

**RESOLUTION NO. 2023-015**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELK GROVE AUTHORIZING THE CITY MANAGER TO EXECUTE A THREE-YEAR CONTRACT WITH AN OPTIONAL TWO-YEAR EXTENSION WITH ELITE MAINTENANCE MANAGEMENT SYSTEMS EMMS, INC., A CALIFORNIA CORPORATION, TO PROVIDE CUSTODIAL SERVICES FOR CITY OWNED FACILITIES IN AN AMOUNT NOT TO EXCEED \$1.1 MILLION AND AUTHORIZING THE CITY MANAGER TO APPROVE CHANGE ORDERS NOT TO EXCEED \$50,000**

**WHEREAS**, maintenance of City owned facilities is necessary to delivering service to employees and the residents of Elk Grove; and

**WHEREAS**, in November of 2022, the City announced a formal Request for Proposals (RFP) for custodial services for City-owned facilities; and

**WHEREAS**, the Proposal Evaluation Committee (PEC) was comprised of staff from various City departments and following review of the four proposals submitted in response to the RFP, the PEC came to a unanimous decision on the final recommendation; and

**WHEREAS**, Elite Maintenance Management Systems EMMS, Inc., based on the strength of their proposal and the overall approach they will take to keep both the public and back of house areas of City facilities clean; and

**WHEREAS**, Elite Maintenance Management Systems EMMS, Inc., offered the lowest price of the proposals submitted; and

**WHEREAS**, Facility Services has sufficient funding identified in its Fiscal Year 2022-23 operating budget for this expenditure.

**NOW, THEREFORE BE IT RESOLVED** that the City Council of the City of Elk Grove hereby authorizes the City Manager to execute a three-year contract with an optional two-year extension, with Elite Maintenance Management Systems EMMS, Inc. of Sacramento, in substantially the form presented, to provide custodial services for City-owned facilities in an amount not to exceed \$1.1 Million over the three year period and authorizes the City Manager to approve change orders not to exceed \$50,000.

**PASSED AND ADOPTED** by the City Council of the City of Elk Grove this 25<sup>th</sup> day of January 2023




BOBBIE SINGH-ALLEN, MAYOR of the  
CITY OF ELK GROVE

ATTEST:



JASON LINDGREN, CITY CLERK

APPROVED AS TO FORM:



JONATHAN P. HOBBS,  
CITY ATTORNEY

**CERTIFICATION  
ELK GROVE CITY COUNCIL RESOLUTION NO. 2023-015**

STATE OF CALIFORNIA        )  
COUNTY OF SACRAMENTO    )       ss  
CITY OF ELK GROVE         )

*I, Jason Lindgren, City Clerk of the City of Elk Grove, California, do hereby certify that the foregoing resolution was duly introduced, approved, and adopted by the City Council of the City of Elk Grove at a regular meeting of said Council held on January 25, 2023 by the following vote:*

**AYES:           COUNCILMEMBERS:       Singh-Allen, Spease, Brewer, Robles, Suen**

**NOES:           COUNCILMEMBERS:       None**

**ABSTAIN:       COUNCILMEMBERS:       None**

**ABSENT:        COUNCILMEMBERS:       None**

  
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**Jason Lindgren, City Clerk  
City of Elk Grove, California**