



*Incorporated July 1, 2000*

# **City of Elk Grove Diversity and Inclusion Commission REGULAR MEETING MINUTES**

---

## **COMMISSIONERS**

Tina Lee-Vogt, Chair; Michael Hill, Recorder  
Michael Thomas, Communication Lead, Delia Baulwin, Jessica Carter; Jinky Dolar,  
Bhavin Parikh, Gurjatinder Randhawa, Reina Tarango

---

**Tuesday, August 15, 2023**

**City Hall Council Chambers  
8400 Laguna Palms Way  
Elk Grove, CA 95758 6:00  
P.M.**

The City of Elk Grove Diversity and Inclusion Commission welcomes, appreciates, and encourages participation in the Meetings. The Diversity and Inclusion Commission requests that you limit your presentation to three (3) minutes per person so that all presents will have time to participate.

**1. CALL TO ORDER/ROLL CALL**

Meeting called to order at **6:02PM**

**Present:** Chair Tina Lee-Vogt, Recorder Michael Hill, Communications Lead Michael Thomas, Jessica Carter, Gurjatinder Randhawa, Reina Tarango, Jinky Dolar, Delia Baulwin

**Absent:** Bhavin Parikh

**2. APPROVAL OF AGENDA**

Motion: Proposed by Jessica Carter

Seconded: Reina Tarango  
All present members voted in favor.

**3. APPROVAL OF PAST MEETING MINUTES**

Jessica noted that items had noted *Delia* as the member making comments, however she was not present at the last meeting. Delia should be Reina - Updates made.

Motion: Proposed by Jessica Carter  
Seconded: Reina Tarango  
All present members voted in favor.

**4. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

Members of the audience may comment on matters that are not included on the agenda. No action may be taken on a matter raised under "Public Comment" until the matter has been specifically included on an agenda as an action item. If a member of the public wants a response to a specific question, they are encouraged to contact any member of the Diversity and Inclusion Commission or City staff.

None.

**5. GENERAL ADMINISTRATIVE UPDATE**

5.1. Member Vacancy and Recruitment

The Chair announced that Jace Huggins has stepped down from their position. The City Clerk has been informed, and the vacancy will be officially opened on August 23rd, following the Council Meeting. A new appointment will be made during the Council meeting on September 27th.

Regarding the recent developments:

Backpack Drive: A successful backpack drive collected 130 backpacks for Chick N Crisis and xHOPE.

BBQ in the Beat: An upcoming event is scheduled for this Saturday at Amundsen Park.

Youth Services Unit: The Youth Services Unit was initiated last week. One officer has been chosen to collaborate with Jason Jiminez. Programs such as the POW Program and Mentoring Program have been introduced. These are positive mentoring services with a focus on support rather than enforcement. Various activities, including athletics and after-school programs, are available for youth, catering to diverse interests beyond sports.

**6. COMMISSIONER COMMENTS/REPORTS/FUTURE AGENDA ITEMS**

Reina brought up a Domestic Violence Seminar slated for October, requiring a space accommodating 100-150 attendees. She's in the process of reaching out to the Elk Grove Police Department (EGPD) to have an officer participate, aiming to enhance community connections. Notably, Reina emphasized that domestic violence rates are 10 times higher in Native American households. Collaborative efforts are underway with Chick N Crisis and My Sister's House to establish partnerships.

Delia highlighted the potential for the Cultural Connections Subcommittee to allocate funding for the event space. Reina expressed her support for the Commission to sponsor the event, and Delia expressed her willingness to volunteer.

The Chair suggested drafting a proposal outlining the event's details and the scope of the Commission's sponsorship involvement.

Additionally, the Breast Cancer Walk/Run is scheduled for October 21st, coinciding with Mental Health Awareness Month.

OCA is planning a Mental Health Awareness Day, tentatively set to take place at a college.

## **7. REGULAR AGENDA ACTION ITEMS/RECOMMENDATIONS**

7.1 SUBJECT: New Vice Chair Appointment

COMMITTEE DISCUSSION/ACTION:

Delia and Jessica volunteered for Vice Chair position.

5-2 Jessica selected as Vice Chair to fill open vacancy.

7.2 SUBJECT: 2023 Multicultural Festival/Diversity Month Planning Update

COMMITTEE DISCUSSION/ACTION:

Funding Request: Funding at \$26,000 was discussed, with the aim to secure \$35,000 overall.

Venue Consideration: Knight Auto Group was a potential option but due to business changes, ultimately determined it unsuitable for the event's stage this year.

Sponsorship Opportunities: There are openings for \$500 level sponsorships, providing an opportunity for additional support.

Vendor Statistics: The event currently boasts 64 vendors, with 40 having confirmed payment for participation, resulting in 85 booths.

Road Closure for Food Trucks: A segment of Civic Center Drive will be closed off to accommodate food trucks during the event.

Entertainment Arrangements: Verna and Yanna played pivotal roles in securing musical guests and dance groups for the event.

Art Show Progress: Margaret reported positive developments in the preparation of the art show, highlighting the diverse attractions being curated.

Robust Marketing Strategy: Detailed plans are in place for extensive media coverage and advertising to maximize event visibility.

7.3 SUBJECT: Report Back – Civil Wars Days Facilitated Meeting  
COMMITTEE DISCUSSION/ACTION:

The chair commenced by summarizing the meeting's purpose. The Elk Grove Historical Society had organized the Civil Wars Days event earlier in the year. Representatives from EGHS, community members, council members, and commission members participated in a facilitated meeting. It was revealed that the primary objective of the event was to raise funds for barn repairs. The mayor proposed exploring alternative avenues for fundraising. Michael recommended involving diverse demographics in the event. He also elaborated on potential criteria for an inclusive, city-sponsored event.

7.4. SUBJECT: Communications Lead Update  
COMMITTEE DISCUSSION/ACTION:

Jessica, Jinky, and Reina reported not receiving updates from the Calendar. The Communications Lead will be responsible for adding the Diversity Month dates.

7.5. SUBJECT: Commission Subcommittee Assignments/Updates

7.5.1. Accessibility: *Baulwin*: Working with Elk Grove Speaks (Special Needs Advocacy Group), to host quiet room at MCF and engage with Seat at the Table to possibly collaborate (books, items for quiet corner)

7.5.2. Cultural Connections: *Carter/Lee-Vogt/Parikh/Tarango*: Thursday October 5, 2023 – Good conversation with Wilton Rancheria, will touch base with Reina later in the week. Kristyn would like a flyer or postcard to have at festival. Subcommittee meeting again this Thursday.

7.5.3. Equity Engagement: *Baulwin/ Dolar/Tarango*: Elk Grove Speaks would like to speak and do presentation, will solidify time when they are available. Mainly for commissioners to learn about their organization. Looking into more groups that engage with Diversity and Inclusion Commission.

7.5.4. Land Acknowledgement: *Baulwin/Carter/Tarango*: Kristyn: No update, should have something to share with subcommittee by next week

7.5.5. Multicultural Festival: *Dolar /Parikh/Hill/Thomas*: Discussed thoroughly in Item 7.2

7.5.6. Sister Cities: *Lee-Vogt/Randhawa/Hill/Carter*: N/A

7.5.7. City Code of Ethics: *Lee-Vogt/Hill/Carter/Dolar*:  
Looking to meet next week to review, will need to meet  
with City Clerk office. May need to consult City Attorney.  
COMMITTEE DISCUSSION/ACTION:

## **8. ADJOURNMENT**

Motion: Proposed by Jinky Dolar  
Seconded: Reina Tarango  
All present members voted in favor.  
Meeting adjourned at **7:10PM**

### **ADA COMPLIANCE STATEMENT**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City's ADA Coordinator, Jim Ramsey at (916) 683-7111. Notification prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

### **GOVERNMENT CODE 54957.5 et seq.**

Public records, including writings relating to an agenda item for open session of a regular meeting and distributed less than 72 hours prior to the meeting, are available for public inspection at the Office of the City Clerk, 8401 Laguna Palms Way, Elk Grove, CA.

## **COMMISSION SCOPE**

The scope of the City of Elk Grove Diversity Commission will focus around the three tenants of Education/Promotion, being Ambassadors, and providing Council feedback. Diversity is defined as the entire range of human differences that includes, but is not limited to race, ethnicity, gender, gender identity and expression, sexual orientation, age, socioeconomic status, religious affiliation, national origin, etc.

### **EDUCATION / PROMOTION**

- Serve as a resource for City government and the community by providing information, education, and communication that facilitates a better understanding and celebrates our differences
- Provide education regarding the community's overall diversity
- Periodically work with City departments to assist with existing events and activities

### **AMBASSADORS**

- Engage the community as Diversity Ambassadors to solicit feedback and information, which in turn, will be provided back to the City
- Assist the City in supporting and working with all areas of government and the community to eliminate and prevent all forms of discrimination, hate or bias

### **COUNCIL FEEDBACK**

- Provide recommendations and information to the City that would identify opportunities to address diversity issues, promote diversity programs, and/or provide guidance to create a more accessible, safe, welcoming and inclusive government and community
- Advise on best practices for conducting outreach to a diverse community

- Make recommendations on new events and activities that are appropriate and relevant for the community
- Evaluate and provide recommendations regarding Sister City applications
- 

## City of Elk Grove California

### City Code of Ethics

#### Preamble

The citizens of the City of Elk Grove are entitled to responsible, fair and honest city government that operates in an atmosphere of respect and civility. Accordingly, the Elk Grove City Council, with citizen input, has adopted this code to:

1. Describe the standards of behavior to which its leaders and staff aspire.
2. Provide an ongoing source of guidance to elected leaders, city officials and staff in their day-to-day service to the city.
3. Promote and maintain a culture of ethics.

#### Pledge

On April 27, 2005, the City Council of the City of Elk Grove adopted this City Code of Ethics, which applies to all City employees, officers, commissions, and elected or appointed officials and requires the following pledge:

### City Code of Ethics

#### Responsibility

- I understand that the community expects me to serve with dignity and respect, as well as be an agent of the democratic process.
- I avoid actions that might cause the public to question my independent judgment.
- I do not use my office or the resources of the city for personal or political gain.
- I am a prudent steward of public resources and actively consider the impact of my decisions on the financial and social stability of the city and its citizens.

#### Fairness

- I promote consistency, equity and non-discrimination in public agency decision-making.
- I make decisions based on the merits of an issue, including research and facts.
- I encourage diverse public engagement in our decision-making processes and support the public's right to have access to public information concerning the conduct of the City's business.

#### Respect

- I treat my fellow city officials, staff, commission members and the public with patience, courtesy, civility, and respect, even when we disagree on what is best for the community and its citizens.

#### Honesty

Diversity & Inclusion Commission

- I am honest with all elected officials, staff, commission members, boards, the public and others.
- I am prepared to make decisions when necessary for the public's best interest, whether those decisions are popular or not.
- I take responsibility for my actions, even when it is uncomfortable to do so.