

MINUTES OF THE REGULAR ARTS COMMISSION MEETING

Thursday, February 23, 2023
City of Elk Grove City Council Chambers
8400 Laguna Palms Way

1) CALL TO ORDER/ROLL CALL

The regular meeting of the Arts Commission was called to order by Chair Nan Mahon at 6:35 PM on February 23, 2023.

Present: Nan Mahon, Sally Guttridge, Liz Irons and Leslie Sandefur.

Absent: Cheryl Greiss

Also Present: Lana Yoshimura, Gary Mendoza

2) PUBLIC COMMENT:

None

3) GENERAL ADMINISTRATIVE UPDATE

3.1 Approval of minutes from January 26, 2023. Sally Guttridge made a motion to approve the minutes. Liz Irons seconded. Minutes approved as presented.

3.2 Update on Commission Budget. Lana Yoshimura provided an update on the Commission budget. Current balance is \$29,289.95 with expenditures for the Blues Revue forthcoming.

*Item 4.3.1 Blues Revue Event was taken out of order. Lana Yoshimura had a question regarding when refreshments should be available to the performers. Nan Mahon informed the commission that the performers would be arriving at approximately 9 am and that refreshments should be in the Green Room for them.

Leslie Sandefur made a motion to increase the budget to retain a performance group to play in the lobby at the Blues Event an hour before the show and at intermission. Chair Mahon suggested Leslie Allen might be willing to play for free. Ms. Yoshimura gave the deadline of March 7, 2023, to obtain a performer for pre-show and intermission entertainment if a contract is needed.

Chair Mahon asked Ms. Yoshimura for clarification on how much money was being spent on the Blues event. Ms. Yoshimura informed the Commission that \$8,484.44 was spent from the \$10,000 allotted to the Blues event thus far.

Chair Mahon provided a diagram of the stage layout for the Commission to review. The group discussed microphone placement and other event logistics.

Ms. Yoshimura informed the commission that David Soto would be the videographer for the event for a rate of \$300. She discussed ticket sales and that approximately 100 had been sold thus far. She asked the Commission how many complimentary tickets should be provided to the performers if any. Sally Guttridge made a motion to provide two complimentary tickets to each performer. All were in favor.

Chair Mahon provided an overview of the event timeline for the Commission. Tech people should arrive at approximately 9am and performers should arrive at approximately 11 am for a rehearsal before the show. Doors will open at 1pm for the audience. Ms. Yoshimura asked for two people to oversee checking in tickets and Mrs. Guttridge volunteered along with her husband. Ms. Yoshimura asked for a volunteer to put programs on the seats and Liz Irons offered to do that task. The Commission agreed that 400 programs would be sufficient to order.

4) REGULAR AGENDA ACTIONS ITEMS/POSSIBLE RECOMMENDATIONS

4.1. SUBJECT Public Art Projects

4.1.1 Oasis Park – No update

4.1.2 Old Town Plaza - No update

4.2. Commission Projects

4.2.1 Bloomberg Public Art Challenge Application Update- Liz Irons informed the Commission that they successfully submitted the application. There will be more information in the Spring once they are review and the winner selected.

4.2.2 Trail Signage project- No update.

4.2.3 Old Town Plaza Railroad Container Mural – Mrs. Irons informed the Commission that she contacted Congresswoman Doris Matsui regarding the project.

4.2.4 Upright Piano Project Discussion- Postponed until next meeting.

4.2.5 Review and Approve Draft Mural Request for Proposal Solicitation- Ms. Yoshimura asked for clarification as to which sides of the bridge on Bond Road should be painted. The Commission agreed that the vehicle side should be painted, not the pedestrian side. Ms. Yoshimura also provided a target date for project completion to be December 2023. No changes were needed to the scope of work for the draft mural.

4.3. SUBJECT: Events

4.3.1 Blues Revue Event was taken earlier in the agenda.

4.3.2 Cabaret Event- Fri, June 2, 2023- Commission reviewed the initial marketing. No changes needed to be made to the flier. The Commission discussed whether the event should be free and agreed to charge a ticket fee of \$10.

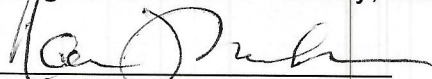
5) COMMISSION COMMENTS/FUTURE AGENDA ITEMS

Commissioners agreed on producing a one act opera for the holiday season. Ms. Sandefur contacted the Light Opera of Sacramento Board of Directors and they agreed to work in partnership with the Commission on this production. Ms. Sandefur will provide more details in the coming months.

Chair Mahon asked that Commission consider setting up a "Friends of the Commission" non-profit to assist with future events and to raise money for larger scale productions. She asked that this be added to the March agenda for discussion.

6) ADJOURNMENT

Motion made by Sally Guttridge and seconded by Liz Irons to adjourn the meeting. Motion passed. The meeting was adjourned at 8:00 pm. The next Commission meeting will be held Thursday, March 23, 2023 at the City Council Chambers.



NAN MAHON, CHAIRPERSON
ELK GROVE ARTS COMMISSION



PREPARED BY:
LESLIE SANDEFUR, MEMBER
ELK GROVE ARTS COMMISSION