

**RESOLUTION NO. 2022-291**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELK GROVE  
AMENDING THE CITY OF ELK GROVE CONFLICT OF INTEREST CODE**

**WHEREAS**, on July 1, 2000 the City Council adopted Resolution No. 2000-14, adopting a Conflict of Interest Code incorporating Title 2 of the California Code of Regulations Section 18730, containing the terms of a standard model conflict of interest code and any amendments made thereto; and

**WHEREAS**, the Conflict of Interest Code was amended by Council Resolution No. 2002-200, Resolution No. 2004-302, Resolution No. 2006-314, Resolution No. 2008-255, Resolution No. 2010-251, Resolution No. 2012-217, Resolution No. 2014-269, Resolution No. 2016-228, Resolution No. 2018-258, and Resolution No. 2020-273 by adding and/or removing positions required to report; and

**WHEREAS**, the Disclosure Category, as defined in Section II of the attached Exhibit A, has been determined for each Designated Position based on job duties and level of participation in making governmental decisions; and

**WHEREAS**, as a result of the review mandated by Government Code Section 87306.5, it has been determined that the list of Designated Positions and the Disclosure Category for each should be revised to reflect current titles and job duties of positions required to file an annual Statement of Economic Interests.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Elk Grove hereby finds as follows:

- 1) All provisions of the Conflict of Interest Code adopted by the City Council by Resolution No. 2000-14 shall remain in effect, except as amended by this resolution; and
- 2) The list of Designated Filers and Disclosure Categories is amended as shown in the attached Exhibit A, incorporated herein by reference.

**PASSED AND ADOPTED** by the City Council of the City of Elk Grove this 14<sup>th</sup> day of December 2022




BOBBIE SINGH-ALLEN, MAYOR of the  
CITY OF ELK GROVE

ATTEST:

  
JASON LINDGREN, CITY CLERK

APPROVED AS TO FORM:

  
JONATHAN P. HOBBS,  
CITY ATTORNEY

## EXHIBIT A

### CITY OF ELK GROVE CONFLICT OF INTEREST CODE APPENDIX OF DESIGNATED FILERS AND DISCLOSURE CATEGORIES

#### I. Designated Positions

Individuals performing work in the classifications listed below are “designated filers” in that they are deemed to either make decisions, or to participate in making decisions, which may have a material effect on their personal financial interest. The City of Elk Grove’s Conflict of Interest Code (Title 2 California Code of Regulations Section 18730) requires “designated filers” to disclose certain economic interests in accordance with the disclosure category shown, and defined in Section II below.

<u>Designated Position</u>	<u>Disclosure Category</u>
Accountant / Senior Accountant	3
Accounting Manager	1
Administrative Analyst I / II	2
Animal Care Supervisor – Kennel	3
Animal Services Manager	1
Animal Services Supervisor	3
Animal Services – Volunteer / Events Coordinator	3
Assistant City Attorney / Deputy City Attorney / Senior Deputy City Attorney	1
Assistant City Manager / Deputy City Manager	1
Assistant Engineer	2
Assistant Planner / Associate Planner / Senior Planner	1
Budget Manager	1
Captain	2
Chief Building Official	1
Chief Information Officer	2
Chief of Police / Assistant Chief of Police	1
City Clerk / Assistant City Clerk	1
Civil Engineer / Associate Civil Engineer / Senior Civil Engineer	2

<b><u>Designated Position</u></b>	<b><u>Disclosure Category</u></b>
Code Enforcement Manager	1
Communications Bureau Manager	2
Community Center Coordinator	2
Community Engagement and Government Relations Manager	1
Community Event Center Manager	2
Community Events and Projects Coordinator	2
Consultant <sup>1</sup>	1
Deputy City Clerk / Records Manager	3
Deputy Public Works Director – Operations	1
Development Services Director / Assistant Development Services Director	1
Development Services Engineering Manager	1
Director of Strategic Planning and Innovation	1
Drainage and Collection Supervisor	1
Economic Development Director	1
Economic Development Program Manager	1
Economic Development Specialist	1
Environmental Specialist	1
Facilities and Fleet Manager	2
Finance and Budget Analyst I / II / Senior Finance and Budget Analyst	1
Finance Manager	1
GIS Analyst / Senior GIS Analyst	3
GIS System Administrator	2
Graphics and Multimedia Program Manager	2
Housing and Public Service Manager	1

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<sup>1</sup> Any consultant who regularly performs the duties of a Designated Position shall file Statements of Economic Interest and shall disclose pursuant to that Designated Position. As to any consultant performing services for the City for a position that is not listed as a Designated Position, where the City Manager determines such consultant makes or participates in making decisions which may have a foreseeable material effect on the consultant's financial interest, the City Manager may designate such position as a designated filer and designate the disclosure category for such consultant. Any such designation shall be in writing and shall be filed with the City Clerk and the City Department Head associated with the consultant's services. The City Manager's determination shall be a public record.

<b><u>Designated Position</u></b>	<b><u>Disclosure Category</u></b>
Human Resources Analyst / Senior Human Resources Analyst	2
Human Resources Director	2
Information Technology Administrator	2
Information Technology Analyst / Senior Information Technology Analyst	3
Landscape Maintenance Supervisor	1
Lieutenant	3
Management Analyst / Senior Management Analyst	1
Network Engineer	2
Operations Supervisor	1
Permit Processing Coordinator	1
Planning Manager	1
Police Administrative Manager	2
Police Records Manager	3
Police Services Analyst	2
Property and Evidence Manager	3
Public Affairs Manager	2
Public Works Director / City Engineer	1
Public Works Division Manager - Engineering	1
Purchasing and Contracts Manager	1
Purchasing Specialist	3
Real Estate Manager	1
Real Time Information Center Manager	2
Recycling and Waste Manager	1
Risk Manager	2
Senior Transportation Planner	1
Strategic Planning and Innovation Program Manager	1
Street Maintenance Supervisor	1
Traffic Control and Street Lighting Supervisor	1

<b><u>Designated Position</u></b>	<b><u>Disclosure Category</u></b>
Traffic Engineer	1
Traffic Management Center Supervisor	1
Veterinarian	3
Zoning Administrator	1

**Public Officials Specified in Government Code Section 87200:** The following positions shall file a Statement of Economic Interests pursuant to Government Code section 87200:

1. Members of the Elk Grove City Council
2. City Manager
3. City Attorney
4. Treasurer / Finance Director
5. Members of the Elk Grove Planning Commission

## **II. Disclosure Categories Defined**

### **1. Category 1**

Individuals in this category shall disclose all interests in real property located within the City and all investments in, business positions with, and sources of income from entities having an interest in real property within the City or entities which are of the type to do business with or within the City.

### **2. Category 2**

Individuals in this category shall disclose all investments and business positions in business entities, and income from sources which: 1) are contractors or subcontractors engaged in the performance of work or services of the type utilized by the City, or 2) which manufacture or sell supplies, material, machinery or equipment of the type utilized by the City.

### **3. Category 3**

Individuals in this category shall disclose all investments and business positions in business entities, and income from sources which: 1) are contractors or subcontractors engaged in the performance of work or services of the type utilized by the designated employee's department, or 2) which manufacture or sell supplies, material, machinery or equipment of the type utilized by the designated employee's department.

## **III. Statements of Economic Interests**

Individuals holding designated positions shall file their Assuming Office statements within 30 days of assuming office, and thereafter, no later than April 1 of each year for the previous full calendar year. Statements shall be filed in the Office of the City Clerk (Location: 8401 Laguna Palms Way, Elk Grove, California, 95758), which will make the statements available for public inspection and reproduction (Government Code Section 81008). Upon leaving a designated filer position, Leaving Office statements must be filed within 30 days of separation.

**CERTIFICATION**  
**ELK GROVE CITY COUNCIL RESOLUTION NO. 2022-291**

STATE OF CALIFORNIA        )  
COUNTY OF SACRAMENTO    )        ss  
CITY OF ELK GROVE         )

*I, Jason Lindgren, City Clerk of the City of Elk Grove, California, do hereby certify that the foregoing resolution was duly introduced, approved, and adopted by the City Council of the City of Elk Grove at a regular meeting of said Council held on December 14, 2022 by the following vote:*

**AYES:           COUNCILMEMBERS: Singh-Allen, Spease, Brewer, Robles, Suen**

**NOES:           COUNCILMEMBERS: None**

**ABSTAIN:       COUNCILMEMBERS: None**

**ABSENT:        COUNCILMEMBERS: None**

  
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**Jason Lindgren, City Clerk**  
**City of Elk Grove, California**