

**MINUTES OF THE DISABILITY ADVISORY COMMITTEE
REGULAR MEETING**

ELK GROVE CITY HALL
May 18, 2023

1.0 CALL TO ORDER/ROLL CALL

Ted called the meeting to order at 6:06 p.m.

Members Present: Ted Clark, Steven A. Capps, Bruce Cager, Ann Hennessey, Val Shatraw.
Members Absent: None

Staff: Christa Lumry, Multimedia Specialist
Jim Ramsey, Risk Manager/ADA Coordinator

2.0 APPROVAL OF PAST MEETING MINUTES

Ann made a motion to accept April 2022 meeting minutes. Bruce seconded the motion. Motion passed with 3 ayes, Steve and Ted abstained.

3.0 PUBLIC COMMENT

None

4.0 REGULAR AGENDA ITEMS/POSSIBLE RECOMMENDATIONS

4.1 SUBJECT: City Website Accessibility

Christa said she would give a general overview of the City's two websites, the main website and the Elk Grove Police Department website. She gave some background, relating her frustrations with accessibility of many things including that of websites. When working on the City's websites, she wants to figure out how to make things better. The City has engaged with Userway, a website accessibility solution, that is available on the City's websites. She discussed the tools Userway provides including a screen reader. She explained how her division made color changes to the websites to ensure that the contrast requirements were met for those disabilities that make it difficult to distinguish colors, but also for those with sight impairments. She continues to work with the City's web developer to improve the websites. She's also working on ensuring PDFs are accessible along with trying to move to HTML documents, which make for much easier accessibility. Ted said about 95% of PDFs don't work well with screen readers because most are images rather than rendered text. Ted mentioned that CalTrans' websites meet WCAG2.0 AA standards. Christa stated that the City's websites meet the same. She said she would look into the feasibility of using locked MS Word documents on the websites, as screen readers handle those very well as opposed to PDFs. She talked about "plain language" requirements the federal government imposes on itself but will likely be required eventually of municipalities. Bruce asked if we knew how AI might fit into all of this. Christa didn't see any immediate use of AI but agreed that it could be part of the solution in the future. Ted asked if City videos have audio descriptions and Christa said no, but that all City videos are captioned. Ted asked which screen readers have been used to test the City's websites and Christa said the apple screen reader was used the most, but that she'd just acquired a copy of JAWS, the most popular screen reader. Ted asked if the City's webpage will accept entry via Dragon Naturally Speaking, a speech to text software solution. Ted asked how to skip links using a screen reader and Christa said in JAWS you can tab through links. Ted let Christa know of many JAWS tips and tricks to help her navigate through webpages.

5.0 GENERAL ADMINISTRATIVE UPDATE

Jim advised the committee that the changes to the Above and Beyond Nomination submittal webpage have been completed.

6.0 COMMITTEE COMMENTS/FUTURE AGENDA ITEMS

None.

7.0 ADJOURNMENT

Steve moved to adjourn at 6:59 pm. Bruce seconded the motion. Motion passed unanimously.

Steve Capps

STEVE CAPPS, MEMBER
DISABILITY ADVISORY COMMITTEE

J Ramsey

PREPARED BY:
JIM RAMSEY, RISK MANAGER / ADA COORDINATOR