



2018-19 ACTION PLAN CITY OF ELK GROVE

ADOPTED
May 9, 2018



AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The 2018-19 Action Plan is a one-year plan to address the community development and low-income housing needs in the City of Elk Grove. It continues the implementation of the five-year Consolidated Plan, for which the City received a two-year extension to accommodate a regional cooperative effort related to fair housing. Both the Consolidated Plan and the Action Plan are implemented by the City's Housing and Public Services Manager in the Development Services Department.

The City anticipates receiving \$820,000 in 2018-19 funds from the federal Community Development Block Grant (CDBG) program. In the event the City receives more or less than the estimated amount in funding, the strategy for adjusting the allocations is described in this Action Plan. The City also plans to meet its community development and housing needs using the City's Affordable Housing Fund, Neighborhood Stabilization Program, Community Service Grant program, and a State appropriation to address homelessness.

City staff encouraged citizen participation throughout the Action Plan process. This included consulting local organizations, holding public meetings, and encouraging public comment during the public review period. Using research and input from the public, City staff formulated the objectives and outcomes that are briefly described below.

2. Summarize the objectives and outcomes identified in the Plan

Objectives

The City's key objectives for the 2018-19 funding period include the following:

- Expand the City's stock of permanent affordable housing for low-income households, particularly those exiting homelessness and/or transitional housing, by assisting with the construction and/or acquisition and rehabilitation of affordable housing units.
- Provide a housing repair program that addresses the quality and affordability of ownership housing stock for target-income households.
- Remove barriers to accessibility throughout the City, especially those barriers identified as a priority by the Disability Advisory Committee.
- Assist community-based organizations with financing that allows them to provide new or expanded services to target-income residents, especially seniors, youth, and the homeless.
- Continue work on a regional Analysis of Impediments to Fair Housing Choice (which began as an Assessment of Fair Housing), to include 11 agencies in the Sacramento area, and which is expected to be completed in 2019.

Outcomes

The City's housing outcomes for this planning period include funding the construction of new affordable housing units, and offering a housing rehabilitation program for low-income homeowners in partnership with Habitat for Humanity. The City will also meet housing goals through funding provided by the Neighborhood Stabilization Program and/or the Affordable Housing Fund.

The City will also fund public improvements, including an ADA-compliant curb ramp installation project to assist disabled residents.

The City received applications from nine eligible organizations for public service programs, and plans to fund the following:

- Big Brothers/Big Sisters of Greater Sacramento, which will offer a youth mentoring program.
- Support Works, a case management and education program run by the Elk Grove Food Bank.
- Meals on Wheels by ACC, which offers daily hot or frozen meals to homebound seniors.
- Sacramento Self-Help Housing, which offers housing counseling to homeless residents and those at risk of homelessness and provides case management for clients at the City's two transitional housing projects.
- Tenants' rights and fair housing advice, mediation, and investigation through a partnership with Sacramento Self-Help Housing and Project Sentinel.

The City will also fund several community service programs through its locally-funded Community Service Grant program, including activities that primarily benefit low-income households, such as:

- Elk Grove HART, which provides assistance to homeless individuals and families through referrals, mentoring, and operation of a winter emergency shelter program.
- Society of Saint Vincent De Paul, which offers emergency funding to low-income families in an effort to prevent eviction or utility shutoff.
- Uplift Elk Grove, which will coordinate with individuals and families living in or near poverty and connect them with volunteer mentors focused on ending generational poverty.

3. Evaluation of past performance

The City evaluated its past performance as a part of determining which activities to fund in the 2018-19 year.

The City has had a great deal of success creating new affordable housing. Since 2002, the City has invested nearly \$64 million in the creation of over 1,500 new rental units affordable to low-income and very low-income households. A project that will add 97 new affordable rental units is under construction, and was supported by a \$5 million investment from the City's Affordable Housing Fund. This Action Plan includes activities that continue to expand affordable housing resources, including consideration of new affordable rental units.

In the last several years, the City has also taken steps to identify and address needs related to homelessness. The City opened its first transitional housing project in 2013, and added a second transitional house focused on families that opened in 2015. In 2016, the City acquired an eight-bedroom property that serves as permanent shared housing for persons exiting homelessness (directly or from transitional housing). In 2017, the City contracted with Sacramento Self Help Housing for homeless navigation services, aimed at helping homeless people obtain the documentation and referrals necessary to connect with services and housing. In early 2018, the City acquired their fourth property, which will be used to provide temporary housing for families with young children as they work to locate permanent housing. As clients exit transitional housing, it has become apparent that additional permanent affordable housing is needed, particularly at the lowest income levels.

In the area of accessibility, the City has completed dozens of ADA curb ramps and several sidewalk infill projects in recent years. The need for these activities remains high. The City's Disability Advisory Committee continues to weigh in on priority projects and locations.

The City has typically devoted the full 15% allowed to public services, serving thousands of households with a range of services, from meals to transportation to housing counseling. Many households have come to depend on these services, and new households are accessing them. The City plans to continue to devote the maximum allowable funding to public services, and also to supplement it with around \$380,000 in General Fund monies.

4. Summary of Citizen Participation Process and consultation process

The City offered several opportunities for participation and comment throughout the Action Plan process:

- A public meeting to solicit feedback on needs was held on February 26, 2018. The meeting was noticed in the Elk Grove Citizen (a newspaper of general circulation), and staff also sent emails to interested persons and organizations. The meeting was attended by 15-20 people, mostly representing nonprofits.
- The City offered an opportunity for comment at its March 28, 2018 City Council meeting, when priority needs and 2018-19 funding allocations were discussed.
- The City offered an opportunity for comment at the May 9, 2018 City Council meeting, when the Action Plan was adopted.
- Staff attended regularly scheduled meetings of the Disability Advisory Committee and HART/Homeless Solutions Committee to solicit feedback on needs and potential projects. All meetings were open to members of the public.
- The City held an interdepartmental meeting to discuss potential projects.

In addition to the participation opportunities held in coordination with the Action Plan, the Consolidated Plan process offered more extensive outreach efforts, including interviewing Food Bank clients and attendees at free meals, and a survey of nonprofits. Based on conversations with nonprofit representatives and a survey conducted as a part of this year's Action Plan process, the needs expressed at that time remain relevant.

This Action Plan was available for public review during a public comment period from April 9 to May 9, 2018. A public notice announcing its availability was published in the Elk Grove Citizen on March 21 and a second notice was published on April 25, 2018. The first public hearing on the Action Plan was held in front of the Elk Grove City Council on March 28 and a second public hearing was held on May 9, 2018.

5. Summary of public comments

The City received a number of public comments at the City Council meetings on March 28, 2018. Most of the comments were in support of various organizations, only some of which were eligible for CDBG funding.

- Patricia Beal of the Senior Center of Elk Grove expressed support for the funding recommendation for the Senior Center and expressed excitement at moving to the new Community/Senior Center currently under construction by the City.
- Mike McLaughlin of CCSD spoke about his organization's desire to train low-income residents for future careers in the fire service.

- Judy Sala from the Elk Grove Food Bank detailed the need to receive grant funding for the Food Bank's continued operations in serving homeless, senior, veteran, and student residents of Elk Grove. Ms. Sala also thanked the City for its continued support over the years.
- Ken Bennett of Sacramento Self Help Housing thanked the City for being proactive in finding solutions toward homelessness.
- Jack Kirwin of Habitat for Humanity highlighted the need for housing repair programs and expressed gratitude for staff's recommendation that Habitat be selected to provide this service to Elk Grove.
- David Morikawa of Meals on Wheels expressed his support of the staff's recommendation for funding for his program.
- Lana Shearer declared the importance of local performing arts programs and the value the arts bring to the community; she supports funding Musical Mayham.
- Aliane Murphy-Hasan of the NAACP vowed commitment to inclusion and support for CCSD's low-income training and diversity program.
- Veronica Piazza noted her support for Musical Mayhem.
- Teresa Edwards spoke about her support for the Society of Saint Vincent De Paul's new program, which would expand funding for utility assistance for low-income Elk Grove households.

Video of the meeting is available on the City's website and includes full comments from each speaker.

In addition to the comments received at the meeting, two comments were submitted in writing prior to the meeting and are included in Exhibit D.

- Laine Himmelmann submitted an electronic comment prior to the public hearing expressing excitement over Habitat for Humanity being funding and the need for home repairs for seniors and veterans.
- Gabrielle Rocco submitted comments in support of funding Musical Mayhem, which was an applicant for Community Service Grant funding and which was not eligible for CDBG funding.

No public comment was received at the May 9, 2018 public hearing in front of the City Council. However, the City did receive six written comment letters during the 30-day public comment period, which are included in Exhibit D. All letters were in support of funding Habitat for Humanity, which was recommended for funding in the amount of \$174,000.

6. Summary of comments or views not accepted and the reasons for not accepting them

To date, the City has not received any public comments that were not accepted. The City attempted to incorporate feedback received throughout the Action Plan outreach efforts into the Plan in some fashion.

7. Summary

As a part of the Consolidated Plan effort, the City selected two key priorities:

- Build healthy communities; and
- Expand economic opportunities.

Those goals align closely with two of the City Council's four goals, which include "grow and support safe, livable, and attractive neighborhoods" and "create a vibrant, diversified economy."

Within those priorities, the City identified seven main goals:

- Foster affordable housing;
- Expand homeless housing and services;
- Create local jobs;
- Provide social services;
- Improve accessibility;
- Construct or upgrade public facilities; and
- Maintain community standards.

To address those goals in 2018-19, the City plans to fund the construction of new affordable housing, fund a housing rehabilitation for low-income homeowners, support nonprofits offering a wide range of social services, and assist with installation of accessible curb ramps in priority locations throughout the City.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Table 1 – Responsible Agencies

Agency Role	Name	Department/Agency
Lead Agency	ELK GROVE	Development Services
CDBG Administrator	ELK GROVE	Development Services

Narrative

The Development Services Department – Housing and Public Services Division is responsible for overseeing the administration of the City's CDBG funding, including the preparation of the Consolidated Plan and Action Plan. Within the Development Services Department, the Housing and Public Services Manager oversees the day-to-day administration of the CDBG program.

Consolidated Plan Public Contact Information

City of Elk Grove
8401 Laguna Palms Way
Elk Grove, CA 95758
Attn: Housing and Public Services Manager
916-627-3209
sbontrager@elkgrovecity.org

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

In preparing the Consolidated Plan, the City consulted with a variety of agencies, including local and regional nonprofits, Legal Services of Northern California, the Sacramento Housing Alliance, Sacramento Steps Forward, and many others. The City also attended several meetings of specialized City committees and spoke with Food Bank and weekend meal program clients.

The goal of the consultation process was to gather data to help determine the priority needs of Elk Grove citizens and opportunities for coordination to improve availability and accessibility to services.

The 2018-19 Action Plan consultations built off of the robust consultation done as a part of the Consolidated Plan preparation last year, and was focused on working with Elk Grove nonprofits and committees to evaluate whether the needs identified remained relevant.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I)).

The City's public housing agency is the Sacramento Housing and Redevelopment Agency (SHRA), which noted that it consulted with several agencies in an attempt to determine the level of coordination needed.

At the local level, the Elk Grove Food Bank and Sacramento Self Help Housing provide case management services, including referrals to private and governmental health, mental health, and service agencies. The Food Bank holds several health-related events each year, and also provides referrals to free or low-cost (\$5/session) mental health counseling offered by Hope for Healthy Families. The Food Bank serves many clients of affordable housing, and provides on-site services at all four of the City’s senior affordable housing complexes. Sacramento Self Help Housing provides services from the Elk Grove United Methodist Church one day per week, and on-site services at the City’s two transitional houses and one permanent shared housing project. It is anticipated the Sacramento Self Help Housing will be a partner on the newly-acquired family navigation hub.

Several other affordable housing complexes have on-site services provision through a nonprofit partnership, but the hours maintained by staff are often limited.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City increased its involvement in the Continuum of Care, which is currently administered by Sacramento Steps Forward. In 2017, the City’s Housing and Public Services Manager began a two-year term on the Sacramento Steps Forward Advisory Board; in 2018, she was appointed Vice Chair of the Advisory Board. The Housing and Public Services Manager also serves on the Performance Review Committee.

The City has also worked with the City of Sacramento and Sacramento County on efforts to address homeless needs outside of the Continuum of Care, including through No Place Like Home and Whole Person Care funding resources.

The City's efforts to address the needs of homeless persons have included the following:

- Formation of the Homeless Solutions Committee, a group of social service providers and faith-based organizations that meets roughly monthly to discuss homeless issues and meaningful ways to address them. In 2017, the Homeless Solutions Committee merged with Elk Grove HART's regular public meeting to improve coordination in provision of services to the homeless.
- Acquisition and rehabilitation of three temporary or transitional housing properties in the last six years.
- Acquisition and rehabilitation of an eight-bedroom property to be used as permanent shared housing for those exiting homelessness and/or transitional housing.
- Funding Sacramento Self-Help Housing, which provides housing counseling to homeless persons or those at risk of homelessness.
- Funding the Elk Grove Homeless Assistance Resource Team (HART), which provides mentoring and other services to the homeless, including EG WINS, a winter sanctuary program for homeless offered in Elk Grove during the coldest winter months. EG WINS served 78 people in the 2017-18 season, an increase of 30% over the previous year.
- Funding two new non-profits with the mission of preventing homelessness and providing stabilizing resources to the lowest income individuals and families.

The City is committed to increasing the supply of permanent affordable housing available to homeless and those exiting transitional housing. To that end, the City negotiated with the Bow Street Apartments (currently under construction) to set aside two units for households exiting transitional housing and to move homeless households (as verified by the City) to the top of its waitlist. The City also is participating in discussions around No Place Like Home, a new funding source that would expand housing options for homeless persons with mental health issues.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS.

Sacramento Steps Forward, the lead agency for the Sacramento County Continuum of Care, receives funding through SHRA. Elk Grove does not have sufficient population to receive Emergency Shelter Grant (ESG) funds directly. The City is eligible to receive funding through the California Department of Housing and Community Development (HCD) ESG allocation, and in 2017, HCD awarded SHRA more than \$900,000 to be spent on rapid re-housing throughout Sacramento County, including in Elk Grove. The City and its nonprofit partners are actively working with Volunteers of America, the rapid re-housing provider, which has enrolled several households in the program.

The City's Housing and Public Services Manager currently serves on the Sacramento Steps Forward Advisory Board and Performance Review Committee, which sets performance and outcome standards for regional ESG funding received directly from HUD. Through Sacramento Steps Forward, the City has been involved in reviewing the challenges of rapid re-housing regionally, including length of stay considerations, lack of market supply, and appropriate households to target for rapid re-housing assistance.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities.

Table 2 – Agencies, Groups, and Organizations Who Participated

1	Agency/Group/Organization	Disability Advisory Committee
	Agency/Group/Organization Type	Housing Services-Persons with Disabilities Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Disability Advisory Committee identified priorities for sidewalks, curb ramps, and accessible parks and recreation areas.
2	Agency/Group/Organization	HART/Homeless Solutions Committee
	Agency/Group/Organization Type	Housing Services - Housing Services-homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Staff attended every meeting of the HART/Homeless Solutions Committee. Committee members noted the high level of need of chronically homeless and homeless families. They noted that many homeless have mental health and/or substance abuse issues, and finding housing in Elk Grove is particularly difficult due to an exceptionally strong rental market. Future homeless needs include employment training, supportive services (such as mentoring), and most importantly permanent housing. Staff will continue to work with the HART/Homeless Solutions Committee in identifying projects for potential funding with CDBG.

3	Agency/Group/Organization	Elk Grove Adult Community Training
	Agency/Group/Organization Type	Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Noted continued need for services for persons with disabilities and improvements to facilities serving severely disabled.
4	Agency/Group/Organization	Elk Grove Food Bank Services
	Agency/Group/Organization Type	Housing Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-homeless Services-Education Services-Employment
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Noted high and increasing level of need for their services and for affordable housing, especially for seniors and the homeless.
5	Agency/Group/Organization	Sacramento Self Help Housing
	Agency/Group/Organization Type	Housing Services - Housing Services-homeless Regional organization

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Noted lack of housing options in Elk Grove for homeless and extremely low-income; also noted transit is a problem. Lack of short-term housing options means clients enrolled in programs remain homeless even while searching for housing. High rental rates and significant competition for units leads to few very low-income clients being able to find housing locally.
6	Agency/Group/Organization	Development Services - City of Elk Grove
	Agency/Group/Organization Type	Other government - Local Grantee Department
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Met with Department representatives. Noted continued need for affordable housing, especially permanent housing, and accessibility improvements.
7	Agency/Group/Organization	Economic Development - City of Elk Grove
	Agency/Group/Organization Type	Other government - Local Grantee Department
	What section of the Plan was addressed by Consultation?	Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Met with Department representatives. Noted other funding sources are a better fit for accomplishing objectives of job creation and business development.

Identify any agency types not consulted and provide rationale for not consulting.

The City consulted a variety of agencies serving Elk Grove residents and the region. No agency types were specifically left out of the consultation process.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Table 3 – Other Local / Regional / Federal Planning Efforts

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Sacramento Steps Forward	Both include the goal of addressing homelessness.
2013-2021 Housing Element	City of Elk Grove	Both include the goal of fostering affordable housing.

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation

Summarize citizen participation process and how it impacted goal-setting.

The City offered several opportunities for participation and comment throughout the Action Plan process, as indicated below. In addition to these opportunities, several committees (including the Disability Advisory Committee and the Homeless Solutions Committee) provided feedback on priorities at their regularly scheduled and publicly noticed meetings.

The comments received through the citizen participation process were incorporated into the analysis on projects to fund in the 2018-19 year.

Citizen Participation Outreach

Table 4 – Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Newspaper Ad	Non-targeted/broad community	The City published newspaper ads to publicize meetings on January 19, March 21, and April 25. Those meetings were attended by several people, but it is unclear which attendees found out about the meetings through the newspaper ads.	Summarized under public meetings.	Summarized under public meetings.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Internet Outreach	Non-targeted/broad community	The City published newspaper ads to publicize meetings on January 19, March 21, and April 25. Those meetings were attended by several people, but it is unclear which attendees found out about the meetings through the newspaper ads.	Summarized under public meetings.	Summarized under public meetings.	
3	Public Meeting	Non-targeted/broad community	About 10-15 people attended the February 13 meeting. Most represented a nonprofit organization.	There is still an underserved population in Elk Grove. Many organizations would like to expand services, but funding is limited and office/facility space costs are a concern.	All comments were accepted.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Public Hearing	Non-targeted/broad community	Around 35 people are estimated to have attended the March 28 City Council meeting, but some in attendance were most likely there for unrelated matters.	See summary of public comments in Executive Summary.	All comments were accepted. Some comments were on activities that are not eligible for or did not request CDBG funding.	
5	Public Hearing	Non-targeted/broad community	Around 75 people are estimated to have attended the May 9 City Council meeting, but some in attendance were most likely there for unrelated matters.	See summary of public comments in Executive Summary.	All comments were accepted.	

AP-15 Expected Resources – 91.220(c) (1, 2)

Introduction

The City anticipates continuing to receive CDBG funding throughout the Consolidated Plan period. In addition, the City expects to generate funding for affordable housing through impact fees on new residential and nonresidential development.

Priority Table

Table 5 - Expected Resources – Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 6				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	820,000	0	0	820,000	0	
General Fund	public - local	Public Improvements Public Services	380,000	0	0	380,000	0	The City allocates General Fund monies to support nonprofits. Many nonprofits serve low-income residents, but that is not a requirement of the funding source.
Housing Trust Fund	public - local	Acquisition Housing Public Services	1,700,000	0	13,000,000	14,700,000	0	The City collects an affordable housing impact fee on new residential and nonresidential development. Amount includes current and planned loan commitments in the amount of \$10 million.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 6				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
Housing Trust Fund	public - state	Acquisition Housing Public Services	0	0	4,500,000	4,500,000	0	The City received a direct appropriation from the State in order to funds activities helping navigate homeless people to housing.

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied.

The CDBG program does not have a matching requirement. However, in evaluating the proposals for CDBG funding each year, the City uses match funds as a factor in determining recommended allocations. The City does add local funds to further support many of the organizations receiving CDBG funding.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan.

As of the writing of this Action Plan, there are three City-owned properties that will be used to meet the housing needs of low-income households, including properties planned for a navigation hub, permanent shared housing, and a vacant parcel with an as-yet unidentified housing use. The City may use some CDBG funding to acquire land for affordable housing over the course of the planning period.

Discussion

The City attempts to maximize the use of all of its available funding sources by encouraging projects that access private financing (grants, loans, and donations) or other federal or state funding resources, including tax credits. The City actively pursues available grants for housing and community development programs.

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Table 6 – Goals Summary

Sort Order	Goal Name	Start Year	End Year	Category	Needs Addressed	Funding	Goal Outcome Indicator
1	Foster Affordable Housing	2013	2018	Affordable Housing	Build Healthy Communities	CDBG: \$174,000 Housing Trust Fund: \$5,000,000	Rental units constructed: 95 Household Housing Unit Housing units rehabbed: 8 Households Assisted
2	Expand Homeless Housing and Services	2013	2018	Homeless	Build Healthy Communities	CDBG: \$27,638 General Fund: \$23,870 Other: \$57,578	Homelessness Prevention: 130 Persons Assisted
3	Provide Social Services	2013	2018	Non-Homeless Special Needs	Build Healthy Communities	CDBG: \$95,362 General Fund: \$356,181	Public service activities other than Low/Moderate Income Housing Benefit: 934 Persons Assisted
4	Improve Accessibility	2013	2018	Non-Housing Community Development	Build Healthy Communities	CDBG: \$400,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 2,000 Persons Assisted

Goal Descriptions

Table 7 – Goal Descriptions

1	Goal Name	Foster Affordable Housing
	Goal Description	
2	Goal Name	Expand Homeless Housing and Services
	Goal Description	
3	Goal Name	Provide Social Services
	Goal Description	Beneficiaries include those estimated for CDBG public service activities only, except for Sacramento Self Help Housing’s homeless activities. The number of beneficiaries for non-CDBG-funded activities exceeds 8,000. The number of beneficiaries for CDBG-funded activities is 934.
4	Goal Name	Improve Accessibility
	Goal Description	Number of persons assisted is an estimate. Exact location of curb ramps is to be determined.
5	Goal Name	Construct or Upgrade Public Facilities
	Goal Description	

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b).

The City estimates that 97 new affordable rental housing units will be constructed in 2018-19, supported by a \$5 million loan from the City; these units were reported in a previous Action Plan. The City will also likely make \$5 million in funding available to finance an additional 95 units of affordable housing, but due to requirements to obtain multiple funding sources to construct projects, it is unlikely that construction on these new units would be completed during the 2018-19 fiscal year.

The City currently has 1,588 affordable housing units that were supported by City funding sources, with an additional 97 units under construction and 95 units in the planning/financing phase.

AP-35 Projects – 91.220(d)

Introduction

The activities to be undertaken during 2018-19 are summarized below. All activities identified are expected to be completed no later than June 30, 2019.

Table 8 – Project Information

#	Project Name
1	Administration
2	Habitat for Humanity Home Repair Program
3	Curb Ramp Accessibility Upgrades
4	Big Brothers/Big Sisters of Greater Sacramento
5	Food Bank - Support Works
6	Meals on Wheels
7	SSHH - Housing Counseling
8	SSHH - Renters Helpline
9	SSHH - Transitional Housing Case Management
10	Fair Housing

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs.

In making project recommendations, consideration was given to a variety of thresholds that projects must meet to comply with CDBG objectives, including meeting one of the national objectives and addressing one of the community priorities set out in the Consolidated Plan. Staff also took into account activity need and justification, cost reasonableness and effectiveness, activity management and implementation, experience with similar activities, past performance, leveraged funds, and completeness of the application. Project recommendations are for those projects determined most likely to be successful and maintain compliance with CDBG regulations.

While there are several constraints to meeting the needs of low-income residents, the primary obstacle is that there is a lack of funding to fully address all needs. The economic challenges of recent years forced many nonprofits to cut services. In response to the level of need, the City has maintained its commitment to providing local funding to nonprofits; for 2018-19, the City's Community Service Grant program funding is expected to grow to about \$380,000 per year (an approximately 3% year-over-year increase). The City also supports nonprofits' efforts to raise private funds, in part through providing direct funding and in-kind services to special events, including fundraisers.

A second obstacle to meeting underserved needs is that the location of many available services is in the City of Sacramento. Elk Grove works closely with the regional transit agencies to improve access, and there are several daily public transportation linkages between Elk Grove and downtown Sacramento. The City has also encouraged nonprofit agencies to operate satellite offices within Elk Grove. In 2018-19, Sacramento Self Help Housing and the Sacramento County Department of Human Assistance will operate out of offices at the Elk Grove United Methodist Church one day per week.

Another obstacle is the number of nonprofits that need assistance with basic management and fiscal policies. Many new nonprofits have formed in Elk Grove and throughout the region, and they have small

but passionate staffs and volunteers devoted to a variety of issues. Unfortunately, most new nonprofits do not have the capacity to meet the financial and reporting requirements of CDBG and other grant programs, and may need basic assistance securing tax-exempt status, setting up bookkeeping systems, and applying for grants. The City plans to offer a capacity-building workshop in 2018-19 to local nonprofits.

AP-38 Projects Summary

Project Summary Information

Below is a table showing planned projects and their anticipated allocations. In the event the City is awarded more than the anticipated \$820,000, the allocations will be adjusted to increase the administration budget by 15% of the overage amount, with the remainder of the overage amount applied to the curb ramp accessibility upgrades project. In the event that the City is awarded less than \$820,000, all activity amounts will be cut by the percentage decline in the allocation.

Table 9 – Project Summary

Project Name	Goals Supported	Needs Addressed	Funding
Administration	N/A	N/A	CDBG: \$108,000
Habitat for Humanity Home Repair Program	Foster Affordable Housing	Build Healthy Communities	CDBG: \$174,000
Curb Ramp Accessibility Upgrades	Improve Accessibility	Build Healthy Communities	CDBG: \$400,000
Big Brothers/Big Sisters of Greater Sacramento	Provide Social Services	Build Healthy Communities	CDBG: \$15,753
Food Bank - Support Works	Provide Social Services	Build Healthy Communities	CDBG: \$32,000
Meals on Wheels	Provide Social Services	Build Healthy Communities	CDBG: \$25,609
SSHH - Housing Counseling	Expand Homeless Housing and Services	Build Healthy Communities	CDBG: \$7,500
SSHH - Renters Helpline	Provide Social Services	Build Healthy Communities	CDBG: \$22,000
SSHH - Transitional Housing Case Management	Expand Homeless Housing and Services	Build Healthy Communities	CDBG: \$20,138
Fair Housing	N/A	Build Healthy Communities	CDBG: \$15,000

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed.

Elk Grove used a need-based strategy, as opposed to a place-based strategy, to select projects. The majority of the activities the City plans to conduct will be offered to residents Citywide. Projects with specific locations, such as curb ramp improvements, will have locations chosen in coordination with the Disability Advisory Committee or other stakeholder groups.

Rationale for the priorities for allocating investments geographically

The City did not allocate investments geographically. In consultation with City staff, service providers, and community groups, no particular areas were identified as needing a high level of investment. Additionally, based on the most recent data available, the City does not have any areas where more than 51% of the residents are low-income, a common test for geographic targeting.

Discussion

No geographic priorities are proposed.

AP-55 Affordable Housing – 91.220(g)

Introduction

Although the Action Plan focuses on affordable housing, the City's only HUD funding source is CDBG, which limits the amount of funding that can be spent on affordable housing by prohibiting new construction of housing. (Other HUD programs, such as HOME, are specifically targeted to affordable housing.) The City's strategies related to CDBG-funded affordable housing efforts focus on maintaining affordability for homeowners or creating a limited number of new rental opportunities. Other funding sources are provided to support affordable housing as available.

Table 10 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	8
Special-Needs	0
Total	0

Table 11 - One Year Goals for Affordable Housing by Support Type

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
Production of New Units	97
Rehab of Existing Units	8
Acquisition of Existing Units	0
Total	97

Discussion

In 2018-19, the City will offer several programs to foster and maintain affordable housing:

- The Habitat for Humanity Home Repair Program will offer volunteer-based home repairs to homeowners in the greatest need of assistance and provide health and safety repairs to their homes.
- Construction will be completed on a new housing project with 97 affordable units (Bow Street Apartments), supported by a \$5 million loan from the City.
- The City will likely fund a new 95-unit affordable housing project (Gardens at Quail Run), supported by a loan from the City's Affordable Housing Fund.
- The City will maintain its investment in affordable rental housing, in which it has loaned \$64 million and created 1,588 affordable housing units in roughly the last decade.

AP-60 Public Housing – 91.220(h)

Introduction

SHRA is the public housing agency serving the City of Elk Grove. SHRA is independent of the City of Elk Grove, and the City retains no control over their funding or implementation of programs.

Actions planned during the next year to address the needs to public housing

Please refer to the SHRA Public Housing Authority Annual Plan for information on the ways that SHRA plans to address public housing needs.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

SHRA encourages public housing residents to participate in policy, procedure, and program implementation and development through its Resident Advisory Board. In addition, the Housing Authority recognizes Resident Committees throughout the Sacramento region, which are resident-elected bodies representing residents in their respective complexes. SHRA also distributes a quarterly newsletter to all residents, which contains relevant news, information on training and employment opportunities, and other community resources available to public housing residents. Public housing residents also participate in the development of the SHRA's five-year and annual plans. The Resident Services Division distributes a survey to prioritize resident needs and schedule short- and long-term improvements.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

SHRA is not designated as "troubled."

Discussion

A wealth of information on SHRA and their programs, housing resources, budgets, and financial planning and reporting is available on their website at www.shra.org.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The City's strategy related to the needs of the homeless, those at risk of homelessness, and other special needs populations is focused primarily on funding new housing and supportive services options in Elk Grove.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs.

For several years, the City has provided housing counseling to homeless persons and those at risk of becoming homelessness through a partnership with Sacramento Self Help Housing. Sacramento Self Help Housing provides housing counseling, including access to a database of low-cost housing resources in the region. Sacramento Self Help Housing provides services from the Elk Grove United Methodist Church, and the Sacramento County Department of Human Assistance (which includes welfare programs) operates from the same location one day per week.

In 2018-19, Sacramento Self Help Housing will provide a full-time "homeless navigator," who will proactively seek to connect with the homeless and help them to obtain housing and services. The navigator will also administer the VI-SPDAT survey, allowing homeless persons to be placed in the coordinated entry system maintained by Sacramento Steps Forward.

Addressing the emergency shelter and transitional housing needs of homeless persons.

In the past six years, the City completed the acquisition and rehabilitation of two transitional housing facilities, including one focused on families. Currently, there are five single individuals and three families in the two houses. In early 2018, the City purchased a property for use as a navigation hub (short-term housing option) for homeless families with children.

Elk Grove HART operates a Winter Sanctuary that provides overnight shelter to homeless persons at various churches during the coldest months. The shelter continued operations in 2017-18 winter months, serving 78 people, and expects to offer shelter at least 14 weeks in 2018-19. The City will provide \$10,000 to HART in 2018-19 (local funding) in order to assist with their client tracking and management.

City staff has also participated in regional discussions related to increasing the shelter options for homeless individuals and families.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again.

The City's transitional housing helps clients move from homelessness to permanent housing over a period of three to twelve months. The facilities have generally been successful at helping residents to obtain more secure housing. The City funds housing counseling through Sacramento Self Help Housing and case management for residents of the two transitional housing projects.

In 2016-17, the City purchased an eight-bedroom home that will be used as permanent housing for persons who are homeless or exiting transitional housing.

Also in 2016-17, the City began participating in the Rapid Rehousing Program offered in coordination with the State's Emergency Shelter Grant and SHRA. These funds are available as a temporary rental subsidy to homeless individuals and families and the program is expected to continue in the 2018-19 program year.

The City negotiated with the developer of the Bow Street Apartments (97 affordable units under construction) to provide two units to households exiting the City's transitional housing and to move homeless housed (as verified by the City) to the top of the waitlist.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

In 2018-19, the City will fund four activities aimed at preventing homelessness:

- The Elk Grove Food Bank will offer case management, benefits navigation assistance, life skills training, and other opportunities to low-income households.
- Sacramento Self-Help Housing will provide housing counseling, with the goal of helping people who are currently homeless or in imminent danger of becoming homeless to secure new housing.
- The Society of Saint Vincent De Paul will offer utility assistance to households with a pending electric or gas shutoff.
- Uplift Elk Grove will offer a mentoring program aimed at ending generational poverty, helping primarily households at risk of becoming homeless.

Discussion

In addition to services for homeless persons or those at risk of homelessness, the City's special needs populations include seniors, disabled persons, foster children, and victims of domestic violence, among others. The City will fund several programs and services assisting these special needs populations in 2018-19. These include the following:

- Senior services, including home-delivered meals and meals served at the Senior Center;
- Accessibility improvements, which will primarily benefit mobility-impaired individuals; and
- Social services, including the Food Bank programs.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction

The City identified several barriers to affordable housing in the process of drafting its 2013-2021 Housing Element update. Notable barriers to developing affordable housing include:

- Land availability, particularly the availability of land zoned at densities appropriate for multi-family housing.
- Environmental factors, such as floodplain and native oak trees.
- Cost of land. Land costs are rising, and a recent survey showed the price of land varied from \$53,000 per acre up to \$550,000 per acre. A financially feasible multi-family project generally requires several acres, and parcels with appropriate zoning and/or entitlements may be more expensive.
- Construction costs. Recently estimated affordable housing projects have had per-unit costs of about \$260,000, although the majority of that amount is financed through private funding and federal or state tax credits. Builders of market-rate and affordable housing have noted rising materials and labor costs, as well as a shortage of skilled labor.
- Availability of financing.
- Land use controls. Zoning designations affect the availability of land suitable for multi-family development.
- Residential development standards, which control the type, location, and density of residential development in Elk Grove. Parking requirements, building setbacks, height limits, and open space requirements are essential to ensuring that Elk Grove remains a safe and enjoyable place to live, but may constrain the density at which land is developed.
- Design guidelines, which control the appearance of new development. The requirements of design guidelines may slightly increase the cost of building new housing.
- Site improvement, development impact, and processing fees. These fees can add significant cost to developing new housing. Developers must often pay for new roadway, sewer, water, and park facilities, along with miscellaneous other fees. There are also costs associated with getting projects approved by the City and other agencies.
- Permit and approval process. In addition to the cost of fees on new projects, the amount of time required to process them varies by project, and the developer generally must pay holding costs, such as property taxes, during this time.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City is undertaking a number of actions to reduce potential barriers and constraints to affordable housing, as well as promote housing for special needs populations. These include funds in support of affordable housing development, fee reductions and waivers, regulatory incentives, density bonuses, and rezoning of sites to higher densities. These are described in more detail in the City's 2013-2021 Housing Element.

Discussion

More information is available in the City's 2013-2021 Housing Element.

AP-85 Other Actions – 91.220(k)

Actions planned to address obstacles to meeting underserved needs

While there are several constraints to meeting the needs of target-income residents, the primary obstacle is that there is a lack of funding to fully address all needs. Economic challenges in recent years forced many nonprofits to cut services. In response to the level of need, the City has maintained its commitment to providing local funding to nonprofits; in 2018-19, the City's Community Service Grant program funding will increase to about \$380,000. The City also supports nonprofits' efforts to raise private funds, in part through providing direct funding and in-kind services to special events, including fundraisers.

Another obstacle to meeting underserved needs is that the location of many available services is in the City of Sacramento. Elk Grove works closely with the regional transit agencies to improve access, and there are several daily public transportation linkages between Elk Grove and downtown Sacramento. The City has also encouraged nonprofit agencies to operate satellite offices within Elk Grove.

Another obstacle is the number of nonprofits that need assistance with basic management and fiscal policies. Many new nonprofits have formed in Elk Grove and throughout the region, and they have small but passionate staffs and volunteers devoted to a variety of issues. Unfortunately, most new nonprofits do not have the capacity to meet the financial and reporting requirements of CDBG and other grant programs, and may need basic assistance securing tax-exempt status, setting up bookkeeping systems, and applying for grants. City staff is willing to meet with potential applicants throughout the year to provide assistance with preparing for an application or to administer a grant in accordance with federal requirements. In addition, the City plans to offer a capacity-building training for nonprofits in 2018-19.

Actions planned to foster and maintain affordable housing

In 2018-19, the City will offer several programs to foster and maintain affordable housing:

- The Habitat for Humanity Home Repair Program will offer volunteer-based home repairs to homeowners in the greatest need of assistance and provide health and safety repairs to their homes.
- Construction will be completed on a new housing project with 97 affordable units (Bow Street Apartments), supported by a \$5 million loan from the City.
- The City will likely fund a new 95-unit affordable housing project (Gardens at Quail Run), supported by a loan from the City's Affordable Housing Fund.
- The City will maintain its investment in affordable rental housing, in which it has loaned \$64 million and created 1,588 affordable housing units in roughly the last decade.

Actions planned to reduce lead-based paint hazards

While most housing units were built after 1978 in Elk Grove, the City will work together with the Sacramento County Health and Human Services Department to monitor incidences of elevated blood levels.

The City will also provide lead-abatement assistance for residential units through its partnership with Habitat for Humanity on home repairs. The program will comply with the Residential Lead Based Paint Hazard Reduction Act of 1992 (Title X) and subsequent changes in September 1999. The procedures

regarding lead-based paint in both rehabilitation programs will include notification, identification, and treatment (if necessary).

Actions planned to reduce the number of poverty-level families

The City's anti-poverty strategy is based on providing a range of employment opportunities and supportive services aimed at enabling those in poverty to move into the workforce or obtain benefits to which they are entitled (e.g., Social Security, disability). During the 2018-19 program year, these activities will include the Support Works, housing counseling, and Uplift Elk Grove, among others. The Support Works program offered by the Elk Grove Food Bank will provide case management, employment training, life skills coaching, and some educational opportunities. A component of the housing counseling services provided by Sacramento Self-Help Housing is benefits counseling and social service referrals. The City will also continue to support activities that preserve and expand the supply of housing that is affordable to low-income households.

Actions planned to develop institutional structure

The City's Development Services Department is responsible for the management, implementation, and monitoring of the Consolidated Plan documents, including the Action Plan. The Housing and Public Services Division within the department is specifically charged with these tasks.

The City also has a designated staff position (Housing and Public Services Manager) to administer the programs and activities funded with CDBG funds. Staff works with the individual City divisions, such as Public Works, Economic Development, and Code Enforcement, and the City's advisory committees to develop procedures and coordination for administering programs that will be carried out by these divisions.

Actions planned to enhance coordination between public and private housing and social service agencies

The City will continue its work with neighboring jurisdictions, such as the County and the City of Sacramento and the Sacramento Housing and Redevelopment Agency, to address the regional issues that affect the needs of low-income persons as well as special needs populations. The City will also continue to work with many of the local nonprofits that provide a range of services to low-income Elk Grove residents. In addition, the City plans to work with Rancho Cordova and Citrus Heights, the two other small entitlement jurisdictions in Sacramento County, to research issues of interest to all jurisdictions and to coordinate on shared subrecipient monitoring.

In 2018-19, the City will continue to work with SHRA, Citrus Heights, Rancho Cordova, and seven other regional jurisdictions to complete an Analysis of Impediments to Fair Housing Choice (which began as an Assessment of Fair Housing) that covers major metro areas in Sacramento, Placer, and Yolo Counties. The City also continues to work with some of those entities, plus Sacramento County, on a long-term solution to providing quality fair housing information and investigation services.

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

Discussion

The City calculates its low-income benefit on a one-year timeframe.

Attachment A

**Non-State Grantee Certifications
and
Disclosure of Lobbying Activities**



Non-State Grantee Certifications

Many elements of this document may be completed electronically, however a signature must be manually applied and the document must be submitted in paper form to the Field Office.

- This certification does not apply.**
 This certification is applicable.

NON-STATE GOVERNMENT CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug Free Workplace -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about –
 - a. The dangers of drug abuse in the workplace;
 - b. The grantee's policy of maintaining a drug-free workplace;
 - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
 - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will –
 - a. Abide by the terms of the statement; and
 - b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted –
 - a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

8. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
9. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
10. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.



Signature/Authorized Official

5/14/18

Date

Jason Behrmann

Name

Interim City Manager

Title

8401 Laguna Palms Way

Address

Elk Grove, CA 95758

City/State/Zip

916-683-7111

Telephone Number

- | |
|---|
| <input type="checkbox"/> This certification does not apply. |
| <input checked="" type="checkbox"/> This certification is applicable. |

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

11. Maximum Feasible Priority - With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
12. Overall Benefit - The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2018, 2____, 2____, (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
13. Special Assessments - It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

14. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
15. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R, of title 24;

Compliance with Laws -- It will comply with applicable laws.



Signature/Authorized Official

5/14/08

Date

Jason Behrmann

Name

Interim City Manager

Title

8401 Laguna Palms Way

Address

Elk Grove, CA 95758

City/State/Zip

916-683-7111

Telephone Number

- This certification does not apply.
 This certification is applicable.


**OPTIONAL CERTIFICATION
CDBG**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities, which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.



Signature/Authorized Official


Date

Name

Title

Address

City/State/Zip

Telephone Number

- This certification does not apply.**
 This certification is applicable.

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

Eligible Activities and Costs -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

Appropriate Financial Assistance -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;



Signature/Authorized Official

5/14/18

Date

Name

Title

Address

City/State/Zip

Telephone Number

- This certification does not apply.
 This certification is applicable.

HOPWA Certifications

The HOPWA grantee certifies that:

Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

1. For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.



Signature/Authorized Official

5/14/10

Date

Name

Title

Address

City/State/Zip

Telephone Number

- This certification does not apply.**
 This certification is applicable.

ESG Certifications

I certify that the local government will ensure the provision of the matching supplemental funds required by the regulation at 24 *CFR* 576.51. I have attached to this certification a description of the sources and amounts of such supplemental funds.

I further certify that the local government will comply with:

1. The requirements of 24 *CFR* 576.53 concerning the continued use of buildings for which Emergency Shelter Grants are used for rehabilitation or conversion of buildings for use as emergency shelters for the homeless; or when funds are used solely for operating costs or essential services.
2. The building standards requirement of 24 *CFR* 576.55.
3. The requirements of 24 *CFR* 576.56, concerning assurances on services and other assistance to the homeless.
4. The requirements of 24 *CFR* 576.57, other appropriate provisions of 24 *CFR* Part 576, and other applicable federal laws concerning nondiscrimination and equal opportunity.
5. The requirements of 24 *CFR* 576.59(b) concerning the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970.
6. The requirement of 24 *CFR* 576.59 concerning minimizing the displacement of persons as a result of a project assisted with these funds.
7. The requirements of 24 *CFR* Part 24 concerning the Drug Free Workplace Act of 1988.
8. The requirements of 24 *CFR* 576.56(a) and 576.65(b) that grantees develop and implement procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted with ESG funds and that the address or location of any family violence shelter project will not be made public, except with written authorization of the person or persons responsible for the operation of such shelter.
9. The requirement that recipients involve themselves, to the maximum extent practicable and where appropriate, homeless individuals and families in policymaking, renovating, maintaining, and operating facilities assisted under the ESG program, and in providing services for occupants of these facilities as provided by 24 *CFR* 76.56.
10. The requirements of 24 *CFR* 576.57(e) dealing with the provisions of, and regulations and procedures applicable with respect to the environmental review responsibilities under the National Environmental Policy Act of 1969 and related

authorities as specified in 24 *CFR* Part 58.

11. The requirements of 24 *CFR* 576.21(a)(4) providing that the funding of homeless prevention activities for families that have received eviction notices or notices of termination of utility services will meet the requirements that: (A) the inability of the family to make the required payments must be the result of a sudden reduction in income; (B) the assistance must be necessary to avoid eviction of the family or termination of the services to the family; (C) there must be a reasonable prospect that the family will be able to resume payments within a reasonable period of time; and (D) the assistance must not supplant funding for preexisting homeless prevention activities from any other source.
12. The new requirement of the McKinney-Vento Act (42 *USC* 11362) to develop and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent such discharge from immediately resulting in homelessness for such persons. I further understand that state and local governments are primarily responsible for the care of these individuals, and that ESG funds are not to be used to assist such persons in place of state and local resources.
13. HUD's standards for participation in a local Homeless Management Information System (HMIS) and the collection and reporting of client-level information.

I further certify that the submission of a completed and approved Consolidated Plan with its certifications, which act as the application for an Emergency Shelter Grant, is authorized under state and/or local law, and that the local government possesses legal authority to carry out grant activities in accordance with the applicable laws and regulations of the U. S. Department of Housing and Urban Development.



Signature/Authorized Official

5/24/10

Date

Name

Title

Address

City/State/Zip

Telephone Number

This certification does not apply.
 This certification is applicable.

APPENDIX TO CERTIFICATIONS

Instructions Concerning Lobbying and Drug-Free Workplace Requirements

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant: Place of Performance (Street address, city, county, state, zip code) Check if there are workplaces on file that are not identified here. The certification with regard to the drug-free workplace is required by 24 CFR part 21.

Place Name	Street	City	County	State	Zip
City of Elk Grove City Hall	8401 Laguna Palms Way	Elk Grove	Sacramento	CA	95758

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules: "Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15); "Conviction" means a finding of guilt (including a plea of *nolo contendere*) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes; "Criminal drug statute" means a Federal or non-Federal

criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance; "Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including:

- All "direct charge" employees;
- all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and
- a. temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Note that by signing these certifications, certain documents must be completed, in use, and on file for verification. These documents include:

1. Analysis of Impediments to Fair Housing
2. Citizen Participation Plan
3. Anti-displacement and Relocation Plan



Signature/Authorized Official

5/24/18

Date

Jason Behrmann

Name

Interim City Manager

Title

8401 Laguna Palms Way

Address

Elk Grove, CA 95758

City/State/Zip

916-683-7111


Telephone Number

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

Approved by OMB
0348-0046

(See reverse for public burden disclosure.)

1. Type of Federal Action: <input type="checkbox"/> a. contract <input checked="" type="checkbox"/> b. grant c. cooperative agreement d. loan e. loan guarantee f. loan insurance	2. Status of Federal Action: <input type="checkbox"/> a. bid/offer/application <input checked="" type="checkbox"/> b. initial award c. post-award	3. Report Type: <input type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change For Material Change Only: year _____ quarter _____ date of last report _____
4. Name and Address of Reporting Entity: <input checked="" type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier _____, if known: City of Elk Grove 8401 Laguna Palms Way Elk Grove, CA 95758 Congressional District, if known: CA 7	5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime: Congressional District, if known:	
6. Federal Department/Agency: US Department of Housing and Urban Development	7. Federal Program Name/Description: Community Development Block Grant CFDA Number, if applicable: 14.218	
8. Federal Action Number, if known:	9. Award Amount, if known: \$ 828,882	
10. a. Name and Address of Lobbying Registrant <i>(if individual, last name, first name, MI):</i> Van Scoyoc Associates Inc. 101 Constitution Avenue NW, Ste 600 West Washington, DC 20001	b. Individuals Performing Services <i>(including address if different from No. 10a)</i> <i>(last name, first name, MI):</i> Evich, Peter J	
11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.	Signature:  Print Name: Jason Behrmann Title: Interim City Manager Telephone No.: 916-683-7111 Date: 5/14/08	
Federal Use Only:	Authorized for Local Reproduction Standard Form LLL (Rev. 7-97)	

INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a followup report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, State and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee," then enter the full name, address, city, State and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitation for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Include prefixes, e.g., "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, State and zip code of the lobbying registrant under the Lobbying Disclosure Act of 1995 engaged by the reporting entity identified in item 4 to influence the covered Federal action.

(b) Enter the full names of the individual(s) performing services, and include full address if different from 10 (a). Enter Last Name, First Name, and Middle Initial (MI).
11. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is OMB No. 0348-0046. Public reporting burden for this collection of information is estimated to average 10 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, DC 20503.

Attachment B

SF-424

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): _____ * Other (Specify): _____
* 3. Date Received: _____	4. Applicant Identifier: _____	
5a. Federal Entity Identifier: _____	5b. Federal Award Identifier: _____	
State Use Only:		
6. Date Received by State: _____	7. State Application Identifier: _____	
8. APPLICANT INFORMATION:		
* a. Legal Name: City of Elk Grove		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 94-3366854	* c. Organizational DUNS: 1304103890000	
d. Address:		
* Street1: 8401 Laguna Palms Way	_____	
Street2:	_____	
* City: Elk Grove	_____	
County/Parish:	_____	
* State:	CA: California	
Province:	_____	
* Country:	USA: UNITED STATES	
* Zip / Postal Code: 95758-8045	_____	
e. Organizational Unit:		
Department Name: Development Services	Division Name: Housing and Public Services	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: _____	* First Name: Sarah	
Middle Name:	_____	
* Last Name: Bontrager	_____	
Suffix:	_____	
Title: Housing and Public Services Manager		
Organizational Affiliation: _____		
* Telephone Number: 916-627-3209	Fax Number: _____	
* Email: sbontrager@elkgrovecity.org		

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

US Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14.218

CFDA Title:

Community Development Block Grant

*** 12. Funding Opportunity Number:**

N/A

* Title:

N/A

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

Housing and community development projects/programs, including facility improvements, accessibility improvements, public services, and administration.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="953,975.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="953,975.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes No

If "Yes", provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:
Middle Name:
* Last Name:
Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative: 

* Date Signed:

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009
Expiration Date: 01/31/2019

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.


PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE Interim City Manager
APPLICANT ORGANIZATION City of Elk Grove	DATE SUBMITTED 5/14/18

Attachment C

Resolution

RESOLUTION NO. 2018-092

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELK GROVE
ADOPTING THE 2018-19 ACTION PLAN AND AUTHORIZING THE CITY MANAGER
TO EXECUTE AND FILE ALL DOCUMENTS REQUIRED TO RECEIVE U.S.
DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) COMMUNITY
DEVELOPMENT BLOCK GRANT (CDBG) FUNDING (CEQA EXEMPT)**

WHEREAS, the Community Development Block Grant Program, authorized pursuant to Title 1 of the Housing and Community Development Act of 1974, as amended (Act), requires that jurisdictions provide for the issuance of grants in order to attain the objective of providing decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low- and moderate-income; and

WHEREAS, there has been presented to, and reviewed by this City Council, the 2018-19 Action Plan (Action Plan), which describes the specific programs to be funded for the 2018-19 program year; and

WHEREAS, the City Council held a public hearing on March 28, 2018, to provide an opportunity for the public to comment on Elk Grove's need in relation to low-income and special needs populations and on proposed activities for funding in Fiscal Year 2018-19; and

WHEREAS, the City of Elk Grove has held, with proper notification and after a mandatory 30-day public comment period, a public hearing on May 9, 2018, to receive comments and proposals from the public regarding the Action Plan and use of CDBG funds; and

WHEREAS, there has been presented to, and reviewed by this City Council, certifications to the U.S. Department of Housing and Urban Development (HUD), including those regarding affirmatively furthering fair housing, anti-displacement and relocation plan, drug free workplace, anti-lobbying, authority of jurisdiction, consistency with strategic plan, citizen participation, community development plan, following Consolidated Plan, use of funds, prohibition of excessive force, compliance with anti-discrimination laws, and lead-based paint (Certifications); and

WHEREAS, there has been presented to, and reviewed by this City Council an application on Standard Form 424 (Application) to HUD for a Community Development Block Grant in the amount of \$820,000, which amount may be adjusted to accommodate the amount actually awarded by HUD, for the period of July 1, 2018, through June 30, 2019.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Elk Grove hereby finds the 2018-19 Action Plan exempt from CEQA pursuant to the following finding:

Finding: The 2018-19 Action Plan is exempt from the California Environmental Quality Act.

Evidence: The adoption of the Action Plan is a project under CEQA; however, it qualifies for several exemptions as follows:

1. The Capital Projects are exempt under CEQA Guidelines Section 15378 specifically exempts “the creation of government funding mechanisms or other fiscal activities which do not involve any commitment to any specific project.” The adoption of the Action Plan allocates funding for these projects but does not fully commit these funds. Commitment of the funds does not occur until award of a construction contract. Therefore, no further review is required at this time.
2. The Public Service Programs funded under the Action Plan are exempt from CEQA under CEQA Guidelines Section 15061(b)(3), which exempts activities under the general rule that CEQA only applies to projects that have the potential for causing a significant effect on the environment. The proposed programs provide services to the public within existing facilities. No new development or construction which would alter the built form of the community is proposed. Therefore, the Action Plan qualifies for this exemption and no further review is required for these programs.
3. The Habitat for Humanity Home Repair Program qualifies for an exemption under CEQA Guidelines Section 15301, which applies to maintenance, operation, or minor alteration of existing public or private structures. The proposed improvements under each program involve minor alteration of the building interior and/or exterior, including completion of deferred maintenance. No new building square footage is anticipated to be created. Therefore, the projects qualify for this exemption and no further review is required.

AND, BE IT RESOLVED that the City Council of the City of Elk Grove hereby:

1. Approves the adoption of the City of Elk Grove 2018-19 Action Plan certifying that that the City of Elk Grove has and will continue to conduct its activities in accordance with applicable statutes and regulations governing the CDBG Program; and
2. Authorizes the City Manager, or designee, to execute and file the Consolidated Plan and Action Plan, along with the required Certifications and the SF-424, that are required to receive CDBG funding for and on behalf of the City of Elk Grove, and to make minor changes to those documents where necessary.

PASSED AND ADOPTED by the City Council of the City of Elk Grove this 9th day of May 2018.



STEVE LY, MAYOR of the
CITY OF ELK GROVE

ATTEST:

APPROVED AS TO FORM:



JASON LINDGREN, CITY CLERK



JONATHAN P. HOBBS,
CITY ATTORNEY

CERTIFICATION
ELK GROVE CITY COUNCIL RESOLUTION NO. 2018-092

STATE OF CALIFORNIA)
COUNTY OF SACRAMENTO) ss
CITY OF ELK GROVE)

I, Jason Lindgren, City Clerk of the City of Elk Grove, California, do hereby certify that the foregoing resolution was duly introduced, approved, and adopted by the City Council of the City of Elk Grove at a regular meeting of said Council held on May 9, 2018 by the following vote:

AYES: COUNCILMEMBERS: Ly, Suen, Detrick, Hume, Nguyen

NOES: COUNCILMEMBERS: None

ABSTAIN: COUNCILMEMBERS: None

ABSENT: COUNCILMEMBERS: None



Jason Lindgren, City Clerk
City of Elk Grove, California

Attachment D

Public Notices and Public Comment

In the Superior Court of the State of California

IN AND FOR THE

COUNTY OF

Sacramento

Certificate of Publication of PUBLIC NOTICE

State of California

SS.

County of SACRAMENTO

I, DAVID R. HERBURGER, certify on penalty of perjury:

That affiant is and at all times hereinafter mentioned was a citizen of the United States, over the age of eighteen years and was at and during all said times the printer and publisher of THE ELK GROVE CITIZEN, a newspaper published in Elk Grove, County of Sacramento, State of California; that said newspaper is and was at all times herein mentioned, a newspaper of general circulation as that term is defined by Sections 6000 and 6001 of the Government Code of the State of California, and as provided by said sections is and was at all times herein mentioned published for the dissemination of local and telegraphic news and intelligence of a general character, having a bona fide subscription list of paying subscribers, and is not and was not during all said times devoted to the interests or published for the entertainment or instruction of a particular class, profession, trade, calling, race or denomination, or for the entertainment and instruction of any number of such classes, professions, trades, callings, races or denominations; that at all said times said newspaper has been established, printed and published in said Sacramento County and State, at regular intervals for more than one year preceding the first publication of the NOTICE herein mentioned; that said NOTICE was set in type not smaller than nonpareil and was preceded with words printed in black face type not smaller than nonpareil describing and expressing in general terms the purport and character of the notice intended to be given; that the NOTICE in the above entitled matter, of which the annexed is a true printed copy, was published in said newspaper on the following dates, to wit:

JANUARY 19, 2018

that the date of the first publication of said

PUBLIC NOTICE

in said newspaper is JANUARY 19, 2018

DAVID R. HERBURGER

THE ELK GROVE CITIZEN

Dated: JANUARY 19, 2018

PUBLIC NOTICE
CITY OF ELK GROVE PLANNING PROCESS AND GRANT OPPORTUNITIES
FY 2018-19 Community Development Block Grant and Community Service Grant
Dated: January 19, 2018
The City of Elk Grove is beginning its grant planning and application process for the Community Development Block Grant (CDBG) and Community Service Grant (CSG) programs in the 2018-19 fiscal year, which covers the period from July 1, 2018 to June 30, 2019.
Grant Opportunities
Beginning no later than January 19, 2018, the City of Elk Grove will be accepting applications for the CDBG and CSG programs for FY 2018-19. Nonprofit organizations and local governmental entities serving Elk Grove residents may apply for funding for service provision and/or facility acquisition or improvements. If you are interested in submitting an application, you must complete the application form and submit it electronically with all the required documentation by February 26, 2018 at 5:00pm in order to be considered for a grant.
The application is available on the City's website at www.elkgrovecity.org/grants. Please click on "Nonprofit Grant Opportunities."
Public Meeting and Technical Assistance Workshop
The City will hold a public meeting and technical assistance workshop to assist applicants and provide members of the public an opportunity to share what types of activities they feel are most needed in Elk Grove. Relevant feedback from the public meeting will be incorporated into the CDBG Consolidated Plan Amendment and 2018-19 Action Plan. The public meeting will be held:
Tuesday, February 13, 2018 at 2:30pm
Elk Grove City Hall - Council Chambers
8400 Laguna Palms Way
Elk Grove, CA 95758
Public comment on the City's CDBG and CSG programs is encouraged and may be submitted by mail to Sarah Bontrager, Housing and Public Services Manager, 8401 Laguna Palms Way, Elk Grove, CA 95758 or by phone/email: 916.627.3209 or sbontrager@elkgrovecity.org. Thank you for your interest in the CDBG and CSG programs.
If you need translation services for languages other than English, please call 916.478.2254 for assistance.
Spanish: Si necesita servicios de traducción para otro lenguaje, aparte de Ingles, Por favor llamar al 916.478.2254 para asistencia.
Vietnamese: Nếu bạn cần dịch vụ thông dịch cho các ngôn ngữ khác ngoài tiếng Anh, xin vui lòng gọi 916.478.2254 để được trợ giúp.
Tagalog: Kung nangangailangan po ng tulong o interpretasyon sa ibang wika liban sa inglés, tumawag lang po sa 916.478.2254
Chinese: 若你需要中文翻譯服務, 請來電 916.478.2254 接受協助
January 19, 2018
EGF 3399

In the Superior Court of the State of California

IN AND FOR THE

COUNTY OF

Sacramento

Certificate of Publication of NOTICE OF PUBLIC HEARING

State of California

SS.

County of SACRAMENTO

I, DAVID R. HERBURGER, certify on penalty of perjury:

That affiant is and at all times hereinafter mentioned was a citizen of the United States, over the age of eighteen years and was at and during all said times the printer and publisher of THE ELK GROVE CITIZEN, a newspaper published in Elk Grove, County of Sacramento, State of California; that said newspaper is and was at all times herein mentioned, a newspaper of general circulation as that term is defined by Sections 6000 and 6001 of the Government Code of the State of California, and as provided by said sections is and was at all times herein mentioned published for the dissemination of local and telegraphic news and intelligence of a general character, having a bona fide subscription list of paying subscribers, and is not and was not during all said times devoted to the interests or published for the entertainment or instruction of a particular class, profession, trade, calling, race or denomination, or for the entertainment and instruction of any number of such classes, professions, trades, callings, races or denominations; that at all said times said newspaper has been established, printed and published in said Sacramento County and State, at regular intervals for more than one year preceding the first publication of the NOTICE herein mentioned; that said NOTICE was set in type not smaller than nonpareil and was preceded with words printed in black face type not smaller than nonpareil describing and expressing in general terms the purport and character of the notice intended to be given; that the NOTICE in the above entitled matter, of which the annexed is a true printed copy, was published in said newspaper on the following dates, to wit:

MARCH 21, 2018

that the date of the first publication of said

NOTICE OF PUBLIC HEARING

in said newspaper is MARCH 21, 2018

DAVID R. HERBURGER

THE ELK GROVE CITIZEN

Dated: MARCH 21, 2018

PUBLIC NOTICE

**CITY OF ELK GROVE - CITY COUNCIL
NOTICE OF PUBLIC HEARING**

Dated: March 21, 2018

NOTICE is hereby given that on **March 28, 2018, at 6:00 p.m.**, or as soon thereafter as the matter may be heard, the City Council of the City of Elk Grove will hold a Public Hearing at the **Elk Grove City Hall, located at 8400 Laguna Palms Way, Elk Grove**, to consider the following actions:

2018-19 COMMUNITY DEVELOPMENT BLOCK GRANT AND COMMUNITY SERVICE GRANT ACTIVITIES

The purpose of this public hearing is to consider priorities and activities for the Community Development Block Grant (CDBG) and Community Service Grant (CSG) programs. The 2018-19 Action Plan, which will be available as stated below, will describe the CDBG programs and activities the City expects to undertake in the 2018-19 fiscal year. The City anticipates receiving approximately \$800,000 in new CDBG funding. The City plans to use these funds for housing programs, public improvements, public services, and planning and administration.

The release of this notice is one of the City's activities to fulfill citizen participation requirements. Federal regulations require localities to provide the public with reasonable access to the documents.

The draft Action Plan will be available for public review on April 9 at the Elk Grove City Hall, 8401 Laguna Palms Way; the Elk Grove Public Library, 8900 Elk Grove Boulevard; Franklin Public Library, 10055 Franklin High Road; and the Senior Center of Elk Grove, 8830 Sharkey Avenue. It will also be available for public review on April 9 on the City's website at www.elkgrovecity.org/cdbg. Copies of the Action Plan will be made available upon request and are free of charge.

The public review and comment period will begin April 9 and will end May 9, 2018. The City of Elk Grove City Council will consider adoption of the Action Plan and provide an additional opportunity for public comment at their May 9, 2018 meeting.

The City of Elk Grove encourages interested parties to attend public meetings and comment on the issues being discussed. If you wish to provide testimony and are unable to attend the meeting, written comments that are delivered to the City Clerk's office prior to the time of the hearing will be made a part of the public record.

Public comment on all aspects of the City's CDBG and CSG programs is welcome and may be submitted by mail to Sarah Bontrager, Housing and Public Services Manager, 8401 Laguna Palms Way, Elk Grove, CA 95758 or by phone/email: (916) 627-3209 or sbontrager@elkgrovecity.org.

If you need translation services for languages other than English, please call 916.478.2254 for assistance.

Spanish: Si necesita servicios de traducción para otro lenguaje, aparte de Ingles, Por favor llamar al 916.478.2254 para asistencia.

Vietnamese: N_u_b_n_c_n_d_ch_v_thông_d_ch cho các ngôn ngữ khác ngoài tiếng Anh, xin vui lòng gọi 916.478.2254 để được trợ giúp.

Tagalog: Kung nangangailangan po ng tulong o interpretasyon sa ibang wika liban sa inglés, tumawag lang po sa 916.478.2254.

Chinese: 如果您需要其他语言翻译服务，请致电 916.478.2254 寻求帮助。

NOTICE REGARDING CHALLENGES TO DECISIONS

Pursuant to all applicable laws and regulations, if you wish to challenge in court any of the above decisions (including planning, zoning and/or environmental decisions), you may be limited to raising only those issues you or someone else raised at the public hearing(s) described in this notice/agenda, or in written correspondence delivered to the city at, or prior to, this public hearing.

ADA COMPLIANCE STATEMENT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Office of the City Clerk at (916) 478-3635. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

March 21, 2018

In the Superior Court of the State of California

IN AND FOR THE

COUNTY OF _____

Sacramento

Certificate of Publication of NOTICE OF PUBLIC HEARING

State of California

SS.

County of SACRAMENTO

I, DAVID R. HERBURGER, certify on penalty of perjury:

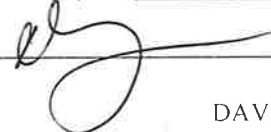
That affiant is and at all times hereinafter mentioned was a citizen of the United States, over the age of eighteen years and was at and during all said times the printer and publisher of THE ELK GROVE CITIZEN, a newspaper published in Elk Grove, County of Sacramento, State of California; that said newspaper is and was at all times herein mentioned, a newspaper of general circulation as that term is defined by Sections 6000 and 6001 of the Government Code of the State of California, and as provided by said sections is and was at all times herein mentioned published for the dissemination of local and telegraphic news and intelligence of a general character, having a bona fide subscription list of paying subscribers, and is not and was not during all said times devoted to the interests or published for the entertainment or instruction of a particular class, profession, trade, calling, race or denomination, or for the entertainment and instruction of any number of such classes, professions, trades, callings, races or denominations; that at all said times said newspaper has been established, printed and published in said Sacramento County and State, at regular intervals for more than one year preceding the first publication of the NOTICE herein mentioned; that said NOTICE was set in type not smaller than nonpareil and was preceded with words printed in black face type not smaller than nonpareil describing and expressing in general terms the purport and character of the notice intended to be given; that the NOTICE in the above entitled matter, of which the annexed is a true printed copy, was published in said newspaper on the following dates, to wit:

APRIL 25, 2018

that the date of the first publication of said

NOTICE OF PUBLIC HEARING

in said newspaper is APRIL 25, 2018



DAVID R. HERBURGER

THE ELK GROVE CITIZEN

Dated: APRIL 25, 2018

PUBLIC NOTICE

CITY OF ELK GROVE - CITY COUNCIL NOTICE OF PUBLIC HEARING

Dated: April 25, 2018

NOTICE is hereby given that on **May 9, 2018, at 6:00 p.m.**, or as soon thereafter as the matter may be heard, the City Council of the City of Elk Grove (the "City") will hold a Public Hearing at the **Elk Grove City Hall, located at 8400 Laguna Palms Way, Elk Grove**, to consider the following actions:

ADOPTION OF THE COMMUNITY DEVELOPMENT BLOCK GRANT 2018-19 ACTION PLAN

The purpose of this public hearing is to consider adoption of the Community Development Block Grant (CDBG) 2018-19 Action Plan (the "Action Plan"). The Action Plan, which is available as stated below, describes the CDBG programs and activities the City expects to undertake in the 2018-19 fiscal year. The City anticipates receiving approximately \$800,000 in new CDBG funding. The City plans to use these funds for housing programs, public improvements, public services, and planning and administration.

The release of this notice is one of the City's activities to fulfill citizen participation requirements. Federal regulations require localities to provide the public with reasonable access to the Action Plan.

The Action Plan was made available for public review on April 9, 2018 and will be available until May 9, 2018 at the following locations: Elk Grove City Hall, 8401 Laguna Palms Way, Elk Grove Public Library, 8900 Elk Grove Boulevard; Franklin Public Library, 10055 Franklin High Road; and Senior Center of Elk Grove, 8830 Sharkey Avenue. The Action Plan is also available for public review on the City's website at www.elkgrovecity.org/cdbg. Copies of the Action Plan will be made available upon request at any of the locations identified above and are free of charge.

The public review and comment period began April 9, 2018 and will end May 9, 2018. The City Council will consider adoption of the Action Plan and provide an additional opportunity for public comment at its May 9, 2018 meeting.

The City encourages interested parties to attend public meetings and comment on the issues being discussed. If you wish to provide testimony and are unable to attend the meeting, written comments that are delivered to the City Clerk's office prior to the time of the hearing will be made a part of the public record.

Public comment on all aspects of the City's CDBG program is welcome and may be submitted to Sarah Bontrager, Housing and Public Services Manager, by mail at 8401 Laguna Palms Way, Elk Grove, CA 95758, by phone at 916.627.3209, or by email at sbontrager@elkgrovecity.org.

If you need translation services for languages other than English, please call 916.478.2254 for assistance.

Spanish: Si necesita servicios de traducción para otro lenguaje, aparte de Ingles, por favor llamar al 916.478.2254 para asistencia.

Vietnamese: Nếu bạn cần dịch vụ thông dịch cho các ngôn ngữ khác ngoài tiếng Anh, xin vui lòng gọi 916.478.2254 để được trợ giúp.

Tagalog: Kung nangangailangan po ng tulong o interpretasyon sa ibang wika liban sa Ingles, tumawag lang po sa 916.478.2254.

Chinese: 若您需要中文翻譯服務，請來電 916.478.2254 接受協助

NOTICE REGARDING CHALLENGES TO DECISIONS.

Pursuant to all applicable laws and regulations, if you wish to challenge in court any of the above decisions (including planning, zoning and/or environmental decisions), you may be limited to raising only those issues you or someone else raised at the public hearing(s) described in this notice/agenda, or in written correspondence delivered to the City at, or prior to, this public hearing.

ADA COMPLIANCE STATEMENT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Office of the City Clerk at (916) 478-3635. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

April 25, 2018

From: Steve Detrick
Sent: Saturday, March 24, 2018 7:54 AM
To: Laine Himmelmann
Cc: Jason Lindgren; Sarah Bontrager
Subject: Re: Home Repairs in Elk Grove

Laine,

Thank you for your email and we look forward to projects like Santiago's. I have Cc...Jason and Sarah to make sure this is include in our records.

Steve

Councilman Steven M. Detrick
City of Elk Grove, CA

On Mar 23, 2018 3:49 PM, Laine Himmelmann <lhimmelmann@habitatgreatersac.org> wrote:

Hi Steve, Darren, and Steven,

I hope this email finds you well! I know it's been awhile since our Veteran Repairs dedication event in Elk Grove for Santiago Bonilla last January, but I recently heard the good news that Habitat is on the agenda for the upcoming Elk Grove Council Public Hearing regarding our desire to partner with Elk Grove and do more home repairs for seniors like Santiago in Elk Grove!

One of our amazing crew leader volunteers, Elk Grove resident Jack Kirwan, has been leading the charge on our grant request, but I wanted to drop a note of support and let you know how excited we are at the possibility of coming back to Elk Grove and doing more good work in your community.

As the three of you were able to attend the dedication for Santiago and see firsthand the impact these kind of affordable critical repairs can have on seniors and Veterans, we would love to be able to count on your support!

Should you have any questions, please feel free to contact myself, our CEO Leah Miller, or Jack. We're all very excited about the possibility of being able to help repair more homes and hope for seniors in the city of Elk Grove and would love any opportunity to talk more about it!

In partnership,

Laine Himmelmann

Director of Development, Habitat for Humanity of Greater Sacramento

819 North 10th St., Sacramento, CA 95811 • habitatgreatersac.org/

office: (916) 440-1215 ext. 1108 • LHimmelmann@habitatgreatersac.org

Facebook/[HabitatGreaterSac](https://www.facebook.com/HabitatGreaterSac) • Twitter: [@SacHabitat](https://twitter.com/SacHabitat) • Instagram: [@SacHabitat](https://www.instagram.com/SacHabitat) • [LinkedIn](#)



Did you know you can build hope and homes through your California state tax return? Check box #437 or visit www.habitatca.org for more information.

City Response:

Thank you for your comments in support of Habitat for Humanity. The Action Plan allocates \$174,000 to Habitat for Humanity in 2018-19.

Tiffany Agrusa

From: Jack Kirwan <jrkirwan@aol.com>
Sent: Sunday, April 15, 2018 7:55 AM
To: Sarah Bontrager
Subject: 2018-19 Draft Action Plan

Hello Ms Bontrager,

My name is John Kirwan and I live in Elk Grove. I am writing in support of the 2018-19 Action Plan recommendations and specifically in support of Habitat for Humanity's recommended grant.

As a volunteer and supporter of Habitat for Humanity of Greater Sacramento I have been on many of these home repair projects and I can attest that the basic repairs we undertake have a transformational impact on the homeowners. It is amazing to see the change in their demeanor and outlook on life as we undertake what are basic repairs to us but which had become insurmountable problems to the senior or Veteran homeowners. Habitat has been very successful executing this program throughout Greater Sacramento and now we look forward to focusing on Elk Grove's needs.

Please let the City Council know that this program is one they must approve.

Sincerely,
John Kirwan

City Response:

Thank you for your comments in support of Habitat for Humanity. The Action Plan allocates \$174,000 to Habitat for Humanity in 2018-19.

Tiffany Agrusa

From: Thomas Scott <scottt91@yahoo.com>
Sent: Saturday, April 14, 2018 6:25 PM
To: Sarah Bontrager
Subject: 2018-19 Draft Action Plan

Hello Ms Bontrager,

My name is Thomas Scott and I live in Elk Grove. I am writing in support of the 2018-19 Action Plan recommendations and specifically in support of Habitat for Humanity's recommended grant. As a volunteer and supporter of Habitat for Humanity of Greater Sacramento I have been on many of these home repair projects and I can attest that the basic repairs we undertake have a transformational impact on the homeowners. It is amazing to see the change in their demeanor and outlook on life as we undertake what are basic repairs to us but which had become insurmountable problems to the senior or Veteran homeowners. Habitat has been very successful executing this program throughout Greater Sacramento and now we look forward to focusing on Elk Grove's needs. Please let the City Council know that this program is one they must approve.

Sincerely,

Thomas Scott

City Response:

Thank you for your comments in support of Habitat for Humanity. The Action Plan allocates \$174,000 to Habitat for Humanity in 2018-19.

Tiffany Agrusa

From: Joulia Dib <jouliadib@gmail.com>
Sent: Tuesday, April 17, 2018 10:15 AM
To: Sarah Bontrager
Subject: Elk Grove 2018-19 draft Action plan

Hello Ms. Bontrager,

My name is Joulia Dib and I live in the Stonelake neighborhood in Elk Grove. I am writing in support of the grant for Habitat for Humanity in the 2018-19 Elk Grove Action Plan. As a volunteer and supporter of Habitat for Humanity of Greater Sacramento I have seen many of these home repair projects and can attest that the repairs Habitat undertakes have a transformational impact on the homeowners and the neighborhood at large.

Please let the City Council know that this program is one they must approve.

*Sincerely,
Joulia Dib*

City Response:

Thank you for your comments in support of Habitat for Humanity. The Action Plan allocates \$174,000 to Habitat for Humanity in 2018-19.

Tiffany Agrusa

From: Akram Keval <akukeval@gmail.com>
Sent: Monday, April 16, 2018 8:06 AM
To: Sarah Bontrager
Subject: Habitat for Humanity Action Plan

*Hello Ms Bontrager,
My name is Akram Keval and I live in Elk Grove. I am writing in support of the 2018-19 Action Plan recommendations and specifically in support of Habitat for Humanity's recommended grant. As a volunteer and supporter of Habitat for Humanity of Greater Sacramento I have been on many of these home repair projects and I can attest that the basic repairs we undertake have a transformational impact on the homeowners. It is amazing to see the change in their demeanor and outlook on life as we undertake what are basic repairs to us but which had become insurmountable problems to the senior or Veteran homeowners. Habitat has been very successful executing this program throughout Greater Sacramento and now we look forward to focusing on Elk Grove's needs. Please let the City Council know that this program is one they must approve.*

*Sincerely,
Akram Keval*

City Response:

Thank you for your comments in support of Habitat for Humanity. The Action Plan allocates \$174,000 to Habitat for Humanity in 2018-19.

Sarah Bontrager

From: Sue Ramsden <susan.ramsden@gmail.com>
Sent: Wednesday, April 18, 2018 7:50 AM
To: Sarah Bontrager
Subject: 2018-19 Draft Action Plan

Follow Up Flag: Follow up
Flag Status: Flagged

Hello Ms Bontrager,
As a citizen of Elk Grove, I am writing in support of the 2018-19 Action Plan recommendation for Habitat for Humanity.

*Hello Ms Bontrager,
My name is Susan Ramsden and I live in Elk Grove. I am writing in support of the 2018-19 Action Plan recommendations and specifically in support of Habitat for Humanity's recommended grant. As a volunteer and supporter of Habitat for Humanity of Greater Sacramento I have been on many of these home repair projects and I can attest that the basic repairs we undertake have a transformational impact on the homeowners. It is amazing to see the change in their demeanor and outlook on life as we undertake what are basic repairs to us but which had become insurmountable problems to the senior or Veteran homeowners. Habitat has been very successful executing this program throughout Greater Sacramento and now we look forward to focusing on Elk Grove's needs. Please let the City Council know that this program is one they must approve.*

*Sincerely,
Susan Ramsden*

City Response:

Thank you for your comments in support of Habitat for Humanity. The Action Plan allocates \$174,000 to Habitat for Humanity in 2018-19.

April 20th 2018

Dear Ms Bontrager,

My name is Gayle Dowd and I live in Elk Grove. I am writing in support of the 2018-19 Action Plan recommendations and specifically in support of Habitat for Humanity's recommended grant. As a donor to Habitat I can say the basic repairs Habitat undertakes has transformed people's lives. The homeowner's demeanor and outlook on life changes when Habitat undertakes what are basic repairs to us but which had become insurmountable problems to the senior or Veteran homeowners who do not have the resources to do the repairs.

Habitat has successfully executed this program throughout the Greater Sacramento area and now they look forward to focusing on Elk Grove's needs. Please let the City Council know that this program is one they must approve.

Sincerely

A handwritten signature in cursive script that reads "Gayle Dowd". The signature is written in dark ink and is positioned below the word "Sincerely".

City Response:

Thank you for your comments in support of Habitat for Humanity. The Action Plan allocates \$174,000 to Habitat for Humanity in 2018-19.