority needs of Elk Grove citizens and opportunities for coordination to improve availability and accessibility to services.

The 2023-24 AAP consultations built off the robust consultation done as a part of the Consolidated Plan preparation and was focused on working with local Elk Grove nonprofits and committees to evaluate whether the needs identified remained relevant.

### **Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))**

The City’s public housing agency is the Sacramento Housing and Redevelopment Agency (SHRA), which noted that it consulted with several agencies in an attempt to determine the level of coordination needed.

At the local level, all of the City’s affordable housing complexes provide on-site social services, which provide referral to a variety of social services. Generally, on-site services at the complexes are available 8-10 hours per week, but some complexes have more robust offerings. Elk Grove Food Bank Services and Sacramento Self Help Housing provide case management services, including referrals to private and governmental health, mental health, and service agencies. Elk Grove Food Bank Services serves many clients of affordable housing and provides on-site services at the City’s senior affordable housing complexes. A homeless services navigator and case management staff provide services from the Elk Grove United Methodist Church, and on-site services at the City’s two transitional houses and one permanent shared housing project.

City staff work with Sacramento County Division of Behavioral Health Services, which oversees County-level access to mental health treatment. The City also participates in the regional Continuum of Care, which facilitates interactions between many local healthcare entities, including Federally Qualified Health Centers (FQHCs). In PY 2023-24, a County-funded CORE Wellness Center focused on mental health treatment for MediCal recipients will operate in Elk Grove.

While not limited to persons living in public housing or affordable housing, the City has an ongoing partnership with the County to offer a Mobile Crisis Support Team (MCST). The team consists of one police officer and one licensed mental health clinician and responds to emergency mental health-related calls throughout the City. The MCST can make emergency referrals to health organizations as necessary.

City staff, primarily in the Police Department, also refer persons in need of urgent mental health care to the County-run Urgent Mental Health Care Clinic.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The City is an active participant in the Continuum of Care, which is currently administered by Sacramento Steps Forward. The City's Housing and Public Services Manager served a six-year term (2017-2023) on the Continuum of Care Board, including two years as Chair. The Housing and Public Services Manager also serves on the Project Review Committee.

The City has also worked with the City of Sacramento and Sacramento County on efforts to address homeless needs outside of the Continuum of Care, including through numerous State-funded efforts (HHAP, Project Homekey, etc.) and CalAim funding resources. In PY 2022-23, the City also participated in a working group of several agencies to implement a coordinated access to shelter strategy.

The City's efforts to address the needs of homeless persons have included the following:

- Creation of a City Council homeless ad hoc committee tasked with reviewing needs and projects to address homelessness.
- Acquisition and rehabilitation of three temporary or transitional housing properties in the last eight years.
- Acquisition and rehabilitation of an eight-bedroom property to be used as permanent shared housing for those exiting homelessness and/or transitional housing.
- Implementation of a Landlord Incentive Program designed to encourage property owners to rent to tenants experiencing or at risk of homelessness.
- Working with Elk Grove HART to implement a range of programs, including motel vouchers, move-in costs assistance, application costs assistance, and mentoring for those in transitional housing.
- Funding two nonprofits with the mission of preventing homelessness and providing stabilizing resources to the lowest income individuals and families.

The City is committed to increasing the supply of permanent affordable housing available to homeless and those exiting transitional housing. To that end, the City has worked with affordable housing developers to prioritize homeless households for unit vacancies at certain complexes. The City also plans

to continue participating in a regional Funders Collaborative organized around homeless issues from a local government perspective.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

Sacramento Steps Forward, the lead agency for the Sacramento County Continuum of Care, receives funding through SHRA. Elk Grove does not have sufficient population to receive Emergency Shelter Grant (ESG) funds directly. Sacramento Steps Forward is the Homeless Management Information System (HMIS) administrator.

City staff currently serve on the Continuum of Care Board and Project Review Committee, which sets performance and outcome standards for funding received directly from HUD. Through Sacramento Steps Forward, the City has been involved in reviewing the challenges of rapid re-housing regionally, including length of stay considerations, lack of market supply, and appropriate households to target for rapid re-housing assistance.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	City of Elk Grove Disability Advisory Committee
	<b>Agency/Group/Organization Type</b>	Services-Persons with Disabilities Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs Public Services
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Disability Advisory Committee plays an ongoing and active role in helping the Public Works Department determine the location of public improvements, including an ADA-compliant sidewalk, curb, and gutter installation project to assist disabled residents.
2	<b>Agency/Group/Organization</b>	City of Elk Grove Development Services Division
	<b>Agency/Group/Organization Type</b>	Other government – Local Grantee Department
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs Assessment Public Housing Needs Homelessness Strategy Non-Homeless Special Needs Public Services
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Ongoing conversations with Department representatives. Noted continued need for affordable housing especially permanent housing, services and strategies for addressing homelessness, accessibility improvements, and home repair programs.
3	<b>Agency/Group/Organization</b>	City of Elk Grove Office of Economic Development
	<b>Agency/Group/Organization Type</b>	Other government – Local

	<b>What section of the Plan was addressed by Consultation?</b>	Economic Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Ongoing conversations with Department representatives. Noted funding sources outside of CDBG continue to be a better fit for accomplishing objectives of job creation and business development.
4	<b>Agency/Group/Organization</b>	City of Elk Grove Public Works Department
	<b>Agency/Group/Organization Type</b>	Other government – Local
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Ongoing conversations with Department representatives. Noted continued need for accessibility improvements to sidewalks and curb ramps throughout the City including those identified by the City of Elk Grove Disability Advisory Committee.
5	<b>Agency/Group/Organization</b>	Elk Grove Food Bank Services
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy Public Services
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Elk Grove Food Bank Services participates in ongoing discussions with staff. Noted a continued increase in demand for emergency food distribution, special diets for seniors and those being discharged from medical treatment facilities, as well as an increased need for case management services. Recent inflation rates are impacting residents, especially seniors and families, increasing food insecurity and the need for emergency funding to cover utility arrearages as well as fuel/transportation costs. Community needs remain high for affordable housing, especially for seniors, veterans, and those experiencing homelessness. Elk Grove Food Bank Services also noted the continued need for more service providers to have locations within city limits such as case management, mental health, and substance abuse treatment options. They have seen an influx of residents in need seeking their support given they are one of the only "brick and mortar" organizations providing services 6-days a week.
6	<b>Agency/Group/Organization</b>	Elk Grove Homeless Assistance Resource Team (HART)
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-homeless

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Anti-poverty Strategy Public Services
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Elk Grove HART participates in ongoing meetings and discussions with staff. Noted lack of housing options in Elk Grove for homeless and extremely low-income as well as a continued increase in families experiencing homelessness. Expressed need for permanent and transitional housing options as well as overnight shelters, day centers and navigation support. Also discussed need for rental assistance programs, increase in number and availability of affordable housing units, public subsidy programs for low-income disabled households, increase in public transportation options, behavioral and mental health services, substance abuse treatment, and additional services for persons with disabilities.
7	<b>Agency/Group/Organization</b>	Elk Grove Homeless Assistance Resource Team (HART)/Homeless Solutions Committee
	<b>Agency/Group/Organization Type</b>	Services-homeless



	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Anti-poverty Strategy Public Services
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Staff attends every meeting of the HART/Homeless Solutions Committee. Committee members continue to note the high level of need of chronically homeless, homeless families, and the increase in seniors experiencing homelessness. They noted that that finding housing in Elk Grove is particularly difficult due to long waitlists for affordable housing complexes and the need to availability ratio. LMI residents often do not have the cash resources to cover application fees, security deposits, and other move-in costs. Homeless needs include supportive services for substance abuse and mental health and most importantly transitional and permanent housing.
8	<b>Agency/Group/Organization</b>	Elk Grove Homeless Navigation Team
	<b>Agency/Group/Organization Type</b>	Services-Housing Services-homeless Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Need Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Staff coordinates a bi-weekly meeting with the Elk Grove Navigator, Transitional Housing Case Managers, Elk Grove HART, Elk Grove Police Department and the Housing and Public Services Division to discuss current needs of residents experiencing homelessness. Noted an increase in families experiencing homelessness; the need for expanded transitional housing resources, rental subsidy programs, and increased affordable housing options; as well as mental health and substance abuse treatment services.
9	<b>Agency/Group/Organization</b>	Elk Grove Homeless Outreach Coordination Team
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-homeless Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Need Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Staff coordinates a monthly meeting with Code Enforcement, Cosumnes Community Services District Parks and Recreation Department, Elk Grove Police Department, and the Housing and Public Services Division to discuss current needs of residents experiencing homelessness that are living outdoors. Noted the serious challenges currently faced for homeless residents to find and maintain substance abuse treatment and/or mental health services and the ongoing need for permanent supportive housing within the city.

10	<b>Agency/Group/Organization</b>	Meals on Wheels by ACC
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs Public Services
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Meals on Wheels attended one of the scheduled public meetings and spoke to staff. Note continued demand for home-delivered meals to Elk Grove seniors and the uptick in participation in congregate meal programs since the COVID 19 pandemic. Identified that food insecurity among the senior population seems to be on the rise as the cost-of-living increases and fixed incomes remain stagnate. Also noted was the need for services and programs to help older adults remain in their home and receive safety net services.
11	<b>Agency/Group/Organization</b>	Other Nonprofit Organizations
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Elderly Persons Services-Victims of Domestic Violence Services-Homeless Services-Education Services-Victims Other-Nonprofit Public Service Agencies
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs Public Services

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Twenty-three organizations (including several of those noted above) submitted grant application requests to provide public services for the 2023-24 program year. Through the application process applicants provided input on community/resident needs. During the technical assistance and training webinar participants provided input on current community needs identifying the need for mental health care services and homeless housing and/or homeless services as the top priorities closely followed by affordable housing (non-homeless) and financial assistance for individuals/households.
12	<b>Agency/Group/Organization</b>	Sacramento Steps Forward
	<b>Agency/Group/Organization Type</b>	Services-homeless Services-Health Health Agency Publicly Funded Institution/System of Care Other government - County Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy

	<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Through active participation in the Continuum of Care (CoC), which is currently administered by Sacramento Steps Forward, the City received feedback from a variety of organizations on the discharge of persons from publicly funded institutions or systems of care. The CoC Board includes two healthcare representatives (WellSpace and HealthNet), several organizations that work with youth, including foster youth (California Homeless Youth Project, Sacramento Youth Center, Youth Action Board), and law enforcement representatives (Sacramento County Sheriff's Department). More locally, the City consulted with Elk Grove HART and Elk Grove Food Bank Services, which receive referrals from healthcare organizations as residents are discharged from care. The City, CoC partners, and local service providers acknowledge that regionally there continue to be challenges with the discharge of healthcare patients to homelessness, despite current programs in place (such as the Interim Care Program), and with people being released from the Sacramento County jail with no place to go. The feedback informs the City's priorities related to homelessness and supports the City's continued involvement in regional efforts to address these issues.</p>
13	<p><b>Agency/Group/Organization</b></p>	<p>Senior Center of Elk Grove</p>
	<p><b>Agency/Group/Organization Type</b></p>	<p>Services-Elderly Persons Services-Education</p>
	<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Non-Homeless Special Needs Public Services</p>
	<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Staff serves on the Senior Center Board and regularly attends meetings. Noted the continued need for fitness, educational, and social programming for senior population.</p>

**Identify any Agency Types not consulted and provide rationale for not consulting**

Through the development of the 2020-2025 Consolidated Plan and the 2023-24 AAP the City consulted a variety of agencies serving Elk Grove residents and the region. No agency types were specifically left out of the consultation process.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

**Table 3 – Other local / regional / federal planning efforts**

<b>Name of Plan</b>	<b>Lead Organization</b>	<b>How do the goals of your Strategic Plan overlap with the goals of each plan?</b>
Continuum of Care	Sacramento Steps Forward	Both include the goal of addressing homelessness.
Sacramento Valley Fair Housing Collaborative AI	Sacramento Housing and Redevelopment Agency (SHRA)	The plan helped to inform the needs and goals around housing and provided resident perspectives through community engagement.
2022 Point-in-Time Count	Sacramento Steps Forward	Both include the goal of addressing homelessness.
County of Sacramento Homeless Plan	Sacramento County	Both include the goal of addressing homelessness.
Housing Element	City of Elk Grove	Both include the goal of fostering affordable housing.
Elk Grove Safety and Quality of Life Measure E public engagement and outreach activities	City of Elk Grove and Consumnes Community Service District	Community identified needs and priorities include addressing homelessness by providing resources to address mental health, substance abuse, and job training needs; and enhancing programs to combat youth crime and gang involvement including supporting after school recreational and enrichment programs to keep youth actively engaged and supported for a bright future.
City of Elk Grove Emergency Operations Plan	City of Elk Grove	Both include the goal of preparing for and responding to emergency community needs.
City of Elk Grove Safety Element	City of Elk Grove	Both include the goal of preparing for and responding to emergency community needs.

## **Narrative (optional)**

### “Narrowing the Digital Divide”

As part of the 2020-2025 Consolidated Plan process, the City identified that 98% of Elk Grove residents had access to three or more broadband internet services providers in their area and 100% of residents had access to two or more providers. Within the City of Elk Grove, the public is able to access internet at two public libraries and public Wi-Fi is available at various city facilities such as City Hall, City Council Chambers, District56 Center, Aquatics Center, and the Special Waste Collection Center. In addition, the Cosumnes Community Services District (parks, recreation, and fire) also offers Wi-Fi in their administrative and recreation buildings which are also open to the public. While infrastructure does not seem to be a challenge for our community, public service providers and members of the public did note the cost of services and the ongoing challenge of affordability for low-income households as a concern. The City of Elk Grove, through funding outside of CDBG, is conducting research to better understand the current state of broadband within the city. As part of this effort, the City recently received a grant from the Tides Center and Connect Humanity to develop a Digital Equity Broadband Master Plan. This Plan is intended to support lowering costs of internet access, solving digital divide challenges, and advancing digital equity. This work will help the City better understand issues related to broadband pricing, speed, quality and accessibility, potential benefits and challenges that could stem from City action on broadband, and whether existing need justifies further action. The City will incorporate findings from that assessment in future CDBG AAP and Consolidated Planning documents.

### Emergency Management

Through the Elk Grove Police Department, the City has a dedicated Emergency Operations/Real-Time Information Center (RTIC), RTIC Supervisor - Emergency Manager, and an Emergency Operations Plan (EOP). All of which focus on preparedness for a variety of situations. The content of the plan is based upon guidance approved and provided by the California Office of Emergency Services (Cal OES) and the Federal Emergency Management Agency (FEMA). As adopted, it is an extension of the County of Sacramento EOP, and the California Emergency Plan. More information can be found on the City’s website. (<https://www.elkgrovecity.org/departments-and-divisions/emergency-preparedness>)

## **AP-12 Participation – 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation**

#### **Summarize citizen participation process and how it impacted goal-setting**

The City offered several opportunities for participation and comment throughout the AAP process, as indicated below. In addition to these opportunities, several committees (including the Elk Grove HART Solutions Committee) provided feedback on priorities at their regularly scheduled and publicly noticed meetings.

This draft AAP will be available for public review during a public comment period from April 10 to May 10, 2023. A public notice announcing its availability was published in the Elk Grove Citizen on March 10, 2023 and a second notice will be published on April 28, 2023. The first public hearing on the AAP was held in front of the Elk Grove City Council on March 22, 2023 and the second public hearing will be held on May 10, 2023, at which time the City Council will consider approval of the final AAP.

The comments received through the citizen participation process were incorporated into the analysis on projects to fund in the 2023-24 year.



**Citizen Participation Outreach**

**Table 4 – Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Newspaper Ad	Non-targeted/broad community	The City published a newspaper ad to publicize meetings to be held on January 17, March 22, and May 10 2023. It is unclear how many attendees found out about the meeting(s) through the newspaper ad(s).	Summarized under public meetings.	Summarized under public meetings.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Internet Outreach	Non-targeted/broad community	The City published notices on the City website and through social media channels to publicize meetings to be held on January 17, March 22, and May 10, 2023. It is unclear how many attendees found out about the meeting(s) through the website or social media postings.	Summarized under public meetings.	Summarized under public meetings.	<a href="http://www.elkgrovecity.org/cdbg">www.elkgrovecity.org/cdbg</a>

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Public Meeting	Non-targeted/broad community	Over 40 people registered for the January 17 webinar representing at least 20 different local and regional nonprofit organizations. Participants were asked to provide input on current community needs (comments summarized in Table 2).	In assessing community needs and funding priorities, participants identified the need for mental health care services and homeless housing and/or homeless services as the top priorities closely followed by affordable housing (non-homeless) and financial assistance for individuals/households.	All comments were accepted.	<a href="http://www.elkgrovecity.org/cdbg">www.elkgrovecity.org/cdbg</a>

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Public Hearing	Non-targeted/broad community	Over 100 people are estimated to have attended in-person at the March 22, 2023 City Council meeting. The majority of the people in attendance were most likely there for unrelated matters. Related to the City's CDBG and locally funded grant programs; eleven individuals provided public comment in person.	See summary of public comments in Executive Summary.	All relevant comments were accepted. The majority of comments were related to activities that are not eligible for or did not request CDBG funding.	<a href="https://www.elkgrovecity.org/city-council/council-meetings">https://www.elkgrovecity.org/city-council/council-meetings</a>

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
5	Draft AAP	Non-targeted/broad community	A draft copy of the 2023-24 AAP will be made available for public review and comment via the City's website and at various public locations as defined in the City's approved Citizen Participation Plan from April 10, 2023 through May 10, 2023. Availability of the draft AAP was advertised in the Elk Grove Citizen newspaper and posted to the City's website.	Will be reported following the public review period.	Will be reported following the public review period.	<a href="http://www.elkgrovecity.org/cdbg">www.elkgrovecity.org/cdbg</a>
6	Public Hearing	Non-targeted/broad community	To be held May 10, 2023.	Will be reported following the meeting.	Will be reported following the meeting.	<a href="https://www.elkgrovecity.org/city-council/council-meetings">https://www.elkgrovecity.org/city-council/council-meetings</a>

## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

The City anticipates continuing to receive CDBG funding throughout the Consolidated Plan period. In addition, the City expects to generate funding for affordable housing through impact fees on new residential and nonresidential development, as well meet its community development and housing needs using the Community Service Grant program and Measure E revenue.

#### Anticipated Resources

**Table 5 - Expected Resources – Priority Table**

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	910,987	0	361,549	1,272,536	911,000	The City is a CDBG entitlement jurisdiction. Prior year resources include unspent funds that will be used for public facility/infrastructure activities that improve accessibility.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
General Fund	public - local	Public Services	440,355	0	0	440,355	450,000	The City allocates General Fund monies to support nonprofits. Many nonprofits funded serve low-income residents, but that is not a requirement of the funding source.
Housing Trust Fund	public - local	Acquisition Housing	0	0	0	0	9,000,000	The City collects an affordable housing impact fee on new residential and nonresidential development. The City has approximately \$8.5M in outstanding loan commitments, however, does not expect any of those funds to be drawn down during the 2023-24 program year. Planned loan commitments for the remainder of the Consolidated Plan period include approximately \$9M in land donation and/or cash loan commitments.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
Other	public - local	Housing Public Services	0	0	0	0	0	A one-cent Transactions and Use (Sales) Tax, known as Measure E, was approved by voters in the November 8, 2022, election. The needs and priorities identified by the Elk Grove community to guide Measure E spending allocations include addressing homelessness. With the collection of the tax to begin on April 1, 2023, the City anticipates a portion of the funding to be available for efforts to address homelessness in FY 2023-24. Expected amounts available are unknown at the time of writing this draft AAP and require further consultation with the Measure E Citizen Oversight Committee. Known amounts will be updated prior to the adoption of the AAP.

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The CDBG program does not have a matching requirement. However, in evaluating the proposals for CDBG funding each year, the City uses match funds as a factor in determining recommended allocations. The City does add local funds to further support many of the organizations receiving CDBG funding. In addition, for the 2023-24 program year the City anticipates some amount of Measure E funding to be available for efforts to address homelessness. The expected amount of funding available is unknown at the time of writing this AAP.



**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

As of the writing of this AAP, there are six City-owned properties that will be used to meet the housing needs of low-income households, including four properties (~20 buildable acres) planned for affordable housing complexes, one property planned for permanent shared housing, and a vacant parcel with an as-yet unidentified housing use. The City may use some CDBG funding to acquire land for affordable housing over the course of the Consolidated planning period.

Developer partners for two of the City-owned sites (accommodating more than 200 new affordable units) will be solicited in PY 2022-23.

**Discussion**

The City attempts to maximize the use of all of its available funding sources by encouraging projects that access private financing (grants, loans, and donations) or other federal or state funding resources, including tax credits. The City actively pursues available grants for housing and community development programs.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

**Table 6 – Goals Summary**

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Expand Homeless Housing and Services	2020	2025	Homeless		Build Healthy and Inclusive Communities Preserve and expand housing opportunities	CDBG : \$32,873  General Fund : \$17,127  Other - Measure E : \$40,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 30 Persons Assisted Homeless Person Overnight Shelter: 40 Persons Assisted
2	Foster Affordable Housing	2020	2025	Affordable Housing		Build Healthy and Inclusive Communities Preserve and expand housing opportunities	CDBG : \$120,000	Homeowner Housing Rehabilitated: 12 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
3	Improve Accessibility	2020	2025	Non-Housing Community Development		Build Healthy and Inclusive Communities	CDBG : \$879,140	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 1500 Persons Assisted
4	Provide Social Services	2020	2025	Non-Homeless Special Needs		Build Healthy and Inclusive Communities	CDBG : \$103,775  General Fund : \$42,815  Other - Measure E : \$25,000	Public service activities other than Low/Moderate Income Housing Benefit: 1436 Persons Assisted

### Goal Descriptions

1	<b>Goal Name</b>	Expand Homeless Housing and Services
	<b>Goal Description</b>	Beneficiaries include those served through Waking the Village - Emergency Housing for Transition Aged Youth (TAY) and their Children and case management for the City's transitional housing resources.
2	<b>Goal Name</b>	Foster Affordable Housing
	<b>Goal Description</b>	Beneficiaries include those served through the minor home repair program.

<b>3</b>	<b>Goal Name</b>	Improve Accessibility
	<b>Goal Description</b>	Beneficiaries include persons with ambulatory disabilities that will benefit from curb ramp improvements.
<b>4</b>	<b>Goal Name</b>	Provide Social Services
	<b>Goal Description</b>	Beneficiaries include those estimated for CDBG funded public service activities only.

## Projects

### AP-35 Projects – 91.220(d)

#### Introduction

The activities to be undertaken during 2023-24 are summarized below. Activities identified are expected to be completed by June 30, 2024.

#### Projects

**Table 7 - Project Information**

#	Project Name
1	Administration
2	Black Youth Leadership Project - Intentional Community Building
3	Minor Home Repair Program
4	Tenant/Landlord Education and Fair Housing Services
5	Transitional Housing Case Management
6	Citywide Curb Ramp Improvements
7	Elk Grove Food Bank Services - Support Works
8	Meals on Wheels by ACC - Senior Nutrition Services
9	My Sister's House - Lotus House
10	Waking the Village - Emergency Housing for Transition Aged Youth

#### **Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

In making project recommendations, consideration was given to a variety of thresholds that projects must meet to comply with CDBG objectives, including meeting one of the national objectives and addressing one of the community priorities set out in the Consolidated Plan. Staff also took into account activity need and justification, cost reasonableness and effectiveness, activity management and implementation, experience with similar activities, past performance, leveraged funds, and completeness of the application. Project recommendations are for those projects determined most likely to be successful and maintain compliance with CDBG regulations.

While there are several constraints to meeting the needs of target-income residents, the primary obstacle is that there is a lack of funding to fully address all needs. In response to the level of need, the City has maintained its commitment to providing local funding to nonprofits; in 2023-24, the City's Community Service Grant program will provide an additional \$440,355 in funding to local nonprofits. In addition, the City anticipates working with the Measure E Citizen Oversight Committee to allocate Measure E revenues to a variety of activities that address homelessness. The City also supports

nonprofits' efforts to raise private funds, in part through providing direct funding, use of rentable City facilities, and in-kind services (police, public works, integrated waste, and/or marketing support) to special events, including fundraisers.

Another obstacle to meeting underserved needs is that the location of many available services are in the City of Sacramento, which is not conveniently accessible for low-income residents of Elk Grove. While Elk Grove works closely with the regional transit agencies to improve access, and there are several daily public transportation linkages between Elk Grove and downtown Sacramento, lack of transportation to services outside of the City remains a barrier for some. The City continues to encourage nonprofit agencies to operate satellite offices within Elk Grove wherever possible.

## AP-38 Project Summary

### Project Summary Information

1	<b>Project Name</b>	Administration
	<b>Target Area</b>	
	<b>Goals Supported</b>	
	<b>Needs Addressed</b>	
	<b>Funding</b>	CDBG: \$136,648
	<b>Description</b>	Administer the City's 2023-24 CDBG funding in compliance with federal regulations. National Objective: N/A Eligible Activity: 24 CFR 570.206 Matrix Code: 21A - General Program Administration
	<b>Target Date</b>	6/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	N/A
	<b>Planned Activities</b>	N/A
2	<b>Project Name</b>	Black Youth Leadership Project - Intentional Community Building
	<b>Target Area</b>	
	<b>Goals Supported</b>	Provide Social Services
	<b>Needs Addressed</b>	Build Healthy and Inclusive Communities
	<b>Funding</b>	CDBG: \$12,000 General Fund: \$3,000

	<b>Description</b>	Provide social service programs to low-income Elk Grove resident youth and families struggling with trauma, isolation, and economic insecurities. National Objective: LMC - Low/Mod Limited Clientele Benefit 24 CFR 570.208(a)2Eligible Activity: 24 CFR 570.201(e) Matrix Code: 05Z - Other Public Services Not Listed in 05A-05Y, 03T
	<b>Target Date</b>	6/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Beneficiaries are identified as low-income Elk Grove residents. It is anticipated that 65 persons will benefit from the proposed activity.
	<b>Location Description</b>	Services will be provided at the Black Youth Leadership Project main location at 9300 W. Stockton Blvd., Suite 205 Elk Grove, California 95758.
	<b>Planned Activities</b>	Provide three 12-Week Mindfulness Programs serving low-income Elk Grove resident youth and families struggling with trauma, isolation, and economic insecurities teaching the importance of self-care through trauma-informed techniques such as guided meditation, establishing healthy boundaries, self-awareness, breathing techniques, physical activity, and creative expression.
<b>3</b>	<b>Project Name</b>	Minor Home Repair Program
	<b>Target Area</b>	
	<b>Goals Supported</b>	Foster Affordable Housing
	<b>Needs Addressed</b>	Build Healthy and Inclusive Communities Preserve and expand housing opportunities
	<b>Funding</b>	CDBG: \$120,000



	<b>Description</b>	Offer forgivable loans to low-income homeowners needing assistance to make minor health and safety repairs to their homes (e.g., HVAC replacement, reroofing). National Objective: LMC - Low/Mod Limited Clientele Benefit 24 CFR 570.208(a)2 Eligible Activity: 24 CFR 570.202(a)(1) Matrix Code: 14A - Rehab; Single-Unit Residential
	<b>Target Date</b>	6/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Beneficiaries are identified as low-income Elk Grove residents. It is anticipated that 12 households will benefit from the proposed activity.
	<b>Location Description</b>	Various locations throughout the city of Elk Grove, California.
	<b>Planned Activities</b>	Offer 10-year forgivable loans up to \$15,000 for single-family homes or \$7,500 for mobile homes to low-income Elk Grove homeowners needing assistance to make minor health and safety repairs to their homes (e.g., HVAC replacement, roof repair or replacement, accessibility improvements).
<b>4</b>	<b>Project Name</b>	Tenant/Landlord Education and Fair Housing Services
	<b>Target Area</b>	
	<b>Goals Supported</b>	Provide Social Services
	<b>Needs Addressed</b>	Build Healthy and Inclusive Communities
	<b>Funding</b>	CDBG: \$22,890
	<b>Description</b>	Participate in a regional fair-share collaboration to provide landlord/tenant education and dispute resolution as well as fair housing services, investigation, and advocacy. National Objective: LMC - Low/Mod Limited Clientele Benefit 24 CFR 570.208(a)2 Eligible Activity: 24 CFR 570.201(e) Matrix Code: 05K - Tenant/Landlord Counseling
	<b>Target Date</b>	6/30/2024

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Beneficiaries are identified as low-income Elk Grove residents. It is anticipated that 325 persons will benefit from the proposed activity.
	<b>Location Description</b>	Services will be provided through telephone and internet-based resources.
	<b>Planned Activities</b>	Provide telephone and internet-based resource to offer landlord/tenant education and dispute resolution as well as fair housing services, investigation, and advocacy.
5	<b>Project Name</b>	Transitional Housing Case Management
	<b>Target Area</b>	
	<b>Goals Supported</b>	Expand Homeless Housing and Services
	<b>Needs Addressed</b>	Build Healthy and Inclusive Communities
	<b>Funding</b>	CDBG: \$12,873 General Fund: \$17,127 Measure E: \$10,000
	<b>Description</b>	Provide case management for residents of the City's transitional housing resources for Elk Grove residents experiencing homelessness. National Objective: LMC - Low/Mod Limited Clientele Benefit 24 CFR 570.208(a)2Eligible Activity: 24 CFR 570.201(e) Matrix Code: 03T - Homeless/AIDS Patients Programs
	<b>Target Date</b>	6/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Beneficiaries are identified as Elk Grove residents experiencing homelessness. It is anticipated that 30 persons will benefit from the proposed activity.
	<b>Location Description</b>	Transitional housing resources located in the city of Elk Grove, California.

	<b>Planned Activities</b>	Provide case management for residents of the City's transitional housing resources for Elk Grove residents experiencing homelessness.
6	<b>Project Name</b>	Citywide Curb Ramp Improvements
	<b>Target Area</b>	
	<b>Goals Supported</b>	Improve Accessibility
	<b>Needs Addressed</b>	Build Healthy and Inclusive Communities
	<b>Funding</b>	CDBG: \$879,240
	<b>Description</b>	Replacement and reconstruction non-conforming ADA curb ramps in various locations throughout the city removing barriers to accessibility. National Objective: LMC - Low/Mod Limited Clientele Benefit 24 CFR 570.208(a)2Eligible Activity: 24 CFR 570.201(c)Matrix Code: 03L - Sidewalks
	<b>Target Date</b>	6/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Beneficiaries are identified as Elk Grove residents with ambulatory difficulty. It is anticipated that 1,500 persons will benefit from the proposed activity.
	<b>Location Description</b>	Various locations throughout the city of Elk Grove, California.
	<b>Planned Activities</b>	Replacement and reconstruction of approximately 52 non-conforming ADA curb ramps in various locations throughout the city.
7	<b>Project Name</b>	Elk Grove Food Bank Services - Support Works
	<b>Target Area</b>	
	<b>Goals Supported</b>	Provide Social Services
	<b>Needs Addressed</b>	Build Healthy and Inclusive Communities
	<b>Funding</b>	CDBG: \$35,000 Measure E: \$25,000

	<b>Description</b>	Provide case management and referrals regarding health and nutrition, medical services, and other public benefit programs to LMI Elk Grove residents, particularly senior citizens. National Objective: LMC - Low/Mod Limited Clientele Benefit 24 CFR 570.208(a)2Eligible Activity: 24 CFR 570.201(e) Matrix Code: 05Z - Other Public Services Not Listed in 05A-05Y, 03T
	<b>Target Date</b>	6/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Beneficiaries are identified as low/moderate income Elk Grove residents. It is anticipated that 785 persons will benefit from the proposed activity.
	<b>Location Description</b>	Services will be provided at the Elk Grove Food Bank Services main location at 9888 Kent Street, Elk Grove, California 95624.
	<b>Planned Activities</b>	Provide case management and referrals regarding health and nutrition, medical services, and other public benefit programs to low-income Elk Grove residents, particularly senior citizens. Local funds (non-CDBG) will be used to provide emergency funding to Elk Grove low-income families to prevent utility shutoff.
<b>8</b>	<b>Project Name</b>	Meals on Wheels by ACC - Senior Nutrition Services
	<b>Target Area</b>	
	<b>Goals Supported</b>	Provide Social Services
	<b>Needs Addressed</b>	Build Healthy and Inclusive Communities
	<b>Funding</b>	CDBG: \$23,885 General Fund: \$39,815
	<b>Description</b>	Provide home-delivered meals to homebound senior residents of Elk Grove and operate a congregate nutrition program for Elk Grove senior residents. National Objective: LMC - Low/Mod Limited Clientele Benefit 24 CFR 570.208(a)2Eligible Activity: 24 CFR 570.201(e) Matrix Code: 05A - Senior Services
	<b>Target Date</b>	6/30/2024

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Beneficiaries are identified as low-income Elk Grove senior residents. It is anticipated that 255 persons will benefit from the proposed activity.
	<b>Location Description</b>	Home-delivered meals various locations throughout the city of Elk Grove, California. Congregate nutrition program will be offered at Light of the Valley Lutheran Church located at 9270 Bruceville Road Elk Grove, California 95758.
	<b>Planned Activities</b>	Provide five frozen home-delivered meals per week to homebound senior residents of Elk Grove and operate a congregate nutrition program for Elk Grove senior residents, offering hot meals three days a week, at Light of the Valley Lutheran Church.
9	<b>Project Name</b>	My Sister's House - Lotus House
	<b>Target Area</b>	
	<b>Goals Supported</b>	Provide Social Services
	<b>Needs Addressed</b>	Build Healthy and Inclusive Communities
	<b>Funding</b>	CDBG: \$10,000
	<b>Description</b>	Provide a culturally responsive transitional shelter and safe haven within the city of Elk Grove, for underserved women and children impacted by domestic violence, sexual assault, and human trafficking. National Objective: LMC - Low/Mod Limited Clientele Benefit 24 CFR 570.208(a)2 Eligible Activity: 24 CFR 570.201(e) Matrix Code: 05G - Services for Victims of Domestic Violence, Dating Violence, Sexual Assault, or Stalking
	<b>Target Date</b>	6/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Beneficiaries are identified as low-income Elk Grove residents impacted by domestic violence, sexual assault, and human trafficking. It is anticipated that 6 households will benefit from the proposed activity.

	<b>Location Description</b>	Confidential location within Elk Grove, California.
	<b>Planned Activities</b>	Provide operational support (rent) for Lotus House, a culturally responsive transitional shelter and safe haven for Asian and Pacific Islander and other underserved women and children impacted by domestic violence, sexual assault, and human trafficking. The Lotus House serves clients of all ethnicities.
<b>10</b>	<b>Project Name</b>	Waking the Village - Emergency Housing for Transition Aged Youth
	<b>Target Area</b>	
	<b>Goals Supported</b>	Expand Homeless Housing and Services
	<b>Needs Addressed</b>	Build Healthy and Inclusive Communities
	<b>Funding</b>	CDBG: \$20,000 Measure E: \$30,000
	<b>Description</b>	Provide two transitional housing programs (Tubman House and Audre's House) and one emergency shelter (Village Shelter) located in Elk Grove serving Elk Grove pregnant and/or parenting youth residents experiencing homelessness. National Objective: LMC - Low/Mod Limited Clientele Benefit 24 CFR 570.208(a)2Eligible Activity: 24 CFR 570.201(e) Matrix Code: 03T - Homeless/AIDS Patients Programs
	<b>Target Date</b>	6/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Beneficiaries are identified as low-income pregnant and/or parenting youth Elk Grove residents experiencing homelessness and their children. It is anticipated that 40 persons will benefit from the proposed activity.
	<b>Location Description</b>	Confidential locations within Elk Grove, California.
	<b>Planned Activities</b>	Provide pregnant and parenting youth experiencing homelessness with up to two years of housing, connection to employment and education, intensive daily wellness services, free licensed childcare, and legal support.

## **AP-50 Geographic Distribution – 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

Elk Grove used a need-based strategy, as opposed to a place-based strategy, to select projects. Most of the activities the City plans to conduct will be offered to residents citywide. Projects with specific locations, such as the Citywide Curb Ramp Improvements, were selected in coordination with the Disability Advisory Committee, Public Works Department, or other stakeholder groups.

### **Geographic Distribution**

**Table 8 - Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>

### **Rationale for the priorities for allocating investments geographically**

The City did not allocate investments geographically. In consultation with City staff, service providers, and community groups, no particular areas were identified as needing a high level of investment. Additionally, based on the most recent data available, the City does not have any areas where more than 51% of the residents are low-income, a common test for geographic targeting.

### **Discussion**

No geographic priorities are proposed.

# Affordable Housing

## AP-55 Affordable Housing – 91.220(g)

### Introduction

Although the AAP focuses on affordable housing, the City's only HUD funding source is CDBG, which limits the amount of funding that can be spent on affordable housing by prohibiting new construction of housing. (Other HUD programs, such as HOME, are specifically targeted to affordable housing.) The City's strategies related to CDBG-funded affordable housing efforts focus on maintaining affordability for homeowners and providing funding for organizations to offer short-term emergency rental/utility assistance. Other funding sources are provided to support affordable housing as available.

**Table 9 - One Year Goals for Affordable Housing by Support Requirement**

<b>One Year Goals for the Number of Households to be Supported</b>	
Homeless	0
Non-Homeless	12
Special-Needs	0
Total	12

**Table 10 - One Year Goals for Affordable Housing by Support Type**

<b>One Year Goals for the Number of Households Supported Through</b>	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	12
Acquisition of Existing Units	0
Total	12

### Discussion

In 2023-24, the City will offer several programs to foster and maintain affordable housing, many of which are funded outside of the CDBG program:

- The minor home repair program will offer forgivable loans to low-income homeowners needing assistance to make minor health and safety repairs to their homes. It is anticipated that twelve households will be supported through this CDBG funded activity.
- The City will provide processing and, in some cases, financial support to the developers of more than 500 planned affordable housing units, not including the nearly 700 currently under construction. Overall, the City anticipates investing about \$12.5 million in three pending projects, though the exact timing of loan disbursements is not currently known.
- The City will select development partners for two properties it owns (Sheldon Farms North and Old Town Elk Grove) and begin design work on an additional two properties it owns (Sheldon



Farms South and Elk Grove Florin at Calvine).

- The City will maintain its investment in affordable rental housing, in which it has loaned more than \$73 million and created nearly 1,800 affordable housing units since 2002.

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

SHRA is the public housing agency serving the City of Elk Grove. SHRA is independent of the City of Elk Grove, and the City retains no control over their funding or implementation of programs.

### **Actions planned during the next year to address the needs to public housing**

Please refer to the SHRA Public Housing Authority Annual Plan for information on the ways that SHRA plans to address public housing needs. (<https://www.shra.org/financial-performance-and-strategic-planning-documents/>)

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

SHRA encourages public housing residents to participate in policy, procedure, and program implementation and development through its Resident Advisory Board. In addition, the Housing Authority recognizes Resident Committees throughout the Sacramento region, which are resident-elected bodies representing residents in their respective complexes. Two public housing residents currently serve on the Sacramento Housing and Redevelopment Commission, which serves as the advisory panel to SHRA related to Housing Authority activities as well as serves as a liaison between the Housing Authority and City Council and the County Board of Supervisors. SHRA distributes a quarterly newsletter to all residents, which contains relevant news, information on training and employment opportunities, and other community resources and services available to public housing residents. Public housing residents also participate in the development of the SHRA's five-year and annual plans. The Resident Services Division distributes a survey to prioritize resident needs and schedule short- and long-term improvements. Housing Authority programs are reviewed on an annual basis and new programs are added or deleted based on requests from residents or in response to legislation.

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

SHRA is not designated as "troubled."

### **Discussion**

A wealth of information on SHRA and their programs, housing resources, budgets, and financial planning and reporting is available on their website at [www.shra.org](http://www.shra.org).

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

The City's strategy related to the needs of the homeless, those at risk of homelessness, and other special needs populations is focused primarily on funding new housing and supportive services options in Elk Grove.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

Regionally, 2-1-1 Sacramento, a program of Community Link Capital Region, is a free confidential information and referral service that is available 24 hours a day, seven days a week. Utilizing a comprehensive computerized database of more than 1,600 nonprofit and public agency programs, trained information and referral specialists give personalized attention to each caller. Specialists can refer callers to a variety of service that best meet their needs including a well-funded rapid access problem solving effort. Assistance is available in multiple languages, and services are accessible to people with disabilities.

Elk Grove HART provides services to residents experiencing homelessness, connecting them to supportive resources, through their outreach efforts and programs such as mentoring, transportation assistance, emergency motel vouchers, and move-in and application assistance. The City provides local funding to HART to assist with client tracking and management.

Through resources outside of CDBG funding, the City funds a full-time "homeless navigator," who proactively seeks to connect with those experiencing homelessness and help them to obtain housing and services. The navigator administers the VI-SPDAT survey (Vulnerability Index - Service Prioritization Decision Assistance Tool), allowing homeless persons to be placed in the coordinated entry system maintained by Sacramento Steps Forward.

The City supports Elk Grove Food Bank Services through CDBG and non-CDBG funds, to offer emergency food distribution to persons and families experiencing homelessness in addition to providing one-on-one case management services, a clothing closet, emergency funding for utility assistance, and assistance with signing up for social service programs.

Waking the Village is funded to provide emergency and transitional housing for pregnant and parenting transitioned ages youth experiencing homelessness. Services include up to two years of housing, connection to employment and education, intensive daily wellness services, free licensed childcare, and

legal support. This program is funded through CDBG and non-CDBG resources.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

In the past ten years, the City completed the acquisition and rehabilitation of three transitional housing facilities, including two focused on families. Residents of the transitional housing facilities receive case management and mentoring helping them sign up for social service programs for which they are eligible and to move toward secure and permanent housing.

Elk Grove HART provides temporary housing assistance through a robust motel voucher program for single adults and families experiencing homelessness in Elk Grove, with a priority for households with minor children and other highly vulnerable populations, including seniors and those with serious medical conditions. Additionally, they offer a rehousing assistance program focused on assisting qualifying households experiencing homelessness with the costs of obtaining new housing such as first and last month's rent and security deposit and/or back utility bills and utility deposits. These services are provided in coordination with mentoring and navigation/resource connection services.

Waking the Village provides housing and supportive services to parenting or pregnant transitional aged youth and their children experiencing homelessness through their two transitional housing programs (Tubman House and Audre's House) and one emergency shelter (Village Shelter), all located in Elk Grove.

My Sister's House provides a culturally responsive transitional shelter and safe haven, Lotus House, for those impacted by domestic violence, sexual assault, and human trafficking. Supportive services for residents include weekly case management, goal development, job training and preparation, and counseling services.

City staff will continue to participate in regional discussions related to increasing the shelter options for homeless individuals and families and will evaluate shelter needs and options for temporary and/or long-term shelter in Elk Grove in PY 2023-24.

### **Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The City's transitional housing helps clients move from homelessness to permanent housing over a period of three to twelve months. The facilities have generally been successful at helping residents to

obtain more secure housing.

In 2016-17, the City purchased an eight-bedroom home that is used as permanent housing for persons who are homeless or exiting transitional housing.

The City has worked with affordable housing developers to prioritize homeless households for unit vacancies at certain complexes.

The City participates in the Homeless Solutions Committee, a group of agencies, nonprofits, faith-based organizations, and interested individuals dedicated to addressing Elk Grove's homeless issues. The goal of the Committee members is to ultimately move homeless persons into permanent housing, and to meet that goal, implement several strategies:

- Operate the Grace House and the Meadow House as transitional housing. This offers homeless persons and families the opportunity to have a residence for 3-12 months while they work regularly with a case worker and mentors on obtaining the skills necessary to move to permanent housing. Components of the program include securing benefits, obtaining job training/education, receiving mental health counseling, and working on life skills for independent living.
- Provide outreach and mentoring to people experiencing homelessness, whether on the streets or currently in transitional housing. The City funds a full-time homeless navigator to conduct outreach to the unsheltered homeless population. Elk Grove HART provides several mentors to transitional housing residents, while Elk Grove Food Bank Services and other community partners provide referrals and other services.
- Offer, on a case-by-case basis, assistance with security deposits and other moving costs to households who need help to secure permanent housing. This service is provided by Elk Grove HART.

The City convenes a bi-weekly meeting with the navigator, Police Department, transitional housing case manager, and HART representatives. The purpose of this meeting is to do case conferencing, discussing new homeless individuals/families, ongoing cases, and opportunities that may exist to temporarily or permanently house people experiencing homelessness.

City staff also participates in outreach efforts to unsheltered homeless. When Code Enforcement or the Police Department issues a trespassing notice or notice to remove belongings, a resource flier is included. Officers in contact with people experiencing homelessness work closely with the navigator in an attempt to assist people with securing services and housing.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities,**

**foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

In 2023-24, the City will fund the following activities, through CDBG and other resources, aimed at preventing homelessness:

- Elk Grove Food Bank Services will offer emergency food distribution, case management, benefits navigation assistance, life skills training, utility assistance, and other opportunities to low-income households.
- Uplift Elk Grove will offer a mentoring program aimed at ending generational poverty, helping primarily households at risk of becoming homeless.
- The City will fund a minor home repair program offering forgivable loans to low-income homeowners needing assistance to make minor health and safety repairs to their homes.
- Alchemist CDC will offer a Market Match program, providing CalFresh (food stamp) recipients the ability to use their benefits and receive a matching incentive to purchase fresh and healthy foods at local farmers markets. The program also provides support for low-income individuals and families to be pre-screened for eligibility and receive one-on-one help with the CalFresh application.
- Meals on Wheels by ACC, serving senior residents by providing a congregate nutrition program and meals to those that are homebound helping residents remain in their homes and stretch fixed income budgets to cover basic needs.
- Elk Grove HART will offer motel vouchers and/or assistance with housing deposits and other move-in costs, on a case-by-case basis, to residents in need of temporary housing including those who may be transitioning out of publicly funded institutions and systems of care.

## **Discussion**

In addition to services for homeless persons or those at risk of homelessness, the City's special needs populations include seniors, disabled persons, foster children, and victims of domestic violence, among others. The City will fund several programs and services assisting these special needs populations through CDBG and non-CDBG funding in 2023-24. These include the following:

- Senior services, including home-delivered meals and congregate meal program;
- Transitional shelter for victims of domestic violence, sexual assault, and human trafficking;
- Accessibility improvements, which will primarily benefit mobility-impaired individuals; and
- Social services, including the food bank programs and emergency utility assistance programs.

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

The City's updated Housing Element (2021-2029) and the Sacramento Valley Analysis of Impediments to Fair Housing Choice (AI) both thoroughly explore barrier to affordable housing, which are further discussed below.

The City participated in conducting the Sacramento Valley Analysis of Impediments to Fair Housing Choice (AI) which identified the following barriers to affordable housing:

- Segregation, which is manifested in disproportionate housing needs and differences in economic opportunity;
- Affordable rental options in the region are increasingly limited due to growth in the region – particularly demand for rental housing - has increasingly limited the areas where low-income households can live affordably;
- Constraints on affordable housing development and preservation, ranging from lack of funding, the cost of development or preservation, public policies and processes, and lack of adequate infrastructure for infill redevelopment, all constrain the affordable rental market;
- Suburban areas in the Sacramento Valley are rarely competitive for state or federal affordable housing development funds, further straining the capacity for creation or preservation of affordable rental housing; and
- For residents participating in the Housing Choice or other housing voucher programs, too few private landlords accept vouchers; and
- An increase in stricter rental policies.

The City identified public policy factors that are barriers to affordable housing in the process of drafting its 2021-2029 Housing Element update, the final version of which was adopted in December 2021.

Notable barriers include:

- Land use controls. Zoning designations affect the availability of land suitable for multi-family development.
- Residential development standards, which control the type, location, and density of residential development in Elk Grove. Parking requirements, building setbacks, height limits, and open space requirements are essential to ensuring that Elk Grove remains a safe and enjoyable place to live, but may constrain the density at which land is developed.
- Design guidelines, which control the appearance of new development. The requirements of design guidelines may slightly increase the cost of building new housing.
- Site improvement, development impact, and processing fees. These fees can add significant cost to developing new housing. Developers must often pay for new roadway, sewer, water, and park facilities, along with miscellaneous other fees. There are also costs associated with getting

projects approved by the City and other agencies.

- Permit and approval process. In addition to the cost of fees on new projects, the amount of time required to process them varies by project, and the developer generally must pay holding costs, such as property taxes, during this time.

At present, the most significant barrier to developing affordable housing is lack of funding. Many affordable projects need substantial gap financing from the City. Competition for other funding sources (e.g., 9% tax credits, bond funds, State loan programs) is intense and all such funding sources are oversubscribed.

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

The City is undertaking a number of actions to reduce potential barriers and constraints to affordable housing, as well as promote housing for special needs populations. These include funds in support of affordable housing development, fee reductions and waivers, regulatory incentives, density bonuses, and rezoning of sites to higher densities. These are described in more detail in the City's 2021-2029 Housing Element, the final version of which was adopted in December 2021. The City incorporated a number of policy suggestions from the AI as action items in the Housing Element.

(<https://www.elkgrovecity.org/general-plan/housing-element-update>)

**Discussion:**

More information is available in the City's 2021-2029 Housing Element which has been incorporated into the City's General Plan adopted in August 2021. (<https://www.elkgrovecity.org/general-plan/general-plan-documents>)



## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

#### **Actions planned to address obstacles to meeting underserved needs**

While there are several constraints to meeting the needs of target-income residents, the primary obstacle is that there is a lack of funding to fully address all needs. In response to the level of need, the City has maintained its commitment to providing local funding to nonprofits; in 2023-24, the City's Community Service Grant program will provide an additional \$440,355 in funding to local nonprofits. In addition, the City anticipates allocating Measure E funding to a variety of activities that address homelessness. The City also supports nonprofits' efforts to raise private funds, in part through providing direct funding, use of rentable City facilities, and in-kind services (police, public works, integrated waste, and/or marketing support) to special events, including fundraisers.

Another obstacle to meeting underserved needs is that the location of many available services are in the City of Sacramento, which is not conveniently accessible for low-income residents of Elk Grove. While Elk Grove works closely with the regional transit agencies to improve access, and there are several daily public transportation linkages between Elk Grove and downtown Sacramento, lack of transportation to services outside of the City remains a barrier for some. The City continues to encourage nonprofit agencies to operate satellite offices within Elk Grove wherever possible.

Another obstacle is the number of nonprofits that need assistance with basic management and fiscal policies. Many Elk Grove local nonprofits have a small staff or are solely volunteer based. While passionate, these staff members and volunteers are devoted to a variety of tasks and programs and often overstretched expanding services to respond to growing needs. Unfortunately, most of these nonprofits do not have the capacity to meet the financial and reporting requirements of CDBG or other grant programs, and may need basic assistance securing tax-exempt status, navigating SAM.gov registration, setting up bookkeeping systems, and applying for or managing grants. City staff is available to meet with potential applicants throughout the year to aid with preparing for an application and offers a technical assistance workshop during the grant application process. Once an application has been approved for funding, the City provides targeted technical assistance throughout the funding year to all grantees to ensure they are able to administer the grant in accordance with federal requirements.

#### **Actions planned to foster and maintain affordable housing**

In 2023-24, the City will offer several programs to foster and maintain affordable housing, many of which are funded outside of the CDBG program:

- The minor home repair program will offer forgivable loans to low-income homeowners needing assistance to make minor health and safety repairs maintaining affordability for homeowners to

remain in their homes.

- The City will provide processing, and in some cases financial support, to the developers of more than 1,200 planned affordable housing units. Overall, the City anticipates investing about \$13.5 million in three pending projects, though the exact timing of loan disbursements is not currently known.
- The City will do design work on three properties it owns (Sheldon Farms North, Sheldon Farms South, and Old Town Elk Grove) and may issue a Request for Qualifications (RFQ) to solicit future development partners for affordable housing projects.
- The City will maintain its investment in affordable rental housing, in which it has loaned more than \$73 million and created nearly 1,800 affordable housing units since 2002.

### **Actions planned to reduce lead-based paint hazards**

While most housing units were built after 1978 in Elk Grove, the City will work together with the Sacramento County Health and Human Services Department to monitor incidences of elevated blood levels.

The City will also provide lead-abatement assistance for residential units through its minor home repair program. The program will comply with the Residential Lead Based Paint Hazard Reduction Act of 1992 (Title X) and subsequent changes in September 1999. The procedures regarding lead-based paint will include notification, identification, and treatment (if necessary).

### **Actions planned to reduce the number of poverty-level families**

The City's anti-poverty strategy is based on providing a range of employment opportunities and supportive services aimed at enabling those in poverty to move into the workforce or obtain benefits to which they are entitled (e.g., Social Security, disability). During the 2023-24 program year, these activities will include the Support Works and Uplift Elk Grove, among others. The Support Works program offered by Elk Grove Food Bank Services will provide case management, employment training, life skills coaching, and some educational opportunities. The City will also continue to support activities that preserve and expand the supply of housing that is affordable to low-income households.

### **Actions planned to develop institutional structure**

The City's Development Services Department - Housing and Public Services Division is responsible for the management, implementation, and monitoring of the Consolidated Plan documents, including the AAP. The City has two designated staff positions (Housing and Public Services Manager and Housing and Grant Specialist) to administer the programs and activities funded with CDBG funds. Staff works with the individual City divisions, such as Public Works, Economic Development, and Code Enforcement, and the City's advisory committees to develop procedures and coordination for administering programs that will

be carried out by these divisions.

For over ten years the City has operated a nonprofit grant program, fostering relationships with a network of community-based organizations that are delivering a full range of services to residents. The grant program funds a wide variety of public services which allows non-profit partners to expand services and meet the growing needs of residents. The City regularly monitors progress on activities to be carried out in the AAP to ensure compliance with City and federal regulations. The City's grant funding process promotes collaboration and coordination between these organizations in the delivery of services to reduce duplication of effort and to maximize the use of limited public resources.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The City will continue its work with neighboring jurisdictions, such as the County and the City of Sacramento and the Sacramento Housing and Redevelopment Agency, to address the regional issues that affect the needs of low-income persons as well as special needs populations. The City will also continue to work with many of the local nonprofits that provide a range of services to low-income Elk Grove residents. In addition, the City plans to work with Rancho Cordova and Citrus Heights, the two other small entitlement jurisdictions in Sacramento County, to research issues of interest to all jurisdictions and to coordinate on shared subrecipient monitoring.

### **Discussion:**

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

**Introduction:**

In the implementation of programs and activities under the 2023-24 AAP, the City of Elk Grove will follow HUD regulations concerning the use of program income, forms of investment, and overall low- and moderate-income benefit for the CDBG program.

#### Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	95.00%

The City calculates its low-income benefit on a one-year timeframe. Eligible activities must benefit primarily low-income areas or low-income persons/households who are Elk Grove residents.

**Attachment A**

**Non-State Grantee Certifications  
and  
Disclosure of Lobbying Activities**

## CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** --The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

**Anti-Lobbying** --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

## Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

**Following a Plan** -- It is following a current consolidated plan that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) \_\_\_\_\_ [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

**Compliance with Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

**Compliance with Laws** -- It will comply with applicable laws.

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title



**OPTIONAL Community Development Block Grant Certification**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

**Specific HOME Certifications**

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

**Eligible Activities and Costs** -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

**Subsidy layering** -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

## **Emergency Solutions Grants Certifications**

The Emergency Solutions Grants Program recipient certifies that:

**Major rehabilitation/conversion/renovation** – If an emergency shelter’s rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

**Essential Services and Operating Costs** – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

**Renovation** – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

**Supportive Services** – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal, State, local, and private assistance available for these individuals.

**Matching Funds** – The recipient will obtain matching amounts required under 24 CFR 576.201.

**Confidentiality** – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

**Homeless Persons Involvement** – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

**Consolidated Plan** – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

**Discharge Policy** – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

---

Signature of Authorized Official

---

Date

---

Title

**Housing Opportunities for Persons With AIDS Certifications**

The HOPWA grantee certifies that:

**Activities** -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

**Building** -- Any building or structure assisted under that program shall be operated for the purpose specified in the consolidated plan:

- 1. For a period of not less than 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
- 2. For a period of not less than 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

## **APPENDIX TO CERTIFICATIONS**

### **INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:**

#### **Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

# DISCLOSURE OF LOBBYING ACTIVITIES

OMB Control Number: 4040-0013

Expiration Date: 2/28/2022

Complete this form to disclose lobbying activities pursuant to 31 U.S.C.1352

<b>1. * Type of Federal Action:</b> <input type="checkbox"/> a. contract <input checked="" type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	<b>2. * Status of Federal Action:</b> <input type="checkbox"/> a. bid/offer/application <input checked="" type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	<b>3. * Report Type:</b> <input checked="" type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change
--	--	--

**4. Name and Address of Reporting Entity:**

Prime     SubAwardee

\* Name:

\* Street 1:     Street 2:

\* City:     State:     Zip:

Congressional District, if known:

**5. If Reporting Entity in No.4 is Subawardee, Enter Name and Address of Prime:**

<b>6. * Federal Department/Agency:</b> <input type="text" value="US Dept of Housing and Urban Development"/>	<b>7. * Federal Program Name/Description:</b> <input type="text" value="Community Development Block Grant"/>  CFDA Number, if applicable: <input type="text" value="14.218"/>
---	--

<b>8. Federal Action Number, if known:</b> <input type="text"/>	<b>9. Award Amount, if known:</b> \$ <input type="text"/>
--	--

**10. a. Name and Address of Lobbying Registrant:**

Prefix  \* First Name  Middle Name

\* Last Name  Suffix

\* Street 1:     Street 2:

\* City:     State:     Zip:

**b. Individual Performing Services** (including address if different from No. 10a)

Prefix  \* First Name  Middle Name

\* Last Name  Suffix

\* Street 1:     Street 2:

\* City:     State:     Zip:

**11.** Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when the transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

\* Signature: [Redacted Signature]

\* Name: Prefix  \* First Name  Middle Name

\* Last Name  Suffix

Title:     Telephone No.:     Date: [Redacted Date]

**Attachment B**

**SF-424 & SF-424D**



### Application for Federal Assistance SF-424

* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
--	--	--

* 3. Date Received: <input type="text"/>	4. Applicant Identifier: <input type="text"/>
---	--

5a. Federal Entity Identifier: <input type="text"/>	5b. Federal Award Identifier: <input type="text"/>
--	---

#### State Use Only:

6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>
---	---

#### 8. APPLICANT INFORMATION:

\* a. Legal Name:

* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="94-3366854"/>	* c. UEI: <input type="text" value="GHJBWTLJK3D7"/>
--	--

#### d. Address:

\* Street1:   
Street2:   
\* City:   
County/Parish:   
\* State:   
Province:   
\* Country:   
\* Zip / Postal Code:

#### e. Organizational Unit:

Department Name: <input type="text" value="Development Services"/>	Division Name: <input type="text" value="Housing and Public Services"/>
---	--

#### f. Name and contact information of person to be contacted on matters involving this application:

Prefix:  \* First Name:   
Middle Name:   
\* Last Name:   
Suffix:

Title:

Organizational Affiliation:

\* Telephone Number:  Fax Number:

\* Email:

**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

US Department of Housing and Urban Development

**11. Catalog of Federal Domestic Assistance Number:**

14.218

CFDA Title:

Community Development Block Grant

**\* 12. Funding Opportunity Number:**

B-23-MC-06-0058

\* Title:

Community Development Block Grant

**13. Competition Identification Number:**

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

The City will use CDBG funds for housing and community development projects including accessibility improvements, public services, and administration.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424**

**16. Congressional Districts Of:**

\* a. Applicant

\* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

**17. Proposed Project:**

\* a. Start Date:

\* b. End Date:

**18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="910,987.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="910,987.00"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

a. This application was made available to the State under the Executive Order 12372 Process for review on

b. Program is subject to E.O. 12372 but has not been selected by the State for review.

c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes  No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:

Middle Name:

\* Last Name:

Suffix:

\* Title:

\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative:

\* Date Signed:

## ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009  
Expiration Date: 02/28/2025

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.



**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE <input data-bbox="896 1339 1510 1377" type="text" value="City Manager"/>
APPLICANT ORGANIZATION <input data-bbox="94 1480 873 1518" type="text" value="City of Elk Grove"/>	DATE SUBMITTED 

**Attachment C**

**Resolution**

**Attachment D**

**Public Notices and Public Comment**

## PUBLIC NOTICE

### CITY OF ELK GROVE - CITY COUNCIL NOTICE OF PUBLIC HEARING

Dated: March 10, 2023

**NOTICE** is hereby given that on **March 22, 2023, at 6:00 p.m.**, or as soon thereafter as the matter may be heard, the City Council of the City of Elk Grove will hold a Public Hearing at the **Elk Grove City Hall, located at 8400 Laguna Palms Way, Elk Grove**, to consider the following action:

#### **2023-24 COMMUNITY DEVELOPMENT BLOCK GRANT AND COMMUNITY SERVICE GRANT PROGRAM ALLOCATIONS**

The purpose of this public hearing is to consider priorities and activities for the Community Development Block Grant (CDBG) and Community Service Grant (CSG) programs. Council will receive information and provide direction on the 2023-24 Action Plan priorities and consider 2023-24 funding recommendations.

The draft 2023-24 Action Plan, which will be available as stated below, will describe the CDBG programs and activities the City expects to undertake in the 2023-24 fiscal year. The City anticipates receiving approximately \$910,987 in new CDBG funding and reallocating approximately \$361,500 in unspent funding from previous years. The City also anticipates allocating \$440,355 in general funds for the CSG program. The City plans to use these funds for housing programs, public improvements, public services, and planning and administration.

The release of this notice is one of the City's activities to fulfill citizen participation requirements. Federal regulations require localities to provide the public with reasonable access to the 2023-24 Action Plan.

The public review and comment period for the 2023-23 Action Plan will begin April 10, 2023 and will end May 10, 2023. The City of Elk Grove City Council will consider adoption of the Action Plan and provide an additional opportunity for public comment at their May 10, 2023, meeting.

The public review and comment period for the draft 2023-24 Action Plan will begin April 10, 2023 on the City's website at [www.elkgrovecity.org/cdbg](http://www.elkgrovecity.org/cdbg) and at the following locations: Elk Grove City Hall, 8401 Laguna Palms Way; the Senior Center of Elk Grove, 8230 Civic Center Drive; Franklin Public Library, 10055 Franklin High Road; and Elk Grove Public Library, 8900 Elk Grove Boulevard. Copies of the draft Action Plan will be made available upon request and are free of charge. To request a copy please contact the Housing and Public Services Division at (916) 478-2254 or [housing@elkgrovecity.org](mailto:housing@elkgrovecity.org).

The City of Elk Grove encourages interested parties to participate in public meetings and comment on the issues being discussed. If you wish to provide testimony and are unable to participate in the meeting, written comments that are delivered to the City Clerk's office prior to the time of the hearing will be made a part of the public record. Written comments may be filed with the City Clerk, City of Elk Grove, 8401 Laguna Palms Way, Elk Grove, CA 95758.

Public comment on all aspects of the City's CDBG and CSG programs is welcome and may also be submitted prior to the meeting by mail to Sarah Bontrager, Housing and Public Services Manager, 8401 Laguna Palms Way, Elk Grove, CA 95758 or by phone/email at (916) 627-3209 or [sbontrager@elkgrovecity.org](mailto:sbontrager@elkgrovecity.org).

The live meeting can be viewed via the City's website at [http://www.elkgrovecity.org/city\\_hall/city\\_government/live\\_archived\\_broadcasts](http://www.elkgrovecity.org/city_hall/city_government/live_archived_broadcasts)

If you need translation services for languages other than English, please call 916.478.2254 for assistance.

If you need translation services for languages other than English, please call 916.478.2254 for assistance.

Spanish: Si necesita servicios de traducción para otro lenguaje, aparte de Ingles, por favor llamar al 916.478.2254 para asistencia.

Vietnamese: Nếu bạn cần dịch vụ thông dịch cho các ngôn ngữ khác ngoài tiếng Anh, xin vui lòng gọi 916.478.2254 để được trợ giúp.

Tagalog: Kung nangangailangan po ng tulong o interpretasyon sa ibang wika liban sa inglés, tumawag lang po sa 916.478.2254.

Chinese: 若你需要中文翻譯服務, 請來電 916.478.2254 接受協助

#### **NOTICE REGARDING CHALLENGES TO DECISIONS**

Pursuant to all applicable laws and regulations, if you wish to challenge in court any of the above decisions (including planning, zoning and/or environmental decisions), you may be limited to raising only those issues you or someone else raised at the public hearing(s) described in this notice/agenda, or in written correspondence delivered to the city at, or prior to, this public hearing.

#### **ADA COMPLIANCE STATEMENT**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Office of the City Clerk at (916) 478-3635. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

March 10, 2023